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Securities code: 9534

June 2, 2022

### To Shareholders:

Hiroshi Ohtsuki President Hokkaido Gas Co., Ltd. 2-1-1 Kita-7jo-higashi, Higashi-ku, Sapporo, Hokkaido, Japan

### **NOTICE OF**

## THE 176th ANNUAL GENERAL MEETING OF SHAREHOLDERS

### Dear Shareholders:

We would like to express our appreciation for your continued support and patronage.

We hereby inform you that the 176th Annual General Meeting of Shareholders of Hokkaido Gas Co., Ltd. (the "Company") will be held as described below.

Shareholders may exercise voting rights in writing or through the Internet, etc. in advance, in lieu of attending the meeting on the day. The Company requests shareholders to review the Reference Documents for the General Meeting of Shareholders attached below and exercise voting rights in writing or through the Internet, etc. in advance, by following the instructions described in the following page, by no later than 5:00 p.m. on Thursday, June 23, 2022 (JST).

1. Date and Time: Friday, June 24, 2022 at 10:00 a.m. Japan time

(Reception starts at 9:00 a.m. Japan time)

**2. Place:** 2nd floor, Kitagas Group Head Office Bldg.,

2-1-1 Kita-7jo-higashi, Higashi-ku, Sapporo, Hokkaido, Japan

3. Meeting Agenda:

Matters to be reported: The Business Report, Consolidated Financial Statements, and Non-

consolidated Financial Statements for the Company's 176th Fiscal Year

(April 1, 2021 - March 31, 2022) and results of audits by the Accounting Auditor and the Audit & Supervisory Board of the

Consolidated Financial Statements

Proposals to be resolved:

**Proposal 1:** Partial Amendments to the Articles of Incorporation

**Proposal 2:** Election of Eight (8) Directors

# **Proposals and References**

## **Proposal 1:** Partial Amendments to the Articles of Incorporation

### 1. Reasons for the amendments

- (1) In order to ensure the flexible operation of the General Meeting of Shareholders, the convener and chairperson of the General Meeting of Shareholders shall be changed to Director and Chairman or Director and President.
- (2) In line with the amendment to the Companies Act in 2019, the provisions shall be established to the effect that the Company shall provide information contained in the Reference Documents for the General Meeting of Shareholders, etc. electronically and that the Company may limit the scope of matters to be included in the paper copy to be sent to shareholders who have requested it. The provisions related to the Internet disclosure and deemed provision of the Reference Documents for the General Meeting of Shareholders, etc. in the current Articles of Incorporation will become unnecessary and will therefore be deleted. In addition, in association with these changes, supplementary provisions related to the effective date, etc. shall be established.
- (3) The provision concerning the form of prior notification of a diverse exercise of voting rights in the General Meeting of Shareholders, which currently limits notification to be made in a written form, is to be deleted to allow for notification through an electromagnetic means, etc.

### 2. Details of the amendments

The details of the amendments are as follows.

(Amended parts are underlined.)

			(Amended parts are underlined.)
Current Articles of Incorporation		Proposed amendment	
Chapter II	I General Meeting of Shareholders	Chapter III General Meeting of Shareholders	
(Convener a	and Chairperson)	(Convener and Chairperson)	
Article 14	Director and President shall	Article 14 <u>Director and Chairman or Director</u>	
	convene by resolution of the Board		and President shall convene by
	of Directors and chair the General		resolution of the Board of
	Meeting of Shareholders, unless		Directors and chair the General
	otherwise provided for by laws and		Meeting of Shareholders, unless
regulations.			otherwise provided for by laws and
			regulations.
2.	If Director and President is unable	2.	If both Director and Chairman and
	to act due to an accident, another		Director and President are unable
	Director, selected according to an		to act due to an accident, another
	order predetermined by the Board		Director, selected according to an
	of Directors, shall convene and		order predetermined by the Board
	chair the General Meeting of		of Directors, shall convene and
	Shareholders.		chair the General Meeting of
			Shareholders.

Current Articles of Incorporation	Proposed amendment
(Internet Disclosure and Deemed Provision of	<deleted></deleted>
Reference Documents for the General Meeting	
of Shareholders, etc.)	
Article 15 The Company may, when	
convening a General Meeting of	
Shareholders, deem that it has	
provided information to	
shareholders pertaining to matters	
to be described or indicated in the	
Reference Documents for the	
General Meeting of Shareholders,	
Business Report, Non-consolidated	
Financial Statements, and	
Consolidated Financial Statements,	
by disclosing such information	
through the Internet in accordance	
with the provisions provided in the	
Ordinance of the Ministry of	
Justice.	
<newly established=""></newly>	(Measures for Electronic Provision, etc.)
	Article 15 The Company shall, when
	convening a General Meeting of
	Shareholders, provide information
	contained in the Reference
	Documents for the General
	Meeting of Shareholders, etc.
	electronically.
	2. Among the matters to be provided
	electronically, the Company may
	choose not to include all or part of
	the matters stipulated in the Ordinance of the Ministry of
	Justice in the paper copy to be sent
	to shareholders who have
	requested it by the record date for
	voting rights.
	roung rigino.

Cumar	nt Articles of Incorporation		Dranged amondment	
		Proposed amendment		
,	oting Rights by Proxy, etc.)	`	Voting Rights by Proxy, etc.)	
	A shareholder may exercise voting	Article 17	A shareholder may exercise voting	
	rights by appointing one other		rights by appointing one other	
	shareholder with voting rights of		shareholder with voting rights of	
	he Company as their proxy.		the Company as their proxy.	
	However, the shareholder or their		However, the shareholder or their	
•	proxy must submit to the Company		proxy must submit to the Company	
	a letter of authority to represent for		a letter of authority to represent for	
	each General Meeting of		each General Meeting of	
	Shareholders.		Shareholders.	
	Notification of a diverse exercise	<deleted></deleted>		
	of voting rights stipulated in			
<u> </u>	Article 313, Paragraph 2 of the			
<u>C</u>	Companies Act shall be made in			
<u>v</u>	<u>vriting.</u>			
<newly establ<="" td=""><td>lished&gt;</td><td></td><td>tary Provisions)</td></newly>	lished>		tary Provisions)	
		1. The deleti	ion of Article 15 (Internet Disclosure	
		and Deem	ned Provision of Reference	
		<u>Documen</u>	ts for the General Meeting of	
		Sharehold	lers, etc.) of the Articles of	
		Incorpora	tion before amendment and the	
		establishn	nent of the Article 15 (Measures for	
		Electronic	e Provision, etc.) after amendment	
		shall com	e into effect on September 1, 2022,	
		the date o	f enforcement of the amended	
		provisions	s stipulated in the proviso of Article	
		1 of the su	applementary provisions of the Act	
		Partially A	Amending the Companies Act (Act	
		No. 70 of	2019) (the "Effective Date").	
		2. Notwithst	anding the provisions of the	
		preceding	paragraph, Article 15 of the Articles	
		of Incorpo	oration before amendment shall	
		remain in	force with respect to a General	
		Meeting o	of Shareholders to be held on a date	
		within six	months from the Effective Date.	
		3. These sup	plementary provisions shall be	
		deleted af	ter the lapse of six months from the	
		Effective	Date or the lapse of three months	
		from the o	date of the General Meeting of	
		Sharehold	lers set forth in the preceding	
		paragraph	, whichever is later.	

**Proposal 2:** Election of Eight (8) Directors

The terms of office of all Directors will expire at the conclusion of this General Meeting of Shareholders. Accordingly, the Company hereby requests the election of eight (8) Directors.

The candidates for Director are as follows.

No.	Name		Current positions and responsibilities at the Company	Attendance at Board of Directors' meetings
1	[Reappointment]	Hiroshi Ohtsuki	President, In charge of Audit Department and Risk Management	11/12 (91%)
2	[Reappointment]	Hiroaki Tsuchiya	Director, Managing Executive Officer, In charge of Promotion of Industry-Academia Collaboration	11/12 (91%)
3	[Reappointment]	Fumitoshi Izawa	Director, Managing Executive Officer and General Manager, Corporate Planning Division	12/12 (100%)
4	[Reappointment]	Hiroki Maeya	Director, Managing Executive Officer, General Manager, Production and Supply Division, and General Manager, Supply Business Division, In charge of Technology Development Laboratory and Human Resource Development Center	12/12 (100%)
5	[Reappointment]	Akinori Kanazawa	Director, Managing Executive Officer and General Manager, Energy Services Business Division	12/12 (100%)
6	[New appointment]	Chisato Kawamura	Executive Officer, General Manager, Digital Transformation and Structural Reform Promotion Division, and General Manager, Digital Transformation and Structural Reform Promotion Department	
7	[Reappointment] [Outside] [Independent]	Miyako Okada	Outside Director	12/12 (100%)
8	[New appointment] [Outside] [Independent]	Shuji Koiso		

Note: Attendance at Board of Directors' meetings represents "the number of Board of Directors' meetings attended / the number of Board of Directors' meetings held during the term of office in the fiscal year under review."

No.	Name (Date of birth)	Career summary, positions, responsibilities, and significant concurrent positions		Number of shares of the Company held
1	Hiroshi Ohtsuki (July 11, 1949) [Reappointment]	October 1972 June 1998 June 2000 June 2002 April 2008	Joined the Company Director Managing Director Vice President President and General Manager, Sales Division	44,800
	[Attendance at Board of Directors' meetings] 11/12 (91%)	October 2015 April 2021	President and General Manager, Energy Services Business Division President, In charge of Audit Department and Risk Management (current position)	
2	Hiroaki Tsuchiya (July 25, 1960) [Reappointment]  [Attendance at Board of Directors' meetings] 11/12 (91%)	April 1984 June 2006 April 2007 April 2011 June 2014 April 2022	Joined the Company General Manager in charge of Human Resources General Manager in charge of Corporate Planning and General Manager in charge of Fee Planning Executive Officer, Deputy General Manager, Sales Division, General Manager, Customer Department, and General Manager, Sales Planning Department Director, Managing Executive Officer, In charge of ICT Promotion Department, General Affairs and Human Resources Department, Human Resources Development Center, Internal Controls Promotion Office, and Risk Management Director, Managing Executive Officer, In charge of Promotion of Industry-Academia Collaboration (current position)	10,100
3	Fumitoshi Izawa (December 19, 1964)  [Reappointment]  [Attendance at Board of Directors' meetings]  12/12 (100%)	April 1988 March 2014 April 2015 June 2017 June 2019 April 2021	Joined the Company Attached to Deputy General Manager, Sales Division, the Company President, Kitagas Fureasuto South Co., Ltd. (secondment) Executive Officer and General Manager, Planning Department, the Company Director, Managing Executive Officer, General Manager, Corporate Planning Division, and General Manager, Corporate Planning Department President, Hokkaido LNG Co., Ltd. (current position) Director, Managing Executive Officer, and General Manager, Corporate Planning Division, the Company (current position)	8,900
4	Hiroki Maeya (August 12, 1967)  [Reappointment]  [Attendance at Board of Directors' meetings] 12/12 (100%)	April 1991 April 2014 April 2015 June 2019 April 2021	Joined the Company General Manager, Energy Vision Project Department Executive Officer, Deputy General Manager, Smart Energy Systems & Network Promotion Division, and General Manager, Energy Vision Project Department Director, Managing Executive Officer, and General Manager, Energy Services Business Division Director, Managing Executive Officer, and General Manager, Production and Supply Division, In charge of Digital Transformation and Structural Reform Promotion Department Director, Managing Executive Officer, General Manager, Production and Supply Division, and General Manager, Supply Business Division, In charge of Technology Development Laboratory and Human Resource Development Center (current position)	5,500

No.	Name (Date of birth)	Career summary, positions, responsibilities, and significant concurrent positions		Number of shares of the Company held
5	Akinori Kanazawa (August 8, 1964)  [Reappointment]  [Attendance at Board of Directors' meetings] 12/12 (100%)	April 1988 July 2008 April 2012 April 2014 October 2017 June 2020	Joined the Company General Manager, Audit Office General Manager, Chitose Branch Executive Officer and General Manager, Sales Planning Department Executive Officer, In charge of new Fureasuto company President, Kitagas Fureasuto Co., Ltd. Director, Managing Executive Officer, and General	5,800
6	Chisato Kawamura (March 9, 1969) [New appointment]	April 1992 April 2011 April 2017 April 2020 April 2021 April 2022	Manager, Energy Services Business Division, the Company (current position)  Joined the Company  Manager, Fee Planning Group and Manager, Corporate Planning Group, Planning Department General Manager, Energy Planning Department General Manager, Next-generation Platform Examination Project Department Executive Officer, General Manager, Digital Transformation and Structural Reform Promotion Department Executive Officer, General Manager, Digital Transformation and Structural Reform Promotion Division and General Manager, Digital Transformation and Structural Reform Promotion Division and General Manager, Digital	1,300
7	Miyako Okada (July 31, 1964)  [Reappointment]  [Outside]  [Independent]  [Attendance at Board of Directors' meetings]  12/12 (100%)	April 2001 April 2003 April 2007 October 2018 June 2019	Lecturer, Graduate School of Economics and Business, Hokkaido University Assistant Professor Associate Professor Professor, Graduate School of Economics and Business, Hokkaido University (current position) Outside Director, the Company (current position)	1,200

No	Name (Date of birth)	Career summary, positions, responsibilities, and significant concurrent positions		Number of shares of the Company held
8	Shuji Koiso (May 14, 1948)  [New appointment]  [Outside]  [Independent]	April 1972 April 1989 June 1999 April 2008 September 2012 April 2017 April 2020 June 2020	Joined Hokkaido Development Agency Director, International Office, Hokkaido Regional Development Bureau Professor at Kushiro Public University of Economics and Director, Kushiro Public University Research Center for Regional Economics President, Kushiro Public University of Economics Specially Appointed Professor, Hokkaido University Public Policy School President, Regional Research Laboratory (current position) Visiting Professor, Hokkaido University Public Policy School (current position) Chairman, Hokkaido Tourism Organization (current position)	0

- Notes: 1. Attendance at Board of Directors' meetings represents "the number of Board of Directors' meetings attended / the number of Board of Directors' meetings held during the term of office in the fiscal year under review."
  - 2. There are no special interests between each of the candidates and the Company.
  - 3. Ms. Miyako Okada and Mr. Shuji Koiso are candidates for Outside Director. The Company has designated Ms. Okada as independent director for whom there is no risk of a conflict of interest arising with general shareholders and has provided notification to the stock exchanges on which the Company is listed. In the event Ms. Okada are elected, the Company plans to continue her designation as such; while in the event Mr. Koiso is elected, the Company plans to newly appoint him as independent director.
  - 4. The reason the Company chose Ms. Okada as a candidate for Outside Director is that she possesses expert knowledge and an abundance of experience concerning the field of business administration, and the Company expects that she will continue to leverage this knowledge in providing supervision and advice regarding the execution of duties of Directors from an expert perspective. Although Ms. Okada has not participated in corporate management other than as an Outside Director, for the above reasons, the Company judges that she can duly execute her duties as an Outside Director.
    - The reason the Company chose Mr. Koiso as a candidate for Outside Director is that he possesses expert knowledge and an abundance of experience concerning the field of regional economy and regional revitalization, and the Company expects that he will leverage this knowledge in providing supervision and advice regarding the execution of duties of Directors from an expert perspective. Although Mr. Koiso has not participated in corporate management directly, for the above reasons, the Company judges that he can duly execute his duties as an Outside Director.
  - 5. Ms. Okada will have served as Outside Director for three years at the conclusion of this General Meeting of Shareholders.
  - 6. The Company has concluded with Ms. Okada an agreement limiting liability as stipulated in Article 427, Paragraph 1 of the Companies Act and, in the event she is elected, the Company plans to continue this agreement. In the event Mr. Koiso is elected, the Company plans to newly conclude an agreement limiting liability with him. The maximum liability amount for damages under the agreements with each of Ms. Okada and Mr. Koiso is the minimum amount stipulated by laws and regulations, or 10 million yen, whichever is higher.

7.	The Company has concluded with an insurance company a directors and officers liability
	insurance contract. An overview of the content of this insurance contract is provided on page
	17 of the Japanese version of this document. If the election of the candidates for Director are
	approved, they would be insured under this contract.