Sumitomo Rubber Industries, Ltd.

#### **CORPORATE GOVERNANCE**

Please note that the following is an unofficial English translation of the Japanese original text of the Corporate Governance Report of Sumitomo Rubber Industries, Ltd., which is reported to the Tokyo Stock Exchange. The Company provides this translation for reference and convenience purposes only and without any warranty as to its accuracy or otherwise. In the event of any discrepancy between this translation and the Japanese original, the latter shall prevail.

Latest Revision: Nov. 10<sup>th</sup>, 2021

Company: Sumitomo Rubber Industries,

Ltd.

Representative: Satoru Yamamoto,

Representative Director, President and CEO

Inquiries: Human Resources &

General Affairs Department

Governance Group

Phone: +81-78-265-3001

Securities Code: 5110

URL: https://www.srigroup.co.jp/

An Overview of Corporate Governance at Sumitomo Rubber Industries, Ltd. (the "Company") is Described Below.

#### I Basic Policy Regarding Corporate Governance and Capital Structure

#### 1. Basic Policy

1. Basic Views

Sumitomo Rubber Industries' basic management policy is to enhance not only its economic value but also its social value and contribute to the development of a sustainable society by ensuring that "Our Philosophy" is the foundation for all decision-making and the starting point for all actions. Under this policy, the Company considers the enhancement of corporate governance as one of its major management objectives. Through initiatives toward the achievement of this management objective, the Company aims to establish deep relationships of trust with society and enhance its fairness and transparency, while ensuring Groupwide business efficiency. Accordingly, the Company has formulated its basic views as follows and strives to further enhance its corporate governance.

- a) We will develop an environment to secure shareholder rights and opportunities to exercise their rights.
- b) We will enhance our corporate value by appropriately cooperating with a wide range of stakeholders.
- c) We will disclose the Company's financial and non-financial information in an accurate and appropriate manner.
- d) We have established a Management Committee to deliberate on the majority of issues relating to business execution so that the Board of Directors will fully discuss matters on the overall direction of the Company including the management policy and medium- to long-term plans. Furthermore, the fair operation of the Board of Directors will be ensured through strict audits by the standing audit & supervisory board members and independent outside audit & supervisory board members as well as through objective supervision by the independent outside directors.
- e) We will strive to continuously enhance our corporate value through dialogue with shareholders.
- (1) Reasons for Non-compliance with Principles of the Corporate Governance Code

[Principle 4.2: Roles and Responsibilities of the Board of Directors (2)]

[Principle 4.2.1: Management Remuneration (linked to medium- to long-term results]

Although the Company does not provide incentives in the form of stock compensation, it offers incentives that will lead to the sustainable growth of the Company, by way of encouraging the purchase of the Company's stock through the Sumitomo Rubber Industries, Ltd. Officers' Shareholding Association awarding bonuses based on the achievement of the medium- to long-term plan, etc. With respect to remuneration and stock compensation that are linked to medium- to long-term results, the Company will

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continue to study the most suitable timing of adoption and the most appropriate form of such remuneration through dialogue with shareholders under the leadership of the Nomination and Remuneration Committee, the majority of whose members are independent outside officers.

(2) Disclosure Based on Principles of the Corporate Governance Code

The contents contained herein are based on the latest (June 2021) revision of Japan's Corporate Governance Code (including the principles that will be applied for Prime Markets from April 4, 2023 onward).

[Principle 1.4: Disclosure of the Policy on Cross-shareholdings and the Standards for the Exercise of Voting Rights as to Cross-shareholdings]

- 1) Policy on cross-shareholdings: The Company may hold shares of its business partners, etc., with an aim for the continuous enhancement of its corporate value over the medium to long term, stable corporate management, and reinforcement of relationships with its business partners; provided, however, that the Company has made it its policy to periodically examine the shares of each individual company from a medium- to long-term perspective. If the Company decided that it is unnecessary to continue holding the shares, the Company will consider selling them, taking the stock prices and market trends into consideration as well.
- 2) Close examination and verification of the adequacy of shareholdings: The Company has made it its policy to have the Board of Directors periodically judge the adequacy of shareholdings, taking into comprehensive consideration the significance of the shareholdings and economic rationality, such as growth potential, profitability, and reinforcement of business relationships. In November 2020, the Company examined the adequacy of shareholdings and sold some shares.
- 3) Standards for the exercise of voting rights: The Company exercises its voting rights as to the cross-shareholdings by comprehensively taking into account whether the Company as a shareholder will be able to contribute to the improvement of the investee's corporate value and whether such exercise will lead to the medium- to long-term improvement of the Company's corporate value, as well as through dialogue with the investee. When there is a possibility that the shareholders' value may be significantly damaged or that a serious concern about corporate governance may arise due to long-term underperformance or serious violation of compliance of the investee or for other reasons, the Company will gather sufficient information by various means including dialogue with the investee and make a comprehensive decision on the agenda.

[Principle 1.7: Establishment of Procedures for Related Party Transactions and Disclosure of Such Procedures]

The Company has established a system to ensure that the common interests of the Company and its shareholders are not harmed by periodically monitoring competitive transactions and conflict of interest transactions involving directors or audit & supervisory board members as well as related party transactions with parties including major shareholders as a matter for resolution by the Board of Directors, while at the same time externally disclosing such transactions pursuant to applicable laws and regulations including the Companies Act and the rules of the Tokyo Stock Exchange.

[Principle 2-4-①: Ensuring Diversity in the Appointment, etc. of Key Personnel]

Having indicated a Top Commitment to "Promoting Work Style Reform & Diversity" in our internal and external communications, the Sumitomo Rubber Group strives to be a "corporate group that capitalizes on a diverse talent pool while enabling each individual to harness his or her own capabilities to their fullest." The Group is currently moving forward with various efforts to create an environment that is more conducive to diverse employment by actively promoting the hiring of foreigners, mid-career hiring, the rehiring of post-retirement employees, the hiring of persons with disabilities, the promotion of local employees at overseas subsidiaries to leadership positions, the promotion of non-regular employees to permanent positions and so forth.

In order to promote the further advancement of women in the workforce, in 2021, the Group set a renewed target for women's representation in management, now aiming to have women fill 7% of management positions by the year 2025.

With respect to foreign employees, the Group is not only actively promoting local employees to leadership positions at our overseas subsidiaries but also hiring and promoting talented personnel to management positions regardless of their nationality at our parent company. (Sumitomo Rubber Industries, Ltd. currently employs 33 foreign employees, of whom 7 are in management positions.)

The Group also recruits mid-career talent for both staff and management positions while actively promoting

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non-regular employees to permanent positions.

In the future, the Group will continue striving to secure a diverse workforce through diverse hiring practices.

For further information on the promotion of "Diversity & Inclusion," please refer to the following pages on our official corporate website.

#### **Top Commitment**

https://www.srigroup.co.jp/sustainability/genki/kindness/03\_2.html

Activity Goals & Performance: Kindness (Kindness to Employees)

https://www.srigroup.co.jp/sustainability/genki/kindness/

Integrated Report (Sustainability Archives)

https://www.srigroup.co.jp/sustainability/information/download.html

#### [Principle 2.6: Exercise of the Function as the Asset Owner of the Corporate Pension]

The management of the Company's corporate pension fund is examined and planned by the quarterly Assets Management Committee with respect to the management of pension assets based also on reports from management institutions, and is executed by the Sumitomo Rubber Combined Corporate Pension Fund. The Assets Management Committee consists of persons from the Human Resources, Accounting, and Finance Departments who have appropriate qualifications on investment and executives of the labor union

Finance Departments who have appropriate qualifications on investment and executives of the labor union as the representative of beneficiaries, establishing a system that allows the management of pension resources to be checked soundly from the perspectives of specialties and beneficiary protection.

#### [Principle 3.1: Full Disclosure]

(i) Management philosophy, management strategies, and managerial plans

The basic management policy of the Sumitomo Rubber Group is to enhance not only its economic value but also its social value and contribute to the development of a sustainable society, based on the Group's corporate philosophy, "Our Philosophy." "Our Philosophy" is structured such that at the top, there is our Purpose, which is defined as "Through innovation we will create a future of joy and well-being for all." Next there are our "Story," "Vision," and the "Values each member of Sumitomo Rubber Industries holds, the SRI WAY." In addition to promoting business activities that take "Our Philosophy" as the foundation for all decision-making and the starting point for all actions, the Company also aims to achieve its "Mid-Term Plan" which was formulated to embody "Our Philosophy."

For details on "Our Philosophy" and "Mid-Term Plan," please refer to our website Our Philosophy (https://www.srigroup.co.jp/english/corporate/philosophy.html).

Mid-Term Plan (https://www.srigroup.co.jp/english/corporate/vision.html)

(ii) Basic views and policy on corporate governance Please refer to "1. Basic Views" of "Basic Policy."

(iii) Policy and procedures for determining the remuneration of senior management and directors Policies for Determining Officer Remuneration

1. Basic Policy

The basic policy of the Company is to adopt a remuneration system that is linked to the interests of shareholders, in order to ensure that remuneration for its officers (directors and executive officers) functions sufficiently as an incentive to sustainably enhance corporate value, while also ensuring that, when making decisions about the remuneration of individual officers, this remuneration is at a level appropriate to their respective responsibilities.

Specifically, remuneration for directors, excluding outside directors, and executive officers consists of basic salary as fixed remuneration and bonuses as performance-based remuneration. Remuneration for outside directors, who perform a supervisory function, consists only of basic salary, from the perspective of ensuring the impendence of their performance of duties.

2. Policies Related to Determination of the Amount of Basic Salary for Individuals

The basic salary of officers of the Company is a monthly fixed remuneration, and is determined in

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accordance with their position, responsibilities, and years in office, based on basic salary tables determined after comprehensively taking into consideration the level of remuneration at peers, the business performance of the Company, salary levels for employees, and other factors.

3. Policies Related to Determination of the Content of Performance-Based Remuneration and Method of Calculating its Amount

In order to enhance officers' awareness of enhancing business performance each business year, performance-based remuneration is cash-based remuneration that reflects performance indicators. An amount corresponding to the level of achievement of performance indicators is paid at a certain time each year. The Company selects performance indicators that it prioritizes in its corporate strategy, such as business profit and profit attributable to owners of parent company. The values of these indicators are determined when plans are formulated, in a way that is consistent with the mid-term managerial plan, and are revised as necessary in accordance with changes in the environment, taking into consideration any recommendations from the Nomination and Remuneration Committee.

When determining the allocation to each individual, the individual's position, operational duties, level of responsibility, level of achievement of key targets within departments under his or her supervision, level of contribution to business performance, and other factors are taken into account, also taking into consideration a medium- to long-term perspective.

4. Policies Related to Determination of the Proportion of the Amounts of Basic Salary and Performance-Based Remuneration in the Amount of Remuneration for Individuals

The proportion of each type of remuneration for directors, excluding outside directors, and executive officers is structured such that the weighting of performance-based remuneration is higher for officers with higher positions than lower positions, and is considered by the Nomination and Remuneration Committee, taking into consideration remuneration levels benchmarked against companies of a similar business scale to the Company or in a related industry or business format. The Board of Directors (the Representative Director and President delegated as described in item 5.) determines the details of remuneration for individual officers within the scope of the proportion of remuneration for each type of remuneration indicated in the recommendation of the Nomination and Remuneration Committee, while also respecting the content of this recommendation.

Furthermore, in terms of general amounts for the proportion of each type of remuneration, the ratio of fixed remuneration (basic salary) to performance-based remuneration (bonus) is 7:3 for directors, excluding outside directors, and 8:2 for executive officers. (If the level of achievement of performance indicators is 100%)

Position	Fixed remuneration (basic salary)	Performance-based remuneration (bonus)
Director	70%	30%
Officer other than director	80%	20%

#### 5. Matters Related to Delegation of Details of Remuneration, etc. for Individual Officers

The Representative Director and President is delegated to determine the specific content of the amount of remuneration for individuals by resolution of the Board of Directors. The content of the delegated rights includes determining the amount of basic salary for officers and appraising and allocating bonuses based on officers' operational responsibilities.

In order to ensure that the Representative Director and President appropriately exercises these rights, the Board of Directors consults the Nomination and Remuneration Committee regarding a draft proposal and receives a recommendation. The Representative Director and President delegated as described above must make a decision in accordance with the content of this recommendation.

- (iv) Policy, etc. for the appointment, dismissal, and nomination of director and audit & supervisory board member candidates
- 1) Director candidates are nominated based on consideration of whether they can contribute to the continuous enhancement of the corporate value of the Company, including factors such as their contribution to achieving effective corporate governance and the diversity of the members of the Board of Directors in

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terms of knowledge and experience.

- 2) Audit & supervisory board member candidates are nominated based on consideration of whether they can perform their duties fairly, such as audits of the execution of directors' duties, for the sake of all stakeholders including shareholders from an independent and objective standpoint, in order to contribute to the Company's sustainable growth.
- 3) The nomination of director and audit & supervisory board member candidates is determined based on objective and fair consideration by the Nomination and Remuneration Committee, the majority of whose members are independent outside officers and upon a recommendation of the Board of Directors.
- 4) When a reason arises that is confirmed to make it difficult for directors or audit & supervisory board members to appropriately execute their functions, such as serious violation of laws, ordinances, or articles of the incorporation, the Board of Directors consults the Nomination and Remuneration Committee and after obtaining its report, holds an examination and makes a decision on dismissal from the position of the person in question, other penalties, or submission of a dismissal proposal to the general meeting of shareholders.
- (v) Explanations with respect to the individual appointments and nominations of director and audit & supervisory board member candidates

The reasoning behind the nomination of nominees for the Board of Directors and Audit & supervisory board shall be included in the reference materials provided with each "Notice of Convocation" of General Shareholders Meetings.

[Principle 3-1-③: Sustainability Efforts, etc.]

"Our Philosophy," the Corporate Philosophy Framework of the Sumitomo Rubber Group, is based on the "Sumitomo Business Spirit," which has been passed down through generations since the establishment of the Sumitomo Group some 400 years ago. The Sumitomo Business Spirit espouses the idea that "a company should cherish not only economic value, but societal value as well."

When the Group announced our Midterm Plan for the coming years (through 2025) in February of 2020, we identified "Promoting ESG Management" as a key Value Driver, and so pledged to redouble our efforts to contribute to the solution of various environmental and social issues throughout our business activities toward the realization of a more sustainable society.

Further, in light of the acceleration of climate change and other major shifts in the most pressing issues that society faces today, the Group came to the conclusion that a new policy, one based on long-term perspectives that could foresee the world of 2050, would be essential to the sustained growth and development of both our Group and society as a whole. And so, in August of 2021, we announced our new Long-Term Sustainability Policy: "Driving Our Future Challenge 2050."

As part of "Driving Our Future Challenge 2050," the Group has set forth "2050 Challenge Target Themes" with respect to ESG (Environmental, Social and Corporate Governance), as well as specific action plans so that we may make real contributions to the solution of various social issues. In carrying out these action plans, the Group will be working to contribute to the realization of a sustainable society through our various ongoing efforts to enhance both our economic value and our societal value while coexisting in harmony with society and with the natural environment.

For specific details of our sustainability efforts, please refer to the following pages on our official corporate website.

Sumitomo Rubber Establishes Long-Term Sustainability Policy: "Driving Our Future Challenge 2050" <a href="https://www.srigroup.co.jp/newsrelease/2021/sri/2021\_060.html">https://www.srigroup.co.jp/newsrelease/2021/sri/2021\_060.html</a>

TCFD Support

https://www.srigroup.co.jp/sustainability/genki/ecology/04\_5.html

Human Resources

https://www.srigroup.co.jp/sustainability/managemen resources/human.html

Intellectual Capital

https://www.srigroup.co.jp/sustainability/managemen\_resources/intellectual.html

[Principle 4.1.1: Disclosure of the Scope of Matters Delegated by the Board of Directors to the Management]

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The Company has developed a system that facilitates the delegation of authority from the Board of Directors and prompt and resolute decision-making by the management by establishing various rules regarding the approval authority, including the Board of Directors Rules and the Management Committee Rules, and by clearly defining the matters to be approved by each body.

[Principle 4.9: Disclosure of Independence Standards for Independent Outside Directors]

The Company judges the independence of outside directors based on whether they can contribute to the stable growth of the Company over the medium to long term, assuming that they fulfill the independence criteria set by the Tokyo Stock Exchange.

Additionally, a candidate to whom any of the following conditions apply is subject to even stricter scrutiny than the other candidates on whether falling under any of the following items damages his or her independence. The Company will also disclose to the possible extent the relationship with the said candidate and reasons that he or she is judged to be independent.

1) A person who executed business at the Company or its subsidiary in the past; 2) A person who executed business or was a non-executive director at the parent company of the Company in the past; 3) A person who executed business at a fellow subsidiary of the Company in the past; 4) A person who executed business at an entity for which the Company is a major business partner in the past; 5) A person who executed business at a major business partner of the Company in the past; 6) A person who belonged to a consultant, an accounting professional, or a legal professional entity (limited to a corporation or an organization such as an association) receiving a large amount of money or other financial assets from the Company other than officer remuneration in the past; 7) A major shareholder of the Company (if said major shareholder is a corporation, a person who executes or executed its business); 8) A close relative of the person described in 1) through 7); 9) A business partner of the Company or a person who belonged to the said business partner; 10) A person who belonged to an entity, between which and the Company's outside officers are mutually appointed; and 11) An entity to which the Company contributes donations or a person who belonged to the said entity.

[Principle 4-10-①: Appropriate Involvement of Independent Executives, etc.]

In order to ensure the objectivity and transparency of decisions concerning the nomination and compensation of executives, the Company employs a discretionary Nomination and Compensation Committee, which is composed of a majority of independent and outside executives and whose Chairperson is an Independent (Outside) Director, as a consultative body to advise the Board of Directors in the interests of enhancing overall corporate value through the appropriate supervision of independent and outside executives.

The Nomination and Compensation Committee is currently composed of nine members, seven of whom are independent and outside executives. In 2020, each committee member attended 100% of committee meetings.

In accordance with the provisions set forth in the Nomination and Compensation Committee Rules, when so consulted by the Board of Directors of the Company, the Nomination and Compensation Committee deliberates on the following matters before reporting the results of said deliberations to the Board of Directors.

- (1) Resolutions for General Meetings of Shareholders Concerning the Assignment & Dismissal of Members of the Board of Directors and Members of the Audit & Supervisory Board
- (2) The Enactment, Revision or Abolishment of Basic Policies, Rules or Procedures, etc. Necessary for Decisions Concerning the Preceding Item
- (3) Any Other Matters Relating to the Nomination or Dismissal of Members of the Board of Directors and/or Members of the Audit & Supervisory Board as Deemed Necessary by the Nomination & Compensation Committee
- (4) The Assignment & Dismissal of Representative Directors, the Chairman of the Board of Directors & the President of the Company
- (5) The Selection & Dismissal of Executive Officers (Vice Presidents, Senior Executive Officers & Executive Officers)
- (6) The Details of Remuneration for Individual Members of the Board of Directors & Executive Officers
- (7) The Enactment, Revision or Abolishment of Basic Policies, Rules or Procedures, etc. Necessary for Decisions Concerning the Preceding Item
- (8) Any Other Matters Relating to the Remuneration of Members of the Board of Directors & Executive

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Officers as Deemed Necessary by the Nomination & Compensation Committee

[Principle 4.11.1: Balance between Knowledge, Experience and Skills of the Board of Directors, and Views on Diversity and Board Size]

The Company's Board of Directors, which includes several outside independent directors, is of an appropriate size comprising a well-balanced group of experts from various fields capable of fulfilling the functions of the Board, including manufacturing and technology, sales and marketing, finance and accounting, legal affairs, overseas business, IT and digital technologies, corporate management, and insights related to other industries. Going forward, the Company intends to select director candidates who are capable of contributing to the enhancement of the Company's corporate value, based on deliberation by the Nomination and Remuneration Committee.

For a Skill Matrix describing current Members of the Board of Directors and Audit & Supervisor Board, please refer to the following page on our official corporate website.

Skill Matrix of Members of the Board of Directors & Audit & Supervisory Board <a href="https://www.srigroup.co.jp/sustainability/genki/integrity/01\_1.html#directors">https://www.srigroup.co.jp/sustainability/genki/integrity/01\_1.html#directors</a>

[Principle 4.11.2: Disclosure of Concurrent Positions of Directors and Audit & Supervisory Board Members]

Please refer to the "Business Report" of the Notice of Convocation of the Ordinary General Meeting of Shareholders posted on the Company's website.

(https://www.srigroup.co.jp/english/ir/shareholder/generalmeeting.html)

[Principle 4.11.3: Analysis and Evaluation of the Effectiveness of the Board of Directors and Disclosure of a Summary of Results]

In analyzing and assessing the effectiveness of the Board of Directors, said Board prepared a survey questionnaire for all Members of the Board of Directors and Members of the Audit & Supervisory Board with regard to the composition of the Board of Directors and its management situation, among other matters. Having conducted this survey between September and October of 2020, the Board of Directors in January 2021 held discussions in order to deliberate on the results obtained therefrom.

As a result of these deliberations, the Board of Directors was able to verify that said Board has, by and large, attained effectiveness in terms of its number of members and member composition, frequency of meetings, time spent deliberating and other management matters, as well as its deliberations, oversight of the business and affairs of the Company and all other aspects of its conduct.

The Company also confirmed that the provision of fuller information to outside officers contributed to more lively discussions at meetings of the Board of Directors.

The Company will work on maintaining its environment and, as necessary, execute measures to enhance its effectiveness.

[Principle 4.14.2: Disclosure of Training Policy for Directors and Audit & Supervisory Board Members] The Company's internal directors and executive officers participate in external executive training programs at the Company's expense. Through participation in those training programs, the directors and executive officers acquire the knowledge necessary to play a role as part of the major governing body of a listed company. Newly appointed outside officers are briefed on the information necessary to provide advice as officers to the Company for the enhancement of its corporate value, including the Company's latest business conditions, results and issues that need to be addressed.

[Principle 5.1: Disclosure of Policy Concerning the Development of a System and Measures to Promote Constructive Dialogue with Shareholders]

The Company will conduct dialogue with shareholders with an aim to enhance its corporate value based on the following policy:

a) The Company strives to realize dialogue in line with the interests of various stakeholders by appointing the officer in charge of finance for investor relations (IR) and the officer in charge of general affairs for

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shareholder relations (SR).

- b) In preparing materials and gathering information for the IR and SR activities mentioned above, the Company's Corporate Planning, General Affairs, Finance, Legal Affairs, Sustainability Promotion HQ. and other related departments engage in organic, cross-sectional coordination in order to support constructive dialogue with stakeholders, including shareholders and institutional investors.
- c) The Company, in addition to full information disclosure at the general meeting of shareholders and through the convocation notice, provides various types of timely information such as dissemination of information on business status in addition to the status of ESG-based management and sustainability activities in the Integrated Report. In addition, the Company also holds results briefings and endeavors to promote communication with shareholders and investors.
- d) The Company considers the opinions learned through dialogue with shareholders and investors as valuable to further enhance its corporate value. While sharing such information with the senior management, the Company studies the necessity and methods for materializing such opinions as needed.
- e) When engaging in dialogue with shareholders and investors, the Company checks the explanation and disclosure materials for the dialogue with external consultants and other professionals beforehand for the purpose of preventing the risk of insider trading.

2. Capital Structure

Ratio of shares held by foreigners	less than 30% more than 20%
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[Major Shareholders]

Name or designation	Number of shares held (Shares)	Shareholding ratio (%)	
Sumitomo Electric Industries, Ltd.	75,878,645	28.85%	
The Master Trust Bank of Japan, Ltd. (Trust)	14,696,000	5.59%	
Custody Bank of Japan, Ltd. (Trust)	7,462,100	2.84%	
National Mutual Insurance Federation of	7,331,200	2.79%	
Agricultural Cooperatives			
Sumitomo Mitsui Banking Corporation	5,214,700	1.98%	
Sumitomo Corporation	4,804,600	1.83%	
SMBC Nikko Securities Inc.	4,201,300	1.60%	
STATE STREET BANK AND TRUST	4,126,026	1.57%	
COMPANY 505103			
JP Morgan Securities Japan Co., Ltd.	3,316,288	1.26%	
JP MORGAN CHASE BANK 385635	2,985,411	1.14%	

Controlling shareholder (excluding parent company)	
Parent company	None

#### Supplementary Explanation

The above status of major shareholders is as of December 31, 2020. Shareholding ratio is calculated by excluding the number of treasury stock (45,519 shares) from the total number of shares issued and outstanding.

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3. Corporate Attributes

Stock exchange listings and market classification	First Section, Tokyo Stock Exchange;	
Fiscal year-end	December	
Industry	Rubber products	
Number of employees as of December 31, 2013	1,000 or more	
(consolidated)		
Net sales as of December 31, 2013 (consolidated)	¥100 billion or more and less than ¥1 trillion	
Number of consolidated subsidiaries as of December	50 or more and less than 100	
31, 2013		

4. Guideline on Protection of Minority Shareholders in Conducting Transactions with Controlling Shareholders

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**5.** Other Exceptional Circumstances that Might Have a Material Impact on Corporate Governance

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# II Overview of Business Management Organization and Other Corporate Governance Systems related to Managerial Decision-Making, Business Execution, and Management Supervision

1. Items relating to Organization Structure and Operations, etc.

8 8	,
Form of organization	Company with an Audit & Supervisory Board

#### [Directors]

Number of directors stipulated in the Articles of	15	
Incorporation		
Term of office of directors stipulated in the Articles	One year	
of Incorporation		
Chairperson of the Board of Directors	Chairman of the Board	
Number of directors	12	
Election of outside directors	Elected	
Number of outside directors	4	
Number of outside directors designated as	4	
independent officers		

#### Relationship with the Company (1)

Nomo	A stuilbast o o	Relationship with the Company *1								
Name	Attributes		b	С	d	e	f	g	h	i
Keizo Kosaka	Attorney									
Kenji Murakami	Coming from another company									
Nobuyuki Kobayashi	Coming from another company							$\bigcirc$	$\bigcirc$	
Mari Sonoda	Other									

<sup>\*</sup> Categories for relationship with the Company

- \*• " when a close relative of the said individual presently falls or has recently fallen under each of the following categories; "•" when a close relative of the said individual fell under each of the following categories in the past.
- a. Executive of a listed company or its subsidiary
- b. Executive or non-executive director of the parent company of a listed company
- c. Executive of a fellow subsidiary company of a listed company
- d. The party whose principal client or supplier is a listed company or executive thereof
- e. Principal client or supplier of a listed company or executive thereof
- f. Consultant, accountant or legal professional who receives a large amount of monetary consideration or other property from a listed company besides compensation as an executive
- g. Principal shareholder of a listed company (executive of the said corporate shareholder if the principal shareholder is a legal entity)
- h. Executive of a client or supplier company of a listed company (which does not correspond to any of d, e, or f, above) (the said individual only)
- i. Executive of a company, between which and OMRON outside directors are mutually appointed (the said individual only)
- j. Executive of a company or organization that receives a donation from a listed company (the said individual only)
- k. Other

<sup>\*</sup>O" when the said individual presently falls or has recently fallen under each of the following categories; " $\Delta$ " when the said individual fell under each of the following categories in the past.

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# Relationship with the Company (2)

	I		
Name	Independent officer	Supplementary explanation relating to these items	Reason for election as outside director (including the reason for designation as independent officer, if applicable)
Keizo Kosaka	X	Outside director Keizo Kosaka is an attorney. There are no significant transactional relationships between Irokawa Law Office, which Mr. Kosaka serves as Chairman, as well as Toyo Aluminium K.K., Sekisui Plastics Co., Ltd., Techno Associe Co. Ltd., and SEIREN CO., LTD., where he serves as Outside Audit & Supervisory Board Member and the Company.	Mr. Kosaka provides valuable comments and opinions from an objective perspective, leveraging his abundant knowledge as an attorney who excels at corporate legal affairs, and substantial experience in corporate management as Chairman of Irokawa Law Office, as well as Outside Audit & Supervisory Board Member of Toyo Aluminium K.K., Sekisui Plastics Co., Ltd., Techno Associe Co. Ltd., and SEIREN CO., LTD. The Company requests his appointment based on its judgment that he would contribute to the improvement of the Company's corporate governance.
Kenji Murakami	X	Outside director Kenji Murakami had served as Representative Director and Vice Chairman of Daiwa House Industry Co., Ltd. until March 2012. There is no significant transactional relationship between the said company and the Company.	Mr. Kenji Murakami has ample knowledge in corporate management, with substantial experience in corporate management as Representative Director, President and COO of Daiwa House Industry Co., Ltd. The Company requests his appointment based on its judgment that he would contribute to the improvement of the Company's corporate governance.
Nobuyuki Kobayashi	X	Outside director Nobuyuki Kobayashi is Managing Director of Sumitomo Electric Industries, Ltd. (SEI). Although SEI is a major shareholder of the Company (shareholding ratio: 28.85%), there is no special interest between Mr. Kobayashi as an individual and the Company. SEI has a transactional relationship with the Company in raw materials for tires, etc. and the total annual amount of transactions between SEI and the Company amounts to JPY 7.1 billion (actual amount in 2020), but as of December 31, 2020, this business relationship accounts for	Mr. Nobuyuki Kobayashi has been engaged mainly in the accounting and finance section at Sumitomo Electric Industries, Ltd. (SEI) and utilizes his extensive experience and broad insights as a manager, based on his experience as Managing Director of SEI, to provide valuable opinions and suggestions regarding all aspects of corporate management. The Company requests his appointment in expectation that he will contribute to improving the Company's corporate governance.

#### **CORPORATE GOVERNANCE**

		0.9% or less of each company's total consolidated annual revenues. Considering that the Company's dependence of SEI is low and it is not overly affected by the said company, the Company judges that there is no risk of conflicts of interest with general shareholders.	
Mari Sonoda	X	-	Ms. Mari Sonoda has held important positions at the Ministry of Finance and elsewhere and has gained expertise in finance and fiscal affairs and extensive experience based on her experience in developing the personal information protection system, including My Number, the national identification number. The Company requests her appointment in expectation that she will contribute to improving the Company's corporate governance.

Any voluntary committee equivalent to the Nomination	Yes
Committee or Remuneration Committee	

#### Establishment of optional advisory committees, committee composition, and attributes of the chairperson

	Optional committee equivalent to Nomination Committee	Optional committee equivalent to Remuneration Committee
Committee	The Nomination and Remuneration	The Nomination and Remuneration
	Committee	Committee
Committee members	9	9
Full-time members	_	_
Internal directors	2	2
Outside directors	4	4
Outside experts		_
Others	3	3
Chairperson	Outside director	Outside director

#### Supplementary Explanation

Furthermore, the Company resolved at the Meeting of the Board of Directors to establish a Nomination and Remuneration Committee as a voluntary advisory body for the Board of Directors.

The members of the Committee included into "Others" are Outside audit & supervisory board members.

[Audit & Supervisory Board Members]

Establishment of the Audit & Supervisory Board	Yes
Number of audit & supervisory board members stipulated in	5
the Articles of Incorporation	
Number of audit & supervisory board members	5

#### **CORPORATE GOVERNANCE**

Cooperation among Audit & Supervisory Board Members, Accounting Auditor and Internal Audit Office

In accordance with audit plans and policies set out by the Audit & Supervisory Board, each audit & supervisory board member attends important meetings, including Board of Directors' meetings; hears reports on the status of job execution from directors and the internal audit office; reviews important approval documents; and implements on-site audits at the Head Office, major business sites and subsidiaries. In addition, audit & supervisory board members review each other's reports on auditing status while working closely with accounting auditor to ensure that audits are conducted in an appropriate manner.

As the internal audit office, the Company has established the Audit Department under the direct control of the president and have full-time assistant to the audit & supervisory board members. The Audit Department conducts audits of the Group as a whole and evaluates its internal control system over the Group's financial reporting. In accordance with audit policies and annual internal audit plans, the Audit Department implements on-site audits of the Head Office, major business sites and subsidiaries to evaluate the efficacy, efficiency and degree of compliance adequacy in connection with the execution of operations at each division and department and related Group company. On the completion of an internal audit, the results and any recommendations for improvement are reported to the president and the Audit & Supervisory Board in an effort to ensure reciprocal collaboration. The Audit Department and accounting auditor facilitate closer collaboration as needed to fulfill their duties. For accounting audits, the Company has entered into an audit agreement with KPMG AZSA LLC in line with the Corporation and the Financial Instruments and Exchange Laws.

Election of outside audit & supervisory board members	Elected
Number of outside audit & supervisory board members	3
Number of outside audit & supervisory board members	3
designated as independent officers	

#### Relationship with the Company (1)

Nama	Attributes	Relationship with the Company *1							1	
Ivaille	Name Attributes	a	b	c	d	e	f	g	h	i
Morihiro Murata	Certified public accountant									
Asli M. Colpan	Professor									
Hirofumi Yasuhara	Coming from another company									

<sup>\*</sup> Categories for relationship with the Company

- \*O" when the said individual presently falls or has recently fallen under each of the following categories; " $\Delta$ " when the said individual fell under each of the following categories in the past.
- \*• " when a close relative of the said individual presently falls or has recently fallen under each of the following categories; "•" when a close relative of the said individual fell under each of the following categories in the past.
- a. Executive of a listed company or its subsidiary
- b. Non-executive directors or accounting advisors of the listed company or its subsidiaries
- c. Executive or non-executive director of the parent company of a listed company
- d. Parent company of auditors of listed company
- e. Executive of a fellow subsidiary company of a listed company
- f. The party whose principal client or supplier is a listed company or executive thereof
- g. Principal client or supplier of a listed company or executive thereof
- h. Consultant, accountant or legal professional who receives a large amount of monetary consideration or other property from a listed company besides compensation as an executive
- i. Principal shareholder of a listed company (executive of the said corporate shareholder if the principal shareholder is a legal entity)
- j. Executive of a client or supplier company of a listed company (which does not correspond to any of f, g, or h, above) (the said individual only)
- k. Executive of a company, between which and OMRON outside directors are mutually appointed (the said individual only)

Sumitomo Rubber Industries, Ltd.

# **CORPORATE GOVERNANCE**

- 1. Executive of a company or organization that receives a donation from a listed company (the said individual only)
- m. Other

#### Relationship with the Company (2)

Relationship with the Company (2)							
Name	Independent officer	Supplementary explanation relating to these items	Reason for election as outside audit & supervisory board member (including the reason for designation as independent officer, if applicable)				
Morihiro Murata	X	Outside audit & supervisory board member Morihiro Murata is certified public accountant and tax accountant. There are no significant transactional relationships between Murata Morihiro Accounting Firm, which Mr. Murata is represented, and the Company.	Mr. Murata expresses opinions on the execution of business by directors from an objective viewpoint as an outside audit & supervisory board member, based on his considerable knowledge in finance and accounting as a certified public accountant and tax accountant, as well as experience of involvement in corporate management as outside director, audit & supervisory committee member of Kagome Co., Ltd., and outside audit & supervisory board member of Kokuyo Co., Ltd. The Company requests his appointment based on its judgment that he would contribute to the reinforcement of the Company's audit system.				
Asli M. Colpan	X	Outside audit & supervisory board member Asli M. Colpan is Professor at Graduate School of Economics, Kyoto University, and Professor at Graduate School of Management, Kyoto University. There is no significant transactional relationship between Nissha Co., Ltd., where she serves as outside director, and the Company.	Ms. Asli M. Colpan expresses opinions on the execution of business by directors from an objective viewpoint as an outside audit & supervisory board member, based on her advanced academic knowledge as a professor specializing in management strategy and corporate governance, as well as experience of involvement in corporate management as Independent Director of Gourmet Kineya Co., Ltd. and outside director of Nissha Co., Ltd. The Company requests her appointment based on its judgment that she would contribute to the reinforcement of the Company's audit system.				
Hirofumi Yasuhara	X	Outside audit & supervisory board member Hirofumi Yasuhara is Outside Corporate Auditor at Santen Pharmaceutical Co., Ltd. and Hitachi Zosen Corporation. There is no significant	Mr. Hirofumi Yasuhara, making full use of his experience in finance and corporate management as Representative Director of PanaHome Corporation (currently Panasonic Homes Co., Ltd.), as well as Senior Audit &				

#### **CORPORATE GOVERNANCE**

Name	Independent officer	Supplementary explanation relating to these items	Reason for election as outside audit & supervisory board member (including the reason for designation as independent officer, if applicable)
		transactional relationship between Santen Pharmaceutical	Supervisory Board Member of Panasonic Corporation and
		Co., Ltd. and Hitachi Zosen	Outside Corporate Auditor of
		Corporation, where he serves as	Santen Pharmaceutical Co., Ltd.
		Outside Corporate Auditor, and	and Hitachi Zosen Corporation,
		the Company.	has provided the Company with
			opinions on the performance of duties by directors from an
			objective point of view as an
			outside audit & supervisory board
			member. The Company requests
			his appointment based on its
			judgment that he would contribute
			to the reinforcement of the
			Company's audit system.

[Independent Officers]

L		
	Number of independent officers	7

#### Other Information on Independent Officers

The Company has designated directors Keizo Kosaka, Kenji Murakami, Nobuyuki Kobayashi and Mari Sonoda and Audit & Supervisory Board Members Morihiro Murata, Asli M. Colpan and Hirofumi Yasuhara as Independent Officers, outside corporate officers who have no potential conflicts of interest with general shareholders according to the criteria stipulated by Tokyo Stock Exchange, and has duly submitted to Tokyo Stock Exchange notification to such effect.

[Incentives]

Status of implementation of measures to grant	A performance-based remuneration system is
incentives to Directors	adopted.

#### Supplementary Explanation relating to This Item

Please refer to [Directors' Remuneration] "Disclosed Policy for Deciding the Amounts or Calculation Method of Remuneration"

Grantees of stoc	k options
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Supplementary Explanation relating to This Item

#### [Directors' Remuneration]

Disclosure status (of individual directors'	Individual directors' remuneration is not disclosed.
remuneration)	

#### Supplementary Explanation relating to This Item

<Directors' Remuneration from January 1, 2020 to December 31, 2020> JPY 466 million / 13 directors in total

Policy for deciding the amounts or calculation	Yes
method of remuneration	

#### **CORPORATE GOVERNANCE**

#### Disclosed Policy for Deciding the Amounts or Calculation Method of Remuneration

Policies for Determining Officer Remuneration

1. Basic Policy

The basic policy of the Company is to adopt a remuneration system that is linked to the interests of shareholders, in order to ensure that remuneration for its officers (directors and executive officers) functions sufficiently as an incentive to sustainably enhance corporate value, while also ensuring that, when making decisions about the remuneration of individual officers, this remuneration is at a level appropriate to their respective responsibilities.

Specifically, remuneration for directors, excluding outside directors, and executive officers consists of basic salary as fixed remuneration and bonuses as performance-based remuneration. Remuneration for outside directors, who perform a supervisory function, consists only of basic salary, from the perspective of ensuring the impendence of their performance of duties.

2. Policies Related to Determination of the Amount of Basic Salary for Individuals

The basic salary of officers of the Company is a monthly fixed remuneration, and is determined in accordance with their position, responsibilities, and years in office, based on basic salary tables determined after comprehensively taking into consideration the level of remuneration at peers, the business performance of the Company, salary levels for employees, and other factors.

3. Policies Related to Determination of the Content of Performance-Based Remuneration and Method of Calculating its Amount

In order to enhance officers' awareness of enhancing business performance each business year, performance-based remuneration is cash-based remuneration that reflects performance indicators. An amount corresponding to the level of achievement of performance indicators is paid at a certain time each year. The Company selects performance indicators that it prioritizes in its corporate strategy, such as business profit and profit attributable to owners of parent company. The values of these indicators are determined when plans are formulated, in a way that is consistent with the mid-term managerial plan, and are revised as necessary in accordance with changes in the environment, taking into consideration any recommendations from the Nomination and Remuneration Committee.

When determining the allocation to each individual, the individual's position, operational duties, level of responsibility, level of achievement of key targets within departments under his or her supervision, level of contribution to business performance, and other factors are taken into account, also taking into consideration a medium- to long-term perspective.

4. Policies Related to Determination of the Proportion of the Amounts of Basic Salary and Performance-Based Remuneration in the Amount of Remuneration for Individuals

The proportion of each type of remuneration for directors, excluding outside directors, and executive officers is structured such that the weighting of performance-based remuneration is higher for officers with higher positions than lower positions, and is considered by the Nomination and Remuneration Committee, taking into consideration remuneration levels benchmarked against companies of a similar business scale to the Company or in a related industry or business format. The Board of Directors (the Representative Director and President delegated as described in item 5.) determines the details of remuneration for individual officers within the scope of the proportion of remuneration for each type of remuneration indicated in the recommendation of the Nomination and Remuneration Committee, while also respecting the content of this recommendation.

Furthermore, in terms of general amounts for the proportion of each type of remuneration, the ratio of fixed remuneration (basic salary) to performance-based remuneration (bonus) is 7:3 for directors, excluding outside directors, and 8:2 for executive officers. (If the level of achievement of performance indicators is 100%)

Position	Fixed remuneration	Performance-based remuneration		
Position	(basic salary)	(bonus)		
Director	70%	30%		
Officer other than director	80%	20%		

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#### **CORPORATE GOVERNANCE**

#### 5. Matters Related to Delegation of Details of Remuneration, etc. for Individual Officers

The Representative Director and President is delegated to determine the specific content of the amount of remuneration for individuals by resolution of the Board of Directors. The content of the delegated rights includes determining the amount of basic salary for officers and appraising and allocating bonuses based on officers' operational responsibilities.

In order to ensure that the Representative Director and President appropriately exercises these rights, the Board of Directors consults the Nomination and Remuneration Committee regarding a draft proposal and receives a recommendation. The Representative Director and President delegated as described above must make a decision in accordance with the content of this recommendation.

#### [Support System for Outside Directors (Outside Audit & Supervisory Board Members)]

Outside directors and outside audit & supervisory board members receive explanations in advance about the content of matters that have been submitted for deliberation by the Board of Directors so that they can sufficiently check and review such matters submitted.

Outside audit & supervisory board members receive explanations on the content of important in-house meetings at the Audit & Supervisory Board, and conduct their audits after receiving reports and explanations from the internal audit office, an internal control department, the executive officers in charge of business execution and the accounting auditor, which are done in a timely manner. The results of the above audits and opinions and proposals given by each outside audit & supervisory board member are appropriately reflected on the internal audit, the audit & supervisory board members' audit and the accounting audit to enhance the effectiveness of these audits.

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#### **CORPORATE GOVERNANCE**

[Status of Persons Who Have Retired from Positions Such as Representative Director and President] Name, etc. of Advisor/Corporate Advisor, etc. who have formerly served as Representative Director and President, etc.

Name	Title/Position	Details of Duties	Form and Conditions of Employment (Full-time/Part- time, Paid or Unpaid, etc.)	Date of Retirement as President, etc.	Term of Office
Tetsuji Mino	Corporate Advisor	Provision of advice on the Company's external activities and social contribution activities, etc	Part-time/Paid	March 30, 2011	Determined as per internal regulations

Total number of Advisor/Corporate Advisor who	One
have formerly served as Representative Director and	
President, etc.	

#### Other matters

Decisions to appoint persons who have formerly served as Representative Director and President, etc. as Advisor are made through deliberation by the Board of Directors. In addition, Advisors do not participate in any kind of decision-making related to management.

# 2. Items relating to Functions of Business Execution, Audit and Supervision, Nomination, and Decision on Remuneration, etc.

The Company has adopted a corporate system with an Audit & Supervisory Board and maintains directors, a general meeting of shareholders, accounting auditor and the following bodies.

The Company's Board of Directors deliberates and determines matters of managerial importance and supervises directors' execution of operations. As of the filing date of this report, the Board of Directors was composed of 12 members, 4 of whom were outside directors.

Audit & supervisory board members independently conduct auditing of directors' execution of operations. As of the filing date of this report, the Company adopted a structure of 5 audit & supervisory board members, 2 of whom were standing audit & supervisory board members. Standing audit & supervisory board members attend important internal meetings and confirm important documents for approval.

The Audit & Supervisory Board is composed of all of the Company's audit & supervisory board members. From the aspect of reinforcing the management auditing function, 3 of the 5 audit & supervisory board members serve as outside audit & supervisory board members, securing a structure to conduct fair and objective audits. In addition to the abovementioned organizations stipulated under Japan's Corporation Law, the Company established a Management Meeting composed of internal directors and executive officers appointed by the president. With the attendance of standing audit & supervisory board members, the Management Meeting makes prompt managerial decisions based on discussions or the reporting of matters considered to be important to management.

Furthermore, the Company adopted an executive officer system in March 2003. This system was put in place with the aim of establishing a management structure that promotes the separation of management supervision and execution, clarifies the rights and responsibilities of each business and promptly responds to changes in the business environment. As of the filing date of this report, there were 28 executive officers, 21 of whom did not serve concurrently as directors.

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#### **CORPORATE GOVERNANCE**

Furthermore, the Company resolved at the Meeting of the Board of Directors held in December 2015 to establish a Nomination and Remuneration Committee as a voluntary advisory body for the Board of Directors to ensure objective and transparent procedures for nominating officers and determining remuneration for officers. The Committee is chaired by an independent outside director, and the majority of members are independent outside officers.

#### 3. Reason for Adopting the Current Governance System

The Company's basic management policy is to enhance not only its economic value but also its social value and contribute to the development of a sustainable society by ensuring that "Our Philosophy" is the foundation for all decision-making and the starting point for all actions. Under this policy, the Company considers the enhancement of corporate governance as one of its major management objectives. The reason for adopting the current system is to strengthen Group management and establish deep relationships of trust with society, while ensuring Groupwide business efficiency.

### **CORPORATE GOVERNANCE**

#### III Status of Implementation of Measures related to Shareholders and Other Stakeholders

# ${\bf 1.\ Measures\ toward\ Revitalization\ of\ the\ General\ Meeting\ of\ Shareholders\ and\ Facilitation\ of\ Exercise\ of\ Voting\ Rights}$

	Supplementary explanation
Prompt delivery of convocation notice of general meeting of shareholders	We send the Notice of Convocation of the Ordinary General Meeting of Shareholders before the legal deadline (to be dispatched 2 weeks prior to the day the ordinary general meeting of shareholders is to be held). Materials are also made available on the Company's website prior to the dispatch date since the general meeting of shareholders held in March 2016.
Exercise of voting rights by electromagnetic means	Effective from the general meeting of shareholders held in March 2007, the Company has adopted the exercise of voting rights by shareholders via electromagnetic means.
Efforts to encourage participation in the electronic voting platform and enhance other environments for the exercise of voting rights by institutional investors	Effective from the general meeting of shareholders held in March 2011, the Company has participated in the electronic voting platform for executing voting rights.
Provision of a summarized convocation notice of the general meeting of shareholders in English	The Notice of Convocation of the Ordinary General Meeting of Shareholders in the English version is posted on the Company's Web site.

#### 2. Investor Relations Activities

	Supplementary explanation	Explanation by representative
Holding regular briefings for analysts and institutional investors	After each quarterly financial summary announcement, a results briefing is held to explain the summary of financial statements, management policies, the progress of the midterm managerial plan, etc., to institutional investors and financial analysts, with the Company providing individual meetings and venues for interviews in Japan in a timely manner. The Company thus endeavors to raise the understanding thereof among the parties concerned through these activities.	YES
Posting investor relations materials on the Company Web site	The Company endeavors as much as possible to minimize any differences in the provision of information to investors by preparing dedicated pages relative to IR information on the Web site regarding IR materials described below not only in Japanese but also in English.  1. Performance highlights  2. Flash report (year-end, interim, quarterly)  3. Financial report (year-end, interim, quarterly)  4. Securities report, semiannual report  5. Factbook  6. Business report (interim, year-end)  7. Integrated Report  8. Sustainability Activities  9. Stock/Ratings/Corporate bond information  10. Notice of convocation of the ordinary general meeting of shareholders	

# [Translation for Reference and Convenience Purposes Only] Sumitomo Rubber Industries, Ltd.

# CORPORATE GOVERNANCE

Establishment of	The Public Relations Department and the Accounting &	
investor relations	Finance Department are in charge of IR-related operations.	
department (liaison)		

3. Measures to Respect the Position of Stakeholders

-	Supplementary explanation
Provisions of internal regulations to respect the position of stakeholders  Promotion of environmental protection, corporate social responsibility (CSR), and other activities	In order to fulfill its corporate social responsibility to stakeholders, based on compliance with social norms, which are stipulated in the Company's Code of Conduct, the Company strives to increase awareness and ensure strict legal compliance.  The Company promotes ESG-based management, in which it aims to achieve sustainable growth both as a corporation and for society by solving social issues through its businesses. The Company intends to further strengthen its sustainability activities, including environmental conservation activities, by planning and formulating measures from a long-term perspective. This will primarily be the responsibility of the Sustainability Promotion HQ, created in January 2021.  Please refer to the Company's website at the link below for the "Integrated"
Establishment of policy concerning disclosure of information to stakeholders	Report," which includes details of specific initiatives related to sustainability.  Sustainability Documents "Integrated Report" <a href="https://www.srigroup.co.jp/english/sustainability/report.html">https://www.srigroup.co.jp/english/sustainability/report.html</a> The Editorial Policy of the Integrated Report states that the report aims to create new opportunities for dialogue by providing information on initiatives targeting the sustainable growth of the Sumitomo Rubber Group.

#### **CORPORATE GOVERNANCE**

#### IV Basic Policy and Status of Implementation of the Internal Control System

#### 1. Basic Policy and Status of Implementation of the Internal Control System

The Company's Board of Directors has resolved as follows to establish a system (the "Internal Control System") necessary to ensure the Proper execution of business as a *kabushiki kaisha*:

- (1) A system to preserve and manage information concerning the execution of business by the directors Information concerning the execution of business by directors, such as documents on proposals or decisions, shall be recorded and managed appropriately in accordance with the Regulations Concerning Preservation of Documents. The directors and audit & supervisory board members shall be permitted to view these records at all times.
- (2) Rules concerning the risk management of loss and other systems

Management risks involving quality, law, environment, credit, accidents, disasters, etc., that may materially adversely affect our business activities shall be addressed by the relevant division in advance, by analyzing those risks and planning countermeasures in accordance with the Regulations Concerning Risk Control, and then referred to the management meeting for discussion.

If necessary, advice and guidance may be sought from professionals including as legal counsel, in analyzing and planning countermeasures for such risks.

Any risk comprehensively involving the Group shall be addressed by each business division for its respective business operation in coordination with other relevant divisions.

The Risk Management Committee shall oversee group-wide risk management activities and investigate as appropriate and confirm that the risk management system is functioning effectively.

If any material risk becomes clear or could be anticipated, the president shall establish a Risk Management Center pursuant to the Regulations Concerning Risk Control.

(3) A system to ensure the efficient execution of business by directors

In order to ensure that the directors and managerial personnel may execute their business properly and efficiently, the duties, authority, and relevant operations shall be specifically allocated through the Regulations Concerning Allocation of Responsibility and Duties.

Furthermore, an Executive Officer System and Corporate Decentralizing System shall be introduced, whereby each company shall, led by its president, perform its business flexibly in response to the changing environment and customer needs.

With respect to the performance and efficiency of each division, a mid-term managerial plan shall be drawn up, targets shall be set at budget meetings (to be reviewed as necessary), and the status of achievements of those targets shall be reported and reviewed on a monthly basis at the Group's performance meetings.

All business operations shall actively promote IT and digital technology to enhance efficiency in the execution of business.

(4) A system to ensure the execution of business by directors and employees is in compliance with law/regulations and the Articles of Incorporation

The Company ensures that the corporate philosophy of the Sumitomo Rubber Group, "Our Philosophy," is the foundation for all decision-making and the starting point for all actions. Our corporate Code of Conduct, and various compliance manuals shall be widely distributed, top management shall clarify its principles, and it shall be made thoroughly clear that compliance with laws and corporate ethics create the basic foundation of management.

The Corporate Ethics Committee, chaired by the president, shall identify, analyze, and evaluate those compliance risks comprehensively involving the entire Group, plan and conduct training, ascertain the cause of any violation, propose measures to prevent their recurrence, and ensure thorough familiarization of the foregoing throughout the Group.

A Corporate Ethics Help Line shall be established to allow employees, et al., to directly report and consult on any actions that are questionable of corporate ethics. Information received by the Corporate Ethics Help Line shall be reported to the Corporate Ethics Committee, which shall assess the situation and adopt the necessary measures.

(5) A system to ensure the proper execution of business by the Group comprising the Company, its parent

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#### **CORPORATE GOVERNANCE**

company, and subsidiaries

The Sumitomo Rubber Group's Code of Conduct shall be widely distributed throughout the Group, and the Group shall strive to share those matters that need to be observed under legislation and in the operation of its business.

A system shall be established whereby the relevant division shall periodically receive reports from each subsidiary on its performance targets and achievements, and receive reports from the subsidiary on certain matters such as those that need to be reported to and discussed at the Company's management meetings and Board of Directors, risk management, and compliance matters. The foregoing shall then be discussed with the Company, if necessary, pursuant to the Regulations Concerning Management of Subsidiaries.

(6) A system to ensure adequate financial reporting

The Group shall strive to maintain the Internal Control System in accordance with the Financial Instruments and Exchange Law and assessment/audit standards and implementation standards prescribed by the Financial Services Agency, and to enhance systems to ensure adequate financial reporting by the Company and its subsidiaries.

(7) Establishment of a post to assist the duties of audit & supervisory board members at the request of the audit & supervisory board members

An employee shall be selected to work as an audit & supervisory board member's assistant to assist the duties of the audit & supervisory board members.

Audit & supervisory board member's assistant shall remain independent from directors

The opinion of the Audit & Supervisory Board shall be sought in advance in the event of carrying out personnel changes and evaluating the performance of an audit & supervisory board member's assistant

(8) Systems to allow directors and employees to report to audit & supervisory board members and to allow other reports to be made to audit & supervisory board members

Standing audit & supervisory board members shall participate in management meetings and other important meetings.

Important matters such as those involving risk management shall be reported directly by directors or heads of divisions to audit & supervisory board members, as necessary. Matters reported to the Corporate Ethics Help Line (excluding minor problems) shall be reported to the Audit & Supervisory Board.

(9) Other systems to ensure effective audit coverage by audit & supervisory board members

Audit & supervisory board members shall be given opportunities to receive explanations from directors and heads of divisions, as necessary.

#### 2. Basic Policy and Status of Implementation of Efforts towards Exclusion of Antisocial Forces

- The Company shall never have contacts or relations with any antisocial forces or organizations that
  might pose a threat to the order and safety of civil society and shall systematically deal with improper
  demands extorted thereby in a resolute attitude in collaboration with lawyers, the police and other
  relevant organizations.
- 2. In case any improper demands are extorted by antisocial forces, the contact shall be the staff responsible for preventing improper demands of the Human Resources & General Affairs Department as the handling and controlling business unit. The responsible staff shall receive appropriate guidance from the aforementioned external bodies at an early stage through collaboration therewith. The relevant responses are stipulated in the Code of Conduct of the Company.
- 3. The staff responsible for preventing improper demands shall have close contact with external bodies and collect information about antisocial forces on a routine basis. Meanwhile, the Human Resources & General Affairs Department shall internally disseminate necessary information, as required.

#### **CORPORATE GOVERNANCE**

#### V Others

#### 1. Presence or Absence of Introduction of Takeover Defense

Introduction of Takeover Defense	No
Supplementary Explanation relating to This Item	

#### 2. Other Items relating to Corporate Governance System, etc.

The schematic diagram depicting the corporate governance structure of the Company, including a summary of the Internal Control System thereof, is as shown in the reference material.

The Company is fully aware that the appropriate disclosure of corporate information at the proper timing to investors is a fundamental requisite of healthy securities markets. At the same time, the Company addresses the appropriate provision of corporate information at the proper timing to investors by improving its internal system, which is described in the attached document, so that swift, precise and fair disclosure of corporate information can be appropriately ensured at all times from the investors' viewpoint.

The current status of the internal system regarding the appropriate disclosure of corporate information at the proper timing of the Company is as described below.

Specifically, an information communications system is established for the respective "information on determined matters," "information on the occurrence of facts" and "information on financial results" cases. The Company also makes sincere efforts for the swift, precise and fair, and therefore appropriate, provision of corporate information at the proper timing to investors from the investors' viewpoint via the complete dissemination of required measures to facilitate an appropriate disclosure of corporate information at the proper timing.

1. Basic principles on the disclosure of corporate information at the proper timing

The Company regards compliance with the rules on the disclosure of corporate information at the proper timing as an obligation of a listed corporation from the viewpoint of overall compliance. The Company, therefore, is confident that the appropriate provision of information on investment decisions at the proper timing should result in fair stock prices and, by extension, raise the reliability of investors in the Company. At the disclosure at the proper timing, the Company makes efforts for the swift, precise and fair disclosure thereof.

2. Person responsible for handling information and the department in charge of the disclosure at the proper timing

The officer in charge of the Public Relations Department assumes a responsibility for handling information.

The Public Relations Department is in charge of the disclosure at the proper timing of the Company. The department is the contact for other respective business divisions and subsidiaries (the "Each Division/Department") and assists the person responsible for handling information.

The Accounting & Finance Department is actually in charge of preparing and disclosing the disclosure information based on information provided by the Public Relations Department.

- 3. Procedures for public announcement and information communications system
- (1) The head of Each Division/Department shall contact every officer in charge and communicate with The Public Relations Department, the business unit responsible for handling information, if reportable insider information or significant corporate information, which is provided for by the stock exchange, is deemed to be possibly produced with regard to his/her own division/department (including any similar divisions or departments, as well as subsidiaries under his/her jurisdiction).
- (2) The Public Relations Department shall review and determine the need for an announcement, the timing for such announcement, the content to be announced, the announcement method and so forth

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through consultations with related divisions and departments including the division/department concerned, the Accounting & Finance Department, the Human Resources & General Affairs Department and the Legal Department.

(3) Pursuant to the above determinations, the Public Relations Department shall follow the necessary disclosure procedures as soon as possible for the "information on determined matters" after a relevant meeting of the Board of Directors and without delay for the "information on the occurrence of facts" and the "information on financial results."

<sup>&</sup>quot;Significant information regarding subsidiaries" shall be similarly handled as described above.

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