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(Stock Exchange Code 1969) May 31, 2021

#### To Shareholders with Voting Rights:

Kazuhito Kojima President and Representative Director, COO Takasago Thermal Engineering Co., Ltd. 6-27-30, Shinjuku, Shinjuku-ku, Tokyo

## NOTICE OF THE 141ST ORDINARY GENERAL MEETING OF SHAREHOLDERS

#### Dear Shareholders:

We would like to express our appreciation for your continued support and patronage.

Takasago Thermal Engineering Co., Ltd. (the "Company") hereby notifies you as follows that the 141st Ordinary General Meeting of Shareholders of the Company will be held as described below.

1. Date and Time: Tuesday, June 22, 2021 at 10:00 a.m. Japan time (reception will open at 9:00

a.m.)

2. Place: Conference room at Takasago Thermal Engineering Co, Ltd. located at

6-27-30, Shinjuku, Shinjuku-ku, Tokyo, Japan

3. Meeting Agenda:

**Matters to be reported:** The Business Report, Consolidated Financial Statements, and

Non-consolidated Financial Statements for the Company's 141st Fiscal Year (April 1, 2020 - March 31, 2021) and results of audits by the Accounting Auditor and the Board of Company Auditors of the

Consolidated Financial Statements

Proposals to be resolved:

**Proposal 1:** Distribution of Surplus **Proposal 2:** Election of Ten (10) Directors

**Proposal 3:** Election of Two (2) Company Auditors

**Proposal 4:** Partial Revision of Stock Compensation Program for Directors, etc.

Notice ------

You can refer to this convocation notice and the appendix, as well as their English translations (partial), on the Company's website (https://www.tte-net.com).

Of the documents to be submitted along with this convocation notice, the Company has published the "Consolidated Notes" and the "Consolidated Statements of Changes in Net Assets" for the Consolidated Financial Statements, the "Individual Notes" and the "Statements of Changes in Net Assets" for the Non-consolidated Financial Statements, and the "Outline of Content of Resolution for Development of Systems for Ensuring Properness of Business Activities and Operation of Such System" and the "Basic Policy Regarding Control of Stock Company" for the Business Report, on the Company's website stated above

pursuant to laws, regulations, and Article 18 of the Company's Articles of Incorporation; accordingly, those matters are not included in this convocation notice. The documents attached to this convocation notice are part of the Consolidated Financial Statements, Non-consolidated Financial Statements, and Business Report audited by the Accounting Auditor and the Company Auditors when preparing the audit reports.

Should the Reference Documents for the General Meeting of Shareholders, the Business Report, the Consolidated Financial Statements, or the Non-consolidated Financial Statements require revisions, the revised versions will be posted on the Company's website stated above.

# **Reference Documents for the General Meeting of Shareholders**

### **Proposals and References**

#### **Proposal 1:** Distribution of Surplus

The Company positions the return of profits to its shareholders as one of the most important management issues. Our basic policy is to strive for a stable dividend payout while enhancing profitability and capital efficiency.

Based on this basic policy, the year-end dividend for the 141st fiscal year is proposed as below. As a result, the annual dividend will be ¥56, including the interim dividend of ¥28 per share.

Matters related to year-end dividend

- 1. Type of dividend assets Cash
- 2. Items relating to the allocation of dividend assets to shareholders and its total amount ¥28 per share of common stock of the Company Total amount: ¥1,966,447,812
- 3. Effective date of payment of dividend from surplus June 23, 2021

#### **Proposal 2:** Election of Ten (10) Directors

The terms of office of all eleven (11) Directors will expire at the conclusion of this Ordinary General Meeting of Shareholders.

Accordingly, in order to enhance the efficiency of the management team, the election of ten (10) Directors is proposed.

The candidates are as follows.

The Company determines the candidates for nomination at the Board of Directors' meeting after deliberation at the Nomination and Compensation Committee, a majority of whose members are Outside Directors, by thoroughly taking into account such factors as a wealth of experiences and knowledge in the candidate's specialty fields, potential contribution to the Company's sustainable growth and enhancement of its mid- to long-term corporate value, as well as the optimal composition and size of the Board at this point.

No.		Name	Current positions in the Company	Attendance at Board of Directors' meetings
1	Reelection	Atsushi Ouchi	Chairman and Representative Director, CEO	13/13 meetings (100%)
2	Reelection	Kazuhito Kojima	President and Representative Director, COO	13/13 meetings (100%)
3	Reelection	Yoshiyuki Hara	Director and Senior Managing Executive Officer, CFO	13/13 meetings (100%)
4	Reelection	Tadashi Kamiya	Director and Managing Executive Officer	13/13 meetings (100%)
5	Reelection	Toshikazu Yokote	Director and Managing Executive Officer, CDXO	13/13 meetings (100%)
6	Reelection Outside Director Independent Director	Kazuo Matsunaga	Outside Director	13/13 meetings (100%)
7	Reelection Outside Director Independent Director	Kiyoshi Fujimura	Outside Director	13/13 meetings (100%)
8	Reelection Outside Director Independent Director	Yoko Seki	Outside Director	13/13 meetings (100%)
9	New Election Outside Director Independent Director	Makio Fujiwara	Outside Company Auditor	13/13 meetings (100%)
10	New Election Outside Director Independent Director	Hideka Morimoto	Advisor	—(—)

#### Notes:

- 1. The positions of the above candidates for Directors are those at the time of this General Meeting.
- 2. The information regarding the attendance of Mr. Makio Fujiwara at Board of Directors' meetings pertains to his attendance as an Outside Company Auditor.

1 Atsushi (	Duchi	Date of birth: July 29, 1949	Reelection					
Term of offic	ce as Director (at the	13 years						
conclusion of th	nis Meeting):							
Number of share	Number of shares of the Company held: 167,324							
(of the shares at	oove, number of shares to b	be delivered pursuant to stock compensa	ation program: 63,701)					
Attendance at	Board of Directors'	13/13 meetings (100.0%)						
meetings:								
Past experience	, positions, and responsibil	ities						
April 1975	Joined the Company							
April 2006	Executive Officer							
April 2008	Managing Executive Off	icer						
	Branch General Manage	r, Osaka Branch						
June 2008	Director and Managing I	Executive Officer						
April 2010	President and Representa	ative Director, CEO						
January 2015	President and Representa	ative Director, CEO						
	In charge of Engineering	Headquarters						
April 2015	President and Representa	ative Director, CEO						
April 2016	Chairman, President and Representative Director, CEO							
April 2020	April 2020 Chairman and Representative Director, CEO							
	To the present							
Material concur	rent positions							

#### Material Concurrent posi

## Not applicable

Reason for nomination as a candidate for Director

Mr. Atsushi Ouchi has served as President and Director from April 2010 and as Chairman, President and Director from April 2016 and has demonstrated leadership as the chief executive of the Company group's management, and has been responsible for the management. The Company again nominates him as a candidate for Director, expecting that he would continue to enhance the Company group's sustainable growth and its mid- to long-term corporate value, and revitalize, and strengthen the function of, the Board of Directors as Chairman (CEO).

2 Kazuhito Kojima Date of birth: September 6, 1961 Reelection
Term of office as Director (at the 2 years
conclusion of this Meeting):
Number of shares of the Company held: 27,164
(of the shares above, number of shares to be delivered pursuant to stock compensation program: 14,542)
Attendance at Board of Directors' 13/13 meetings (100.0%)
meetings:
Past experience, positions, and responsibilities
April 1984 Joined the Company
April 2015 Administration Officer; Branch General Manager, Yokohama Branch, East Japan
Headquarters
April 2017 Executive Officer
April 2018 Branch General Manager, Osaka Branch
April 2019 Group General Manager, Management Strategy Headquarters
June 2019 Director and Executive Officer
April 2020 President and Representative Director, COO
To the present
In charge of work style reform, and Global Business Planning Headquarters
April 2021 In charge of Global Business Planning Headquarters and Research and Development
Headquarters
To the present
Material concurrent positions
Not applicable

Reason for nomination as a candidate for Director

Mr. Kazuhito Kojima has accumulated a wealth of experience and deep insight into design and installation of building facilities with regard to the Company group's business through executing its air conditioning equipment business. Also, he has fulfilled his executive responsibilities through formulation of medium-term business plans and annual business plans, organizational reform and corporate planning with ESG and the SDGs in mind. The Company again nominates him as a candidate for Director, expecting that he would enhance the Company's sustainable growth and its mid- to long-term corporate value, and revitalize, and strengthen the function of, the Board of Directors as President (COO).

Term of offic	e as Director (at the 6 years						
conclusion of this Meeting):							
Number of share	Number of shares of the Company held: 37,033						
(of the shares abo	ove, number of shares to be delivered pursuant to stock compensation program: 17,323)						
Attendance at	Board of Directors' 13/13 meetings (100.0%)						
meetings:							
Past experience,	positions, and responsibilities						
April 1981	Joined NIPPON LIFE INSURANCE COMPANY						
April 2012	Joined the Company						
April 2013	Administration Officer; Deputy Group General Manager, Corporate Planning Group						
April 2014	Executive Officer						
April 2015	Executive Officer						
	Deputy Group General Manager, Corporate Administration Group						
June 2015	Director and Executive Officer						
	Deputy Group General Manager, Corporate Administration Group						
April 2016	Director and Managing Executive Officer						
	Group General Manager, Corporate Administration Group						
April 2017	Group General Manager, Corporate Operations Headquarters; General Manager,						
	Corporate Planning Division; in charge of Management Strategy; in charge of Compliance						
April 2019	In charge of Management Strategy Headquarters, Corporate Operations Headquarters and						
	Japanese Group Companies						
July 2019	In charge of Financial Strategy						
April 2020	Director and Senior Managing Executive Officer, CFO						
	To the present						
	In charge of Property Development Management Department						
April 2021	In charge of Risk Management Office and Property Development Management						
	Department						
	To the present						
Material concurr	ent positions						

Date of birth: August 12, 1957

Reelection

## Not applicable

Yoshiyuki Hara

Reason for nomination as a candidate for Director

Mr. Yoshiyuki Hara has deep insight into the finance and banking field gained through his experience working at financial institutions. Also, he has fulfilled his executive responsibilities for accounting, financial affairs and planning-related work with the purpose of strengthening the management base and corporate governance of the Company group. The Company again nominates him as a candidate for Director, expecting that he would continue to enhance the Company's sustainable growth and its mid- to long-term corporate value, and revitalize, and strengthen the function of, the Board of Directors as CFO.

4 Tadashi Kamiya	Date of birth: October 19, 1963	Reelection						
Term of office as Director (at the	2 years							
conclusion of this Meeting):								
Number of shares of the Company held:	Number of shares of the Company held: 14,061							
(of the shares above, number of shares to b	e delivered pursuant to stock compensation	on program: 7,961)						
Attendance at Board of Directors'	13/13 meetings (100.0%)							
meetings:								
Past experience, positions, and responsibility	ities							
April 1986 Joined the Company								
April 2016 Administration Office	er; General Manager, Engineering	Division, Engineering						
Headquarters								
April 2019 Executive Officer								
April 2019 Deputy Group General	Manager, Business Management Headqu	arters; in charge of work						
style reform								
June 2019 Director and Executive	Officer							
April 2020 Director and Managing	Executive Officer							
To the present								
In charge of Quality E	Environment & Safety Control; Japanese	Group Companies, and						
Business Management 1	Headquarters							
April 2021 Group General Manage	r of Business Management Headquarters							
In charge of Quality	Environment & Safety Control, To	tal Engineering, Group						
Companies, and Sales &	& Marketing Headquarters							
To the present								
Material concurrent positions		<del>-</del>						

#### Not applicable

Reason for nomination as a candidate for Director

Mr. Tadashi Kamiya has accumulated a wealth of experience and deep insight into design and installation of building facilities with regard to the Company group's business through executing its air conditioning equipment business. Also, he has fulfilled his executive responsibilities through managing its air conditioning business and increasing productivity. The Company again nominates him as a candidate for Director, expecting that he would enhance the Company's sustainable growth and its mid- to long-term corporate value, and revitalize, and strengthen the function of, the Board of Directors as the person in charge of quality, environment, and safety, including core business management.

5 Toshikazı	u Yokote	Date of birth: March 29, 1961	Reelection					
Term of office	as Director (at the	2 years						
conclusion of this	Meeting):							
Number of shares	Number of shares of the Company held: 22,847							
(of the shares abo	(of the shares above, number of shares to be delivered pursuant to stock compensation program: 7,961)							
Attendance at	Board of Directors'	13/13 meetings (100.0%)						
meetings:								
Past experience, p	positions, and responsibilit	ries						
April 1985	Joined the Company							
April 2017	Administration Officer;	Branch General Manager, Hiroshima Br	anch					
April 2018	Executive Officer							
April 2019	Group General Manager	; Corporate Operations Headquarters; in	charge of Compliance					
June 2019	Director and Executive C	Officer						
April 2020	Director and Managing l	Executive Officer						
		e, Corporate Operations Headquarters,	and Business Innovation					
	Headquarters							
December 2020	2 2	Executive Officer, CDXO						
	To the present							
April 2021	<u> </u>	ce, Corporate Operations Headquarter	rs, and DX Management					
	Headquarters							
	To the present							
Material concurre	ent positions							

Reason for nomination as a candidate for Director

Not applicable

Mr. Toshikazu Yokote has accumulated a wealth of experience and deep insight into design and installation of building facilities with regard to the Company group's business through executing its air conditioning equipment business. Also, as Director in charge of human resources, general affairs, accounting and finance, legal-related work, and DX management, he has fulfilled his executive responsibilities through strengthening the management base. The Company again nominates him as a candidate, expecting that he would enhance the Company's sustainable growth and its mid- to long-term corporate value, and revitalize, and strengthen the function of, the Board of Directors as the person in charge of compliance including overall corporate administration.

6 Kazuo N	Matsunaga	Date of birth:	February	Reelection	Outside	Independent
	_	28, 1952	_		Director	Director
Term of offic	e as Director (at	8 years				
the conclusion	of this Meeting):					
Number of	shares of the	0				
Company held	:					
Attendance	at Board of	13/13meetings (	100.0%)			
Directors' mee	etings:					
Past experience	e, positions, and res	sponsibilities				
April 1974	Joined Ministry of	of International Tr	ade and Inc	dustry (current)	ly Ministry of	Economy, Trade
	and Industry)					
June 2004	Director, Nuclear	and Industrial Saf	ety Agency			
September	Director-General	for Policy Plannin	g and Coord	lination, Minist	er's Secretariat	
2005						
July 2006	Deputy Vice-Min	ister of Economy,	Trade and I	ndustry, Minist	er's Secretariat	
July 2008	Director-General,	Economic and Inc	dustrial Polic	cy Bureau		
July 2010	Vice-Minister of Economy, Trade and Industry					
August 2011	Advisor to Minist	ry of Economy, Ti	rade and Ind	ustry		
June 2013	Outside Director,	the Company				
	To the present					

Outside Director, SONY GROUP CORPORATION

Outside Director, HASHIMOTO SOGYO HOLDINGS CO., LTD.

Representative Chairman of the Board, Mitsubishi Fuso Truck and Bus Corporation

Reason for nomination as a candidate for Outside Director and outline of expected role

Mr. Kazuo Matsunaga has a wealth of experience and insight into the fields of public administration and economics. The Company nominates him as a candidate, expecting that he would supervise the management and execute the checking function from an objective perspective independent from management of business by drawing on his experience and insight. Although he has not participated in corporate management except as an outside director or outside company auditor, the Company has judged that he would appropriately perform his duties as Outside Director, including the provision of valuable suggestions and opinions to the Company's management, due to the above reasons.

He served as a part-time advisor from July 2012 to June 2013, when he was elected as the Company's Outside Director at the Ordinary General Meeting of Shareholders, based on the premise that he would assume office as an Outside Director of the Company. As the advisory services he provided consisted of offering advice from the standpoint of an independent outsider, and as the advisory compensation paid to him was not a large amount (less than 10 million yen), the Company has judged that his independence as Outside Director is secured. The Company's criteria of independence for Outside Directors are as stated below in Note 2.

7 Kiyosh	ni Fujimura	Date of birth: November	Reelection	Outside	Independent	
		3, 1949		Director	Director	
Term of office	ce as Director (at	3 years				
the conclusion	n of this Meeting):					
Number of	shares of the	0				
Company held	d:					
Attendance	at Board of	13/13 meetings (100.0%)				
Directors' me	etings:					
Past experience	ce, positions, and re	sponsibilities				
April 1972	Joined Mitsubish	i Corporation				
February	Director and Pre	sident, Mitsubishi Corporation	on Financial &	Management	Services (Japan)	
2002	Ltd.					
June 2003	Company Audito	r (full-time), Mitsubishi Corpo	oration			
June 2007		r, Corporate Functional Office				
April 2008	Executive Vice President, Corporate Functional Officer (CIO), Mitsubishi Corporation					
April 2009	Director and Ex	ecutive Vice President, Cor	porate Function	onal Officer (	CIO), Mitsubishi	
	Corporation					
April 2010		ecutive Vice President, office	r in charge of	auditing and	internal controls,	
	Mitsubishi Corpo					
June 2012	<u> </u>	litsubishi Corporation				
June 2018	Outside Director,	the Company				
	To the present					
Material conc	urrent positions					

#### Not applicable

Reason for nomination as a candidate for Outside Director and outline of expected role

Mr. Kiyoshi Fujimura has a wealth of experience and insight as a director and CIO of a general trading company. The Company nominates him as a candidate, expecting that he would supervise the management and execute the checking function from an objective perspective independent from management of business by drawing on his experience and insight and that he would appropriately perform his duties as Outside Director, including the provision of valuable suggestions and opinions to the Company's management.

Although the Company has a normal business relationship, including installation work orders and equipment procurement, etc. with Mitsubishi Corporation, the company to which Mr. Fujimura belonged, the Company has judged that his independence as Outside Director is secured as the amount of trading with that company is nominal, accounting for 0.00% (truncated to the second decimal place) of the net sales of the Company. The Company's criteria of independence for Outside Directors are as stated below in Note 2.

8 Yoko Seki	Date of birth: August 30,	Reelection	Outside	Independent	
	1970		Director	Director	
Term of office as Director (a	t 2 years				
the conclusion of this	3				
Meeting):					
Number of shares of the	e 0				
Company held:					
Attendance at Board of	f 13/13 meetings (100.0%)				
Directors' meetings:					
Past experience, positions, and	responsibilities				
October Registered as at	torney				
2002					
December Joined Ginza Pr	rime Law Office				
2006 To the present	To the present				
April 2014 Professor at Ko	kushikan University				
To the present					

To the present

June 2019

Outside Company Auditor, TAIJU LIFE INSURANCE COMPANY LIMITED

Supervisory Director, AEON REIT Investment Corporation

Outside Director, the Company

Reason for nomination as a candidate for Outside Director and outline of expected role

Ms. Yoko Seki has a wealth of experience and insight as an attorney. The Company nominates her as a candidate, expecting that she would supervise the management and execute the checking function from an objective perspective independent from management of business by drawing on her experience and insight. Although she has not participated in corporate management except as an outside director or outside company auditor, the Company has judged that she would appropriately perform her duties as Outside Director, including the provision of valuable suggestions and opinions to the Company's management, due to the above reasons. The Company's criteria of independence for Outside Directors are as stated below in Note 2.

9 Makio Fujiwa	ıra	Date of birth: August 14, 1950	New	Outside	Independent
Į.		_	election	n Director	Director
Term of office as	Outside	7 years			
Company Auditor	(at the				
conclusion of this M	eeting):				
Number of shares	of the	4,094			
Company held:					
Attendance at B	oard of	13/13 meetings (100%)*			
Directors' meetings:					
*Attendance as an	Outside				
Company Auditor					
Past experience, posi					
-	•	Electric Power Company Co., Ltd	d. (currently To	kyo Electric Po	ower Company
	dings, Inco				
		or, Group General Manager of New	w Business Pro	motion Group,	Tokyo Electric
		ny Co. Ltd.			
		or, Deputy Group General Mana	ger of Sales (	Group, Tokyo	Electric Power
	npany Co.,	Ltd.			
		/ice President, Group General Ma	mager of Sales	Group, Tokyo	Electric Power
	npany Co.,				
		Vice President, Group General M	Ianager of Cus	tomer Group,	Tokyo Electric
	er Compa	ny Co., Ltd.			
June 2011 Sen	ior Compa	ny Auditor, Chairman of Board of	of Company Au	uditors, Tokyo	Electric Power
	npany Co.,				
June 2014 Cor	npany Aud	itor, the Company			
To t	he present				
Material concurrent	ositions				

#### Not applicable

Reason for nomination as a candidate for Outside Director and outline of expected role

Mr. Makio Fujiwara has a wealth of experience and insight as a director and a company auditor, in each case, of Tokyo Electric Power Company Co., Ltd. (currently Tokyo Electric Power Company Holdings, Incorporated). Also, he has given valuable suggestions and opinions to the Company management as an Outside Company Auditor of the Company from June 2014. The Company nominates him as a candidate, expecting that he would supervise the management and execute the checking function from an objective perspective independent from management of business by drawing on his experience and insight.

Although the Company has a normal business relationship, including installation work orders and equipment procurement, etc. with Tokyo Electric Power Corporation (currently Tokyo Electric Power Company Holdings, Incorporated), the company to which Mr. Fujiwara belonged, the Company has judged that his independence as Outside Director is secured as the amount of trading with that company is nominal, accounting for 0.10% (truncated to the second decimal place) of the net sales of the Company. The Company's criteria of independence for Outside Directors are as stated below in Note 2.

Mr. Fujiwara is currently an Outside Company Auditor of the Company, but he is scheduled to resign from such position at the conclusion of this Ordinary Meeting of Shareholders.

10	Hideka Morimoto Date of birth: January 4, 1957	New	Outside	Independent		
		election	Director	Director		
Number of share held:	es of the Company 0					
Past experience, p	ositions, and responsibilities					
April 1981	Joined the Environment Agency (currently Ministry or	f Environme	ent)			
August 2011	Councillor, Cabinet Secretariat and Director-General	of the Task	Force for t	the Reform of		
	Nuclear Safety Regulations and Organizations, the Ca	binet Secreta	ariat			
September 2012	Deputy Secretary General, the Nuclear Regulation Ag	ency				
July 2014	Director General, Ministry of Environment					
July 2017	Administrative Vice-Minister, Ministry of Environment	nt				
July 2019	Advisor, Ministry of Environment					
April 2020	Professor at Waseda University, School of Law					
	Advisor, the Company					
	To the Present					

### Professor at Waseda University, School of Law

Reason for nomination as a candidate for Outside Director and outline of expected role

Mr. Hideka Morimoto has a wealth of experience and insight into the fields of public administration and environment. The Company nominates him as a candidate, expecting that he would supervise the management and execute the checking function from an objective perspective independent from management of business by drawing on his experience and insight. Although he has not participated in corporate management except as an outside director or outside company auditor, the Company has judged that he would appropriately perform his duties as Outside Director, including the provision of valuable suggestions and opinions to the Company's management, due to the above reasons.

He serves as a part-time advisor during the period from April 2020 to this General Meeting, based on the premise that he would assume office as an Outside Director of the Company. As the advisory services he provided consisted of offering advice from the standpoint of an independent outsider, and as the advisory compensation paid to him was not a large amount (less than 10 million yen), the Company has judged that his independence as Outside Director is secured. The Company's criteria of independence for Outside Directors are as stated below in Note 2.

(Notes)

- 1. There are no special interests between each candidate for Director and the Company.
- 2. The Company's criteria of independence for Outside Directors are as follows.
  - (1) They are not a party that considers the Company a major business partner (Note) or an individual who executes business of such a party.
    - Note: "Major business partner" here is defined as a corporation that in the previous fiscal year and three past fiscal years (the "fiscal years of interest") has conducted transactions in any of the fiscal years of interest that total, as a rule, 2% or more of its net sales.
  - (2) They are not a party that the Company considers a major business partner (Note) or an individual who executes business of such a party.
    - Note: "Major business partner" here is defined as a corporation that in the previous fiscal year and three past fiscal years (the "fiscal years of interest") has conducted transactions in any of the fiscal years of interest that total, as a rule, 2% or more of the Company's net sales.
  - (3) They are not a consultant, accounting specialist, or legal specialist that receives large amounts of monetary or other assets (Note) from the Company aside from executive compensation (in the case that the party receiving the assets is a legal entity or association, this applies to individuals who belong thereto).
    - Note: "Large amounts of monetary or other assets" here is defined as assets valued in total, as a rule, at 10 million yen or greater over the course of a single fiscal year.
  - (4) They are not a party or an individual that recently would fall under the following 1) to 4).
    - 1) A party or an individual that would fall under (1), (2), or (3).
    - 2) An individual who executes business or non-executive director of the Company's parent company.
    - A company auditor of the Company's parent company (applicable only when Outside Company Auditors are selected as independent officers).
    - 4) An individual who executes business of a fellow subsidiary company.
  - (5) They are not a close relative (Note) to an individual that would fall under the following 1) to 8) (however, not applicable when the individual is not a significant person (Note)).
    - 1) A party or an individual that would fall under (1) to (4).
    - 2) An accounting counselor of the Company. (In the case that the accounting counselor is a legal entity, this includes individuals who conduct that entity's duties. This clause also applies to the following items.) (Applicable only when Outside Company Auditors are selected as independent officers.)
    - 3) An individual who executes business of a subsidiary company of the Company.
    - 4) A director or accounting counselor of a subsidiary company of the Company who is not an individual who executes business (applicable only when Outside Company Auditors are selected as independent officers).
    - 5) An individual who executes business or non-executive director of the Company's parent company.
    - 6) A company auditor of the Company's parent company (applicable only when Outside Company Auditors are selected as independent officers).
    - 7) An individual who executes business of a fellow subsidiary company.
    - 8) A party who has recently fallen under 3) or 4) above, or who has recently been an individual who executes business of a listed company (including non-executive directors in the case that Outside Company Auditors are selected as independent officers).

Notes: "Significant person" here is defined in the case of an individual who executes business in (1) and (2) as an officer or division director of the company or business partner referred to, and in the case of parties in (3) as certified public accountants belonging to audit firms referred to and attorneys (including "associates") belonging to law offices referred to. "Close relative" here is defined as a relative within two degrees.

- 3. The Company has concluded liability limitation agreements with each of Mr. Kazuo Matsunaga, Mr. Kiyoshi Fujimura and Ms. Yoko Seki to limit their liabilities for damages to the aggregated amount set out in each item of Article 425, Paragraph 1 of the Companies Act, concerning the liabilities under Article 423, Paragraph 1 of the Companies Act, if gross negligence has not been committed and they perform their duties in good faith. If each of them is reelected as Director and assumes office, the Company plans to continue such agreements with each of them. Also, the Company has concluded a liability limitation agreement with Mr. Makio Fujiwara as an Outside Company Auditor to limit his liability for damages to the aggregated amount set out in each item of Article 425, Paragraph 1 of the Companies Act, concerning the liabilities under Article 423, Paragraph 1 of the Companies Act, if gross negligence has not been committed and he performs his duties in good faith. If Mr. Makio Fujiwara and Mr. Hideka Morimoto are newly elected as Directors and assume office, the Company plans to conclude similar agreements with each of them as Directors.
- 4. If the proposal of the election of Mr. Kazuo Matsunaga, Mr. Kiyoshi Fujimura, Ms. Yoko Seki, and Mr. Makio Fujiwara is approved, Mr. Kazuo Matsunaga, Mr. Kiyoshi Fujimura, Ms. Yoko Seki, and Mr. Makio Fujiwara will continue to be, and Mr. Hideka Morimoto will newly be, designated as independent officers stipulated in Article 436-2 of the Securities Listing Regulations of the Tokyo Stock Exchange. The Company plans to report such designation to the Tokyo Stock Exchange.

- 5. In July 2016, when Mr. Kiyoshi Fujimura was an Outside Director for TDK Corporation, the company was subject to an on-site inspection under antitrust laws by the Fair Trade Commission with regard to its HDD suspension business, and in February 2018, the company was delivered a cease and desist order and a monetary penalty payment order pursuant to the provisions of antitrust laws. He has made specific comments and given opinions regarding compliance with laws and regulations and has also given advice regarding the prevention of a recurrence of such actions.
- 6. The number of shares of the Company held by each candidate includes the number of shares actually owned under the name of the officers' shareholding association and the number of shares to be delivered to officers (shown in parentheses in each Director's profile information) when they leave office pursuant to the stock compensation program.

#### Details of shares of the Company to be delivered under stock compensation program

- The Company discontinued stock compensation type stock options and introduced a stock compensation program (the "Program") to its Directors, etc. (excluding Outside Directors and overseas residents; the same applies below) from fiscal year 2018. The number of shares to be delivered to candidates under the Program includes the number of shares of the Company equivalent to the number of points to be granted on June 1, 2021 as well as the number of shares of the Company equivalent to the number of points granted under the Program on October 1, 2018 in accordance with the number of shares that were subject to waived stock acquisition rights upon the commencement of the Program as a measure for transitioning from the stock compensation type stock options. The actual delivery of shares to Directors will be made when they leave office. Voting rights for shares to be delivered under the Program will not be exercised until the shares are actually delivered to each of the candidates in the future. The Company plans to sell the number of shares equivalent to 30% of the shares to be delivered on the market in order to secure funds for tax payments and plans to pay the candidates from the proceeds of the shares sold.
- 7. The Company has entered into a Director and Officers Liability Insurance (D&O Insurance) policy prescribed in Article 430-3, Paragraph 1, of the Companies Act with an insurance company under which all Directors (including Outside Directors) are insured. If this proposal is approved as proposed and each candidate assumes office as a Director, each candidate will become insured under such insurance policy. In such insurance policy, it is prescribed that the insured Directors will be compensated for any damages, dispute expenses, and the like that might arise due to being liable in respect of the performance of their duties or being subject to a claim for the enforcement of such liability. However, certain exemption clauses apply, such as that the insured will not be compensated for any damage that arises due to acts they conduct with the knowledge that such acts are in breach of laws or ordinances. The insurance premiums are fully paid by the Company including for special policy provisions, and the insureds do not make any substantive payment of the insurance premiums. It is scheduled that such insurance policy will be renewed in October 2021, which would be during the term of office of each candidate.

#### Proposal 3: Election of Two (2) Company Auditors

The term of office of Company Auditor Mr. Junichiro Kondo will expire at the conclusion of this Ordinary General Meeting of Shareholders. Company Auditor Makio Fujiwara will resign at the conclusion of this Ordinary General Meeting of Shareholders. Accordingly, the election of two Company Auditors is proposed. The candidates are as follows, and the Board of Company Auditors has already given consent to this proposal.

The Company determines the candidates for nomination at the Board of Directors' meeting after deliberation at the Nomination and Compensation Committee by thoroughly taking into account such factors as the candidate possessing a considerable level of expertise regarding finance and accounting and the expectation that the candidate would supervise the management and execute the checking function.

1 Kunihiro Ko	ondo	Date of birth: January 28, 1957	Reelection
Term of office as	Company Auditor (at	4 years	
the conclusion of thi	is Meeting):		
Number of shares of	f the Company held:	23,283	
Attendance at B	Board of Directors'	13/13 meetings (100%)	
meetings:			
Attendance at B	Board of Company	13/13 meetings (100%)	
Auditors' meetings:			
Past experience and	positions		
	oined Fuji Bank, Limited	d (currently Mizuho Bank, Ltd.)	
-	•	n Branch, Mizuho Bank, Ltd.	
		h Manager of Osaka Branch	
	1 2	uho Private Wealth Management Co., Ltd.	
*	oined the Company		
	Executive Officer		
	1 2	, Tokyo Main Office, East Japan Headquarters	
1	Executive Officer		
	•	arketing, East Japan Headquarters	
1	Executive Officer		
		Ianager, Sales and Marketing Headquarters	
1	Advisor		
	Full-time Company Audi	tor	
	To the present		
Material concurrent	positions		

## Not applicable

Reason for nomination as a candidate for Company Auditor

Mr. Kunihiro Kondo has a wealth of experience in and insight into finance, accounting, and related matters in financial institution work. Additionally, since joining the Company, he has served as Deputy General Manager of the Tokyo Main Office, the Deputy Group General Manager of the Sales and Marketing Headquarters, and in other roles. The Company nominates him as a candidate, expecting that he would continuously supervise the management and execute the checking function.

2 Shigeharu	Kawahara	Date of	birth:	November	19,	New	Outside	Independent
		1949				election	Company	Company
							Auditor	Auditor
Number of shares of the Company held: 0								
Past experience and positions								
April 1973	Il 1973 Joined Sony Corporation (currently SONY GROUP CORPORATION)							
January 1983	Transferred to Sony Corporation of America							
April 1996	Joined KPMG Peat Marwick LLP							
October 1996	Partner							
February 2003	Representative Partner, KPMG AZSA & Co. (currently KPMG AZSA LLC)							

July 2012	Representative, Kawahara Shigeharu Certified Public Accountant Office
	To the present
June 2016	Independent Outside Director, Member of the Compensation Committee and the Audit
	Committee, Hitachi Capital Corporation (currently Mitsubishi HC Capital Inc.)
September 2016	Special Assistant to the Director, Hitotsubashi University CFO Research Center
	To the present

Representative of Kawahara Shigeharu Certified Public Accountant Office

Reason for nomination as a candidate for Outside Company Auditor

Mr. Shigeharu Kawahara has a wealth of experience and insight as a certified public accountant. The Company nominates him as a candidate, expecting that he would supervise the management and execute the checking function from an independent perspective by drawing on his experience and insight and that he would appropriately perform his duties as Outside Auditor, including the provision of valuable suggestions and opinions to the Company's management. Although he used to hold a position at KPMG AZSA LLC, which is the Accounting Auditor of the Company, the Company has judged that his independence as Outside Auditor is secured as he does not currently have any relationship with KPMG AZSA LLC and eight years have passed since he left such position.

#### (Notes)

- 1. There are no special interests between each candidate for Company Auditor and the Company.
- 2. The number of shares of the Company held by each candidate includes the number of shares actually owned under the name of the officers' shareholding association.
- 3. If the proposal of the election of Mr. Shigeharu Kawahara is approved, the Company plans to conclude a liability limitation agreement with Mr. Shigeharu Kawahara to limit his liability for damages to the aggregated amount set out in each item of Article 425, Paragraph 1 of the Companies Act, concerning the liabilities under Article 423, Paragraph 1 of the Companies Act, if gross negligence has not been committed and he performs his duties in good faith.
- 4. If the proposal of the election of Mr. Shigeharu Kawahara is approved, Mr. Shigeharu Kawahara will newly be designated as an independent officer stipulated in Article 436-2 of the Securities Listing Regulations of the Tokyo Stock Exchange.

  The Company plans to report such designation to the Tokyo Stock Exchange.
- 5. The Company has entered into a Director and Officers Liability Insurance (D&O Insurance) policy prescribed in Article 430-3, Paragraph 1, of the Companies Act with an insurance company under which all Company Auditors (including Outside Company Auditors) are insured. If this proposal is approved as proposed and each candidate assumes office as a Company Auditor, each candidate will become insured under such insurance policy. In such insurance policy, it is prescribed that the insured Company Auditors will be compensated for any damages, dispute expenses, and the like that might arise due to being liable in respect of the performance of their duties or being subject to a claim for the enforcement of such liability. However, certain exemption clauses apply, such as that the insured will not be compensated for any damage that arises due to acts they conduct with the knowledge that such acts are in breach of laws or ordinances. The insurance premiums are fully paid by the Company including for special policy provisions, and the insureds do not make any substantive payment of the insurance premiums. It is scheduled that such insurance policy will be renewed in October 2021, which would be during the term of office of each candidate.

#### **Proposal 4**: Partial Revision of Stock Compensation Program for Directors, etc.

#### 1. Reason for Proposal; Reason Proposed Compensation is Reasonable

The Company obtained at the 138th Ordinary General Meeting of Shareholders held on June 26, 2018 the shareholders' approval of the introduction of a new stock compensation program (the "Program") for Directors (excluding Outside Directors and overseas residents; the same applies below in this proposal), Executive Officers (excluding overseas residents) who have concluded service agreements, and Administration Officers (excluding overseas residents; Directors, Executive Officers, and Administration Officers collectively, "Directors, etc.") who have concluded service agreements.

With a view to achieving closer links between a mid to long term management strategy and the compensation of Directors, etc., the Company will submit this proposal to this Ordinary General Meeting of Shareholders to revise the Program into a performance-based equity compensation program and make changes necessary to continue the Program.

Under the Program, executive compensation for the Directors, etc. of the Company and executive compensation for Directors of some of the consolidated subsidiaries of the Company (the "Subject Subsidiaries": the Company and the Subject Subsidiaries together, the "Subject Companies") (regarding the Directors of the Subject Subsidiaries, excluding Outside Directors and overseas residents; together with the Directors, etc. of the Company, the "Subject Directors, etc.") will be managed together.

The purpose of the Program is to achieve closer links between the Company's management strategy and the compensation of the Subject Directors, etc. and increase the motivation of the Subject Directors etc. even more, towards contributing to the improvement of performance and the increase of corporate value over the mid to long term, and as a performance-based equity compensation program is necessary and reasonable to achieve the purpose, the Company believes the revision of this Program to be reasonable.

The Company determined at the Board of Directors' meeting held in May in 2021 the Company's policy for determination of compensation, etc. of each of the Directors, etc., as the summary is stated on page 41 of the Business Report. The Company does not plan to change the policy as the Company thinks that it will continue to be reasonable in case where the policy has been approved.

As set out below, the limit on points granted to the Subject Directors, etc. per fiscal year will be 177,100 points (equivalent to 177,100 Company shares), and the number of shares corresponding to the limit on points per fiscal year granted to the Subject Directors, etc. is approximately 0.3% of the total number of issued shares of the Company (as of March 31, 2021; excluding treasury shares).

If Proposal 2, "Election of Ten (10) Directors" is approved and adopted as proposed, the number of Directors subject to the Program will be five (5). As set out above, Executive Officers will also be subject to the Program (there will be 23 Executive Officers who do not currently serve as Directors subject to the Program at the time of conclusion of this Ordinary General Meeting of Shareholders). Compensation based on the Program includes compensation for Executive Officers; however, in this proposal, the Company will suggest the amount and details of whole compensation based on the Program as compensation for Directors, etc. considering the possibility that those Executive Officers will newly assume the office of Director during the subject term.

### 2. Amount and Details, etc. of Compensation, etc. under the Program

#### (1) Summary of the Program

The Program is a stock compensation program wherein Company shares will be acquired through a trust using the money for the compensation of Subject Directors, etc. contributed by the Subject Companies, and Company shares and money equivalent to the conversion price of the Company shares (the "Company Shares, etc.") will be delivered and paid (the "Delivery, etc.") to the Subject Directors, etc. (details are as set out in and after (2)).

(i) People to receive Delivery, etc. of	• Directors (excluding Outside Directors and overseas residents) of
Company Shares, etc. under the	the Company
Program	Executive Officers and Administration Officers (both excluding)
	overseas residents) of the Company who have concluded service
	agreements
	• Directors (excluding Outside Directors and overseas residents) of
	the three consolidated subsidiaries of the Company

#### (ii) Effect of Company shares subject to the Program on total number of issued shares

Limit on money contributed by Subject Companies (as set out in (2) below)	• Over three fiscal years, a total of \\$859,000,000 (of which up to \\$769,000,000 may be contributed by the Company)
Method of acquiring Company shares (as set out in (2) below) and limit on number of Company Shares, etc. acquired by Subject Directors, etc. (as set out in (3) below)	<ul> <li>As the Company shares are planned to be acquired via the stock market, there will be no dilution.</li> <li>The limit on points granted to Subject Directors, etc. per fiscal year will be 177,100 points (of which the limit on points granted to Directors, etc. of the Company will be 158,200 points).</li> <li>The number of shares corresponding to the limit on points per fiscal year granted to the Subject Directors, etc. is approximately 0.3% of the total number of issued shares of the Company (as of March 31, 2021; excluding treasury shares).</li> </ul>
(iii) Details of Performance Indicators (as set out in (3) below)	Fluctuate in the range of 0% to 150% depending on the achievement level of targets for financial indicators (such as consolidated sales, consolidated recurring profit and consolidated ROE) and non-financial indicators (such as CO2 emissions) in each fiscal year.

## (2) Limit on Money Contributed by Subject Companies

(iv) Timing of Delivery, etc. of

Company Shares, etc. to Subject Directors, etc. (as set out in (4) below)

The Program will apply to periods of three (3) consecutive fiscal years (if a trust period as set out below is extended, it will apply to each periods of three (3) fiscal years thereafter; each a "Subject Period").

• In principle, when Subject Directors, etc. leave office

The Company will contribute money as compensation for the Directors, etc. of the Company up to the limit of \(\frac{4}769,000,000\) per Subject Period and, together with the money contributed by each Subject Subsidiary as compensation for its Directors (the limit on the total amount of money contributed by the Subject Companies will be \(\frac{4}859,000,000\), will establish a trust (the "Trust") with a trust period of three years (including extensions of the trust period set out in the 4th paragraph of this (2); the same applies below) for which the beneficiaries will be Subject Directors, etc. who fulfill the beneficiary requirements (such as being the Subject Directors, etc. during the Subject Period, having left the office of Subject Director, etc., becoming an overseas resident during the term of office, and having not engaged in misconduct).

In accordance with the instructions of the trust administrator, the Trust will acquire Company shares from the stock market using the money in trust. The Subject Companies will grant points (as set out in (3) below) to the Subject Directors, etc. during the trust period, and the Trust will perform the Delivery, etc. of Company Shares, etc.

When the trust period of the Trust expires, instead of establishing the Trust anew, the Trust may be continued by amending the trust agreement and making an additional entrustment. In that case, the trust period of the Trust will be extended for a period of three (3) years, and the three (3) fiscal years from the extension of the trust period will be the Subject Period. For each extended trust period, each Subject Subsidiary will newly contribute money to the Company up to the limit approved by a resolution of the Subject Subsidiary's general meeting of shareholders, and the Company will make an additional entrustment using the money contributed by the Subject Subsidiaries and money additionally contributed by the Company up to the limit of \mathbf{\fi}769,000,000; during the extended trust period, the Subject Companies will continue to grant points to the Subject Directors, etc., and the Trust will continue to perform the Delivery, etc. of Company Shares, etc. However, when making an additional contribution, if Company shares (excluding Company shares corresponding to points granted to Subject Directors, etc. for which Delivery, etc. has not yet been made) or money remain among the trust assets ("Remaining Shares, etc.") on the final day of the trust period before extension, the total of the amount of the Remaining Shares, etc. and the trust money additionally contributed by the Company will be within the limit of \mathbf{\fi}859,000,000.

(3) Calculation method and limit of number of Company shares acquired by Subject Directors, etc.

The number of Company Shares, etc. granted to the Subject Directors, etc. will be calculated according to the number of points granted to the Subject Directors, etc. every year.

In June of each year during the trust period, each Subject Directors, etc. will be granted base points set in

advance based on their positions and multiplied by an achievement-linked coefficient that fluctuates depending on the achievement level of the performance indicator targets in the fiscal year ending March 31 of that year. The achievement-linked coefficient fluctuates in the range of 0% to 150% depending on the achievement level of targets of financial indicators (such as consolidated sales, consolidated recurring profit and consolidated ROE) and non-financial indicators (such as CO2 emissions) in each fiscal year.

The Delivery, etc. of Company Shares, etc. will be made to Subject Directors, etc. when they leave office (leaving office includes cases where they cease to be Subject Directors, etc. due to overseas transfer; the same applies below) in accordance with their accumulated number of points (the "Accumulated Points").

One point is equivalent to one Company share. However, if an event occurs due to which it is found fair to adjust the points such as a split or consolidation of the Company shares during the trust period, the number of Company shares per point will be adjusted based on the split ratio, consolidation ratio, or the like.

The limit on points granted to Directors, etc. of the Company will be 158,200 points total (and the limit on points granted to the Subject Directors, etc. per fiscal year will be 177,100 points total).

## (4) Timing of Delivery, etc. of Company Shares, etc. to Subject Directors, etc.

A Subject Director, etc. who fulfills the beneficiary requirements will receive a Delivery, etc. of Company Shares, etc. in the number calculated under (3) above when he or she leaves office. If the Subject Director, etc. concurrently serves as a Subject Director, etc. of any other Subject Company in addition to the foregoing office of Subject Director, etc. (including the case where they will assume the office of Subject Director, etc. of another Subject Company at the same time as when they leave the foregoing office of Subject Director, etc.), they will receive a Delivery, etc., of Company Shares, etc. in a lump sum when they leave the office of Subject Director of all Subject Companies. At that time, the Subject Director, etc. will be delivered Company shares corresponding to 70% of their points (shares less than one unit will be rounded down) and, after the remainder in the Trust is converted, will be paid money equivalent to the conversion price.

If a Subject Director, etc. dies while in office, in principle, all of the Company shares corresponding to the Accumulated Points granted up to that time will be converted in the Trust, and the heir of the Subject Director, etc. will receive payment of the money equivalent to that conversion price.

Additionally, even when a Subject Director, etc. fulfills the beneficiary requirements, if it is confirmed at the Board of Directors' meeting that there has been misconduct or the like such as material breach of their duties or material violation of laws and regulations or internal regulations, the Company may elect to not make Delivery, etc. of all or part of the Company Shares, etc. or request the return of all or part of the Company Shares, etc. for which Delivery, etc. has been made or the amount equivalent thereto.

#### (5) Voting rights associated with Company shares

In order to ensure neutrality towards management, during the trust period, voting rights for Company shares in the Trust will not be exercised.

#### (6) Other details of the Program

Other details concerning the Program will be determined by the Board of Directors when establishing the Trust, amending the trust agreement, and making additional contributions to the Trust.

**END**