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> (Stock Exchange Code 6013) June 2, 2022

#### **To Shareholders with Voting Rights:**

Hiroaki Nanjo President and CEO TAKUMA CO., LTD. 2-2-33, Kinrakuji-cho, Amagasaki, Hyogo, Japan

# NOTICE OF CONVOCATION OF THE 118TH ANNUAL GENERAL MEETING OF SHAREHOLDERS

#### Dear Shareholders:

We would like to express our appreciation for your continued support and patronage. Please be informed that the 118th Annual General Meeting of Shareholders of TAKUMA CO., LTD. (the "Company") will be held for the purposes as described below.

In order to prevent the spread of coronavirus disease (COVID-19), we would like to ask all our shareholders to refrain from attending this General Meeting of Shareholders, and exercise your voting rights in advance in the following methods as much as possible.

#### [Exercise of Voting Rights by Mail]

Please indicate your vote for or against the proposals on the enclosed Voting Rights Exercise Form and return it so that it is received by 5:00 p.m. on Thursday, June 23, 2022 Japan time.

#### [Exercise of Voting Rights via the Internet, etc.]

Please see the "Guide to Exercising Voting Rights via the Internet, etc." on page 3, and input your vote for or against the proposals on the designated website by 5:00 p.m. Thursday, June 23, 2022 Japan time. The website is available only in Japanese.

1. Date and Time: Friday, June 24, 2022 at 10:00 a.m. Japan time

(Reception beings at 9:40 a.m. Japan time)

2. Place: Main Meeting Room, 1st Floor, Takuma Bldg. (Main Building) 2-2-33, Kinrakuji-cho, Amagasaki, Hyogo, Japan

3. Agenda of the Meeting:

Matters to be reported: 1. The Business Report, Consolidated Financial Statements and Nonconsolidated Financial Statements for the Company's 118th Fiscal Year (April

1, 2021 - March 31, 2022)

2. The results of audits by the Accounting Auditor and the Audit & Supervisory Committee of the Consolidated Financial Statements for the Company's 118th

Fiscal Year

**Matters for resolution:** 

Proposal 1: Appropriation of Surplus

**Proposal 2:** Partial Amendments to the Articles of Incorporation

Proposal 3: Election of Six (6) Directors (excluding Audit & Supervisory Committee

Members)

Election of Three (3) Directors who are Audit & Supervisory Committee **Proposal 4:** 

Members

- When attending the meeting, please submit the enclosed Voting Rights Exercise Form at the reception desk.
- © On the day of the meeting, representatives of the Company will be dressed in light attire ("Cool Biz").
- © On the day of the meeting, in order to prevent the spread of COVID-19, our officers and operation staff will be wearing masks. We appreciate your understanding to this response. For our shareholders, we would like to seek your cooperation to prevent the spread of the disease by wearing your mask, etc.
  - In addition, before entering the venue, we will place hand sanitizer for disinfection and take temperatures. We request your cooperation to this matter.
  - Please kindly note, that for shareholders who may not cooperate in wearing mask at the venue and disinfecting your hand, and those who seem to be in poor physical condition may be requested not to enter the venue from the perspective of preventing the spread of COVID-19.
- © Should the Reference Documents for the General Meeting of Shareholders, the Business Report and the Consolidated Financial Statements and Non-consolidated Financial Statements require revisions, the revised versions will be posted on the Company's website (https://www.takuma.co.jp/).
- © The Notes to Consolidated Financial Statements and the Notes to Non-consolidated Financial Statements are posted on the Company's website on the Internet (https://www.takuma.co.jp/) in accordance with laws and regulations and Article 17 of the Company's Articles of Incorporation.

## Guide to Exercising Voting Rights via the Internet, etc.

- 1. Exercising voting rights via the Internet, etc.
- (1) By using "Smart Voting"
  - (i) Please scan the QR code\*1 printed along the right side of the attached Voting Rights Exercise Form by smartphones, etc.\*2, access to the "Smart Voting" website as designated by the Company and follow the on-screen instructions to enter your vote for or against the proposals (no need to enter voting rights exercise code (ID) and password).
  - (ii) Exercising your voting rights using "Smart Voting" is limited to one time.

    If you wish to revise your vote after exercising your voting rights by "Smart Voting, please follow the instruction (2) described below.

### (2) By entering voting rights exercise code (ID) and password

Please access "Voting Rights Exercise Website" (URL below) designated by the Company, login with the voting rights exercise code and password printed along the right side of the attached Voting Rights Exercise Form, and follow the on-screen instructions. To ensure security, you are required to change the password upon the initial login.

## https://soukai.mizuho-tb.co.jp/

- (3) The exercise deadline is 5:00 p.m. on Thursday, June 23, 2022, Japan time. We suggest that you exercise your voting rights ahead of time.
- (4) In the event that voting rights are exercised both by mail and via the Internet, etc., the vote cast via the Internet, etc. shall be deemed valid. If votes are cast multiple times via the Internet, etc., the most recent vote cast shall be deemed valid.
- (5) The password (including those changed by the shareholder) is valid only for this meeting. A new password will be issued at the time of the next general meeting of shareholders.
- (6) Expenses associated with connecting to the Internet, etc. shall be borne by the shareholder.

#### (Attention)

- The password is a method to confirm the identity of the person voting. The Company will never ask for your password.
- If the password is mistaken a certain number of times, it will become locked and unusable. In the event of a lock, please follow the on-screen instructions.
- Although the Voting Rights Exercise Website has been tested to function with general Internet connection devices, it may not be available depending on the device used.

#### (Reference)

If an application has been made in advance, shareholders may use the "Electronic Voting System Platform" for institutional investors managed by ICJ, Inc.

## 2. Inquiries

For any inquiries, please contact the Stock Transfer Agency Department, Mizuho Trust & Banking Co., Ltd. (below), the shareholder registry administrator.

- (1) For inquiries regarding how to use "Smart Vote" and "Voting Rights Exercise Website" Toll-free (within Japan): 0120-768-524 (Weekdays, 9:00 to 21:00)
- (2) For all other inquiries regarding the administration of shares Toll-free (within Japan): 0120-288-324 (Weekdays, 9:00 to 17:00)
- \*1. "QR code" is a registered trademark of DENSO WAVE INCORPORATED.
- \*2. Requires application (or feature) to be implemented in order to scan QR code.

# Reference Documents for the General Meeting of Shareholders

## Proposals and references

## **Proposal 1:** Appropriation of Surplus

In comprehensive consideration of business results, etc., the Company proposes to pay year-end dividends for the fiscal year under review as follows.

Items related to the year-end dividend

- (1) Type of dividend property Cash
- (2) Items related to the allocation of dividend property to shareholders and its total amount 18 yen per common share

  Total amount of 1,453,612,014 yen
- (3) Effective date of distribution of surplus June 27, 2022

Additionally, if this Proposal is approved as originally proposed, annual dividends, including interim dividends, will be 36 yen per share.

## **Proposal 2:** Partial Amendments to the Articles of Incorporation

#### 1. Reasons for the proposal

The revised stipulations stipulated in the proviso of Article 1 of the supplementary provisions of the "Act Partially Amending the Companies Act" (Act No. 70 of 2019) will be enforced from September 1, 2022, the date of enforcement. Accordingly, the Company proposes the amendments to the Company's Articles of Incorporation to stipulate that information that is the content of reference documents for the general meeting of shareholders, etc., shall be provided electronically, and to establish stipulations to limits on the scope of matters to be recorded in physical documents that are provided to shareholders who request provision of physical documents.

In addition, as the current stipulations concerning Internet disclosure and deemed provision of reference documents for general meetings of shareholders will no longer be necessary, these shall be deleted, and supplementary provisions shall be established concerning the effective date, etc., in line with these changes.

#### 2. Contents of the amendments

The contents of the amendments are as follows (underlines indicate amended sections).

Current Articles of Incorporation	Proposed amendments
(Internet disclosure and deemed provision of reference	
documents for general meetings of shareholders)	
Article 17 In the convocation of general meetings of	<deleted></deleted>
shareholders, the Company may deem	
that it has provided to shareholders	
information concerning matters that must	
be displayed in the reference documents	
for general meetings of shareholders,	
business report, non-consolidated	
financial statements, and consolidated	
financial statements via Internet	
disclosure in conformity with definitions	
provided in the Ordinance of the Ministry	
of Justice.	
Alanda add Eda A	(Measures for electronic provision, etc.)
<newly established=""></newly>	Article 17 In the convocation of general meetings of
	shareholders, the Company shall provide
	electronically information that is the
	content of reference documents for the
	general meeting of shareholders, etc.
	2. Of the matters to which electronic
	provision measures apply, the Company
	may choose not to record all or part of
	matters stipulated in the Ordinance of the
	Ministry of Justice in the physical
	documents provided to shareholders who
	made requests for provision of physical
	documents by the record date for voting
	<u>rights.</u>

Current Articles of Incorporation	Proposed amendments
<newly established=""></newly>	(Supplementary provisions)
	1. The deletion of Article 17 (Internet disclosure and
	deemed provision of reference documents for
	general meetings of shareholders) of the current
	Articles of Incorporation and the new establishment
	of Article 17 (Measures for electronic provision,
	etc.) of the proposed amendments shall take effect
	from the date of enforcement of the revised
	stipulations stipulated in the proviso of Article 1 of
	the supplementary provisions of the Act Partially
	Amending the Companies Act (Act No. 70 of 2019;
	the "Enforcement Date").
	2. Notwithstanding the provisions of the previous
	paragraph, Article 17 of the current Articles of
	Incorporation shall remain valid for general
	meetings of shareholders held on a day that is
	within six months of the Enforcement Date.
	3. These supplementary provisions shall be deleted on
	the day after which six months have elapsed since
	the Enforcement Date or the day after which three
	months have elapsed since the day of the general
	meeting of shareholders in the previous paragraph,
	whichever is later.

## **Proposal 3:** Election of Six (6) Directors (excluding Audit & Supervisory Committee Members)

The terms of office of all six (6) Directors (excluding Audit & Supervisory Committee Members) will expire at the conclusion of this Annual General Meeting of Shareholders. Accordingly, the election of six (6) Directors (excluding Audit & Supervisory Committee Members) is proposed.

Additionally, upon considering this Proposal, the Audit & Supervisory Committee has reported that the procedures and content related to its determination are appropriate.

The candidates for Director (excluding Audit & Supervisory Committee Members) are as follows.

No.	Name		Posts, responsibility in the Company and significant concurrent positions	Attendance at Board of Directors meetings (Fiscal 2021)
1	Hiroaki Nanjo	Re-election	President and Representative Director & Chief Executive Officer	16 out of 16 meetings (100%)
2	Tsuyohito Nishiyama	Re-election	Director & Senior Managing Executive Officer Executive Manager of Corporate Marketing Group and Executive Manager of Business Administration Division	16 out of 16 meetings (100%)
3	Hideki Takeguchi	Re-election	Director & Senior Managing Executive Officer Executive Manager of Engineering Group and Executive Manager of Management Center	16 out of 16 meetings (100%)
4	Koji Tanaka	Re-election	Director & Managing Executive Officer Executive Manager of International Division, Corporate Marketing Group	16 out of 16 meetings (100%)
5	Kunio Hamada	Re-election	Director & Managing Executive Officer Executive Manager of Corporate Planning & Administration Division	12 out of 12 meetings (100%)
6	Hiroshi Oishi	Re-election	Director & Executive Officer Executive Manager of Corporate Services Division	12 out of 12 meetings (100%)

No.	Name (Date of birth)	Car	Number of Company's shares owned	
1	Hiroaki Nanjo (Nov. 21, 1959) Re-election	April 1982 April 2009 September 2010 April 2013 April 2014 June 2015 April 2016 April 2018 April 2019	Joined the Company General Manager of Environmental Engineering Department 1, Project Center, Engineering Group General Manager of Energy Engineering Department 1, Project Center, Engineering Group Executive Officer of the Company Deputy Executive Manager of Project Center, Engineering Group and General Manager of Energy Engineering Department 1 Executive Manager of Project Center, Engineering Group Director & Executive Officer of the Company Director & Managing Executive Officer of the Company Executive Manager of Engineering Group and Executive Manager of Management Center Director & Senior Managing Executive Officer President and Representative Director & Chief Executive Officer (up to the present)	40,976 shares

Mr. Hiroaki Nanjo has mainly been engaged in the Planning Technology Division, and currently supervises the overall management as Chief Executive Officer, after serving as a Director & Senior Managing Executive Officer and Executive Manager of the Engineering Group. He possesses abundant experience and knowledge regarding operations and management of the Company.

The Company proposes his re-appointment as a candidate for Director as it expects he will play an appropriate role in determining important management matters and management supervision for the sustainable improvement of the corporate value of the Group utilizing this experience and knowledge.

No.	Name (Date of birth)	Career summary, post, responsibility in the Company and significant concurrent positions	Number of Company's shares owned
2	Tsuyohito Nishiyama (Apr. 23, 1961) Re-election	April 2012 General Manager of Project Administration Department 1, Business Administration Division, Corporate Marketing Group April 2014 General Manager of Corporate Planning Department, Corporate Planning & Administration Division April 2015 Executive Officer of the Company Deputy Executive Manager of Corporate Planning & Administration Division and General Manager of Corporate Planning Department April 2016 Executive Manager of Corporate Planning & Administration Division June 2016 Director & Executive Officer of the Company April 2018 Director & Managing Executive Officer Director & Senior Managing Executive Officer (up to the present) Executive Manager of Corporate Marketing Group and Executive Manager of Business Administration Division (up to the present)	20,847 shares

Mr. Tsuyohito Nishiyama has mainly been engaged in the Business Administration Division, the Marketing Division and the Corporate Planning & Administration Division, and currently serves as a Senior Managing Executive Officer and Executive Manager of Corporate Marketing Group that supervises overall marketing. He possesses abundant experience and knowledge regarding operations and management of the Company.

The Company proposes his re-appointment as a candidate for Director as it expects that he will play an appropriate role in determining important management matters and management supervision for the sustainable improvement of the corporate value of the Group utilizing this experience and knowledge.

No.	Name (Date of birth)	Career s	summary, post, responsibility in the Company and significant concurrent positions	Number of Company's shares owned		
3	Hideki Takeguchi (Mar. 4, 1962) Re-election	April 2012 Dep Dep Dep April 2014 Ger Pro April 2015 Exe Dep Gro Dep April 2016 Exe June 2016 Dir April 2018 Dir April 2019 Dir pre: Exe Ma	ned the Company buty General Manager of Environmental Engineering bartment 1, Project Center, Engineering Group heral Manager of Environmental Engineering Department 1, ject Center, Engineering Group becutive Officer of the Company buty Executive Manager of Project Center, Engineering but and General Manager of Environmental Engineering but and General Manager of Environmental Engineering but the Manager of Project Center, Engineering becutive Manager of Project Center, Engineering Group bector & Executive Officer of the Company bector & Managing Executive Officer bector & Senior Managing Executive Officer (up to the besent) becutive Manager of Engineering Group and Executive because of Management Center (up to the present)	20,934 shares		
1	[Reasons for nomination as a candidate for Director]					

Mr. Hideki Takeguchi has mainly been engaged in the Planning Technology Division, and currently serves as a Senior Managing Executive Officer and Executive Manager of Engineering Group that supervises the overall technology. He possesses abundant experience and knowledge regarding operations and management of the Company. The Company proposes his re-appointment as a candidate for Director as it expects that he will play an appropriate role in determining important management matters and management supervision for the sustainable improvement of the corporate value of the Group utilizing this experience and knowledge.

No.	Name (Date of birth)	Career summary, post, responsibility in the Company and significant concurrent positions		Number of Company's shares owned
4	Koji Tanaka (Jun. 15, 1962) Re-election	April 1986 April 2009 August 2011 April 2014 April 2017 June 2017 April 2018 April 2021	Joined the Company Deputy General Manager of European Operations Department, Corporate Planning & Administration Division General Manager of Corporate Planning Department, Corporate Planning & Administration Division General Manager of Human Resources Department, Corporate Services Division Executive Officer of the Company Executive Manager of Compliance & CSR Promotion Division, Executive Manager of Corporate Services Division and General Manager of Legal Affairs Department Director & Executive Officer Executive Manager of Compliance & CSR Promotion Division and Executive Manager of Corporate Services Division Director & Manager of Corporate Services Division Director & Manager of International Division, Corporate Marketing Group and Executive Manager of Compliance & CSR Promotion Division. Executive Manager of International Division, Corporate Marketing Group (up to the present)	14,122 shares

Mr. Koji Tanaka has mainly been engaged in the Information Systems Division, neutral divisions such as human resources, Corporate Planning & Administration Division and overseas business management division, and currently serves as a Managing Executive Officer and Executive Manager of International Division of Corporate Marketing Group responsible for overseas business. He possesses abundant experience and a wide range of knowledge regarding operations and management of the Company. The Company proposes his re-appointment as a candidate for Director as it expects that he will play an appropriate role in determining important management matters and management supervision for the sustainable improvement of the corporate value of the Group utilizing this experience and knowledge.

No.	Name (Date of birth)		Career summary, post, responsibility in the Company and significant concurrent positions	Number of Company's shares owned
5	Kunio Hamada (Feb. 9, 1965) Re-election	July 1990 April 2012 June 2013 April 2018 April 2021 June 2021 April 2022	Joined the Company Deputy General Manager of Cost Control & Project Administration Department, Management Center, Engineering Group General Manager of Cost Control & Project Administration Department, Management Center, Engineering Group Executive Officer Deputy Executive Manager of Corporate Planning & Administration Division and General Manager of Corporate Planning Department Executive Manager of Corporate Planning & Administration Division (up to the present) Director & Executive Officer Director & Managing Executive Officer (up to the present)	9,024 shares

Mr. Kunio Hamada has mainly been engaged in the engineering division and cost management division, and currently serves as Managing Executive Officer and Executive Manager of Corporate Planning & Administration Division responsible for finance and formulation and implementation of corporate plans. He possesses abundant experience and a wide range of knowledge regarding operations and management of the Company.

The Company proposes his re-appointment as a candidate for Director as it expects that he will play an appropriate role in determining important management matters and management supervision for the sustainable improvement of the corporate value of the Group utilizing this experience and knowledge.

No.	Name (Date of birth)	(	Career summary, post, responsibility in the Company and significant concurrent positions	Number of Company's shares owned
6	Hiroshi Oishi (Feb. 28, 1965) Re-election	April 1988  January 2008  January 2013  April 2013  April 2016  August 2019  April 2021  June 2021	Joined The Dai-Ichi Kangyo Bank, Ltd. (currently Mizuho Bank, Ltd.)  Deputy General Manager of Human Resources Department, Mizuho Securities Co., Ltd.  Deputy General Manager of Corporate Planning Department General Manager of Securities & Trust Promotion Department, Mizuho Bank, Ltd.  General Manager of Customer Service Department and General Manager of Management Department, Mizuho Financial Group, Inc.  Executive Officer of the Company Deputy Executive Manager of Energy Plant Division, Corporate Marketing Group  Executive Manager, Corporate Services Division (up to the present)  Director & Executive Officer (up to the present)	4,757 shares

Since joining The Dai-Ichi Kangyo Bank, Ltd. (currently Mizuho Bank, Ltd.), Mr. Hiroshi Oishi engaged in various operations at the bank and its group companies including deposits, money transfers, loans, currency exchange, business planning, human resources and customer service. At the Company, he has engaged in product and service sales in the marketing division, and currently serves as Executive Officer and Executive Manager of Corporate Services Division responsible for general affairs and human resources. He possesses abundant experience and a wide range of knowledge regarding operations and management of the Company.

The Company proposes his re-appointment as a candidate for Director as it expects that he will play an appropriate role in determining important management matters and management supervision for the sustainable improvement of the corporate value of the Group utilizing this experience and knowledge.

#### (Notes)

- 1. There are no special interests between the candidates and the Company.
- The number of Company shares owned by candidates for Director includes holdings as part of the Takuma Executive Shareholder Association.
- 3. Pursuant to Article 430-3, paragraph (1) of the Companies Act, the Company has entered into a directors and officers liability insurance contract with an insurance company covering damages to be borne by the insured persons arising from shareholder derivative lawsuits, corporate litigations, and third-party litigations. Each candidate will be included as the insured under this insurance contract. The Company intends to renew the contract with the same details at the next renewal.

**Proposal 4:** Election of Three (3) Directors who are Audit & Supervisory Committee Members

The terms of office of Mr. Osamu Iwahashi and Mr. Tetsuya Kaneko, Directors who are Audit & Supervisory Committee Members, will expire at the conclusion of this Annual General Meeting of Shareholders. In addition, Mr. Yoshiaki Ito, a Director who was an Audit & Supervisory Committee Member, passed away on February 25, 2022, and retired from his post. Accordingly, the election of three (3) Directors who are Audit & Supervisory Committee Members is proposed.

This proposal has gained approval from the Audit & Supervisory Committee.

The candidates for Directors who are Audit & Supervisory Committee Members are as follows.

No.	Name	Posts, responsibility in the Company and significant concurrent positions	Attendance at Board of Directors meetings (Fiscal 2021)	Attendance at Audit & Supervisory Committee meetings (Fiscal 2021)
1	Tetsuya Kaneko  Re-election  Outside  Independent	Director (Audit & Supervisory Committee Member) President of Yushu Corporation Co., Ltd.	16 out of 16 meetings (100%)	12 out of 12 meetings (100%)
2	<u> </u>	Vice Chairman & Senior Managing Director of Japan Automobile Manufacturers Association, Inc.	-	-
3	Newly nominated  Masahiro Endo  Outside  Independent	Representative of Endo Certified Public Accountant Office Representative Director of Kobe Audit Corporation Outside Auditor of SAKURAJIMA FUTO KAISHA, LTD.	-	-

No.	Name (Date of birth)	Ca	reer summary, post, responsibility in the Company and significant concurrent positions	Number of Company's shares owned
1	Tetsuya Kaneko (Mar. 1, 1959) Re-election Outside Independent	April 1981 September 2000 April 2002 November 2004 April 2005 April 2008 April 2010 July 2010  November 2010 May 2011 June 2011 June 2014 June 2019 June 2020	Joined The Dai-Ichi Kangyo Bank, Ltd. (currently Mizuho Bank, Ltd.) Deputy General Manager of Singapore Branch, The Dai-Ichi Kangyo Bank, Ltd. Deputy General Manager of Singapore Branch, Mizuho Corporate Bank, Ltd. (currently Mizuho Bank, Ltd.) Associate Director of International Administration Department, Mizuho Corporate Bank, Ltd. General Manager of Yokohama Sales Department, Mizuho Corporate Bank, Ltd. General Manager of International Sales Promotion Department, Mizuho Corporate Bank, Ltd. Deputy Director of Human Resources Management Department, Mizuho Corporate Bank, Ltd. Deputy Director of Corporate Planning Department, Mizuho Financial Group, Inc. Seconded to Mizuho Research Institute Ltd., Senior Executive Officer; General Manager of Education Business Department Senior Executive Officer; General Manager of Education Business Department, Mizuho Research Institute Ltd., Director of KANEMATSU CORPORATION Managing Executive Officer of KANEMATSU CORPORATION Resigned from KANEMATSU CORPORATION Standing Auditor, Yushu Building Co., Ltd. (currently Yushu Corporation) Outside Director of the Company (Audit & Supervisory Committee Member) (up to the present) President of Yushu Corporation Co., Ltd. (up to the present)	shares owned  1,211 shares

[Reasons for nomination as a candidate for Outside Director and expected roles]

Mr. Tetsuya Kaneko possesses abundant experience and knowledge on corporate management, having served as Director and Managing Executive Officer at the global company KANEMATSU CORPORATION for many years. In addition to knowledge on overseas business obtained from his abundant experience working overseas while he was serving at The Dai-Ichi Kangyo Bank, Ltd. (currently Mizuho Bank, Ltd.), he also possesses abundant experience and knowledge on auditing and supervision, having served as Auditor and Director who is an Audit & Supervisory Committee Member for private enterprises, including the Company.

The Company proposes his re-appointment as a candidate for Outside Director who is an Audit & Supervisory Committee Member with the expectation that he would strengthen the audit and supervisory function of the Company and contribute to the sustainable improvement of the corporate value of the Group by conducting neutral, objective audits, supervising corporate management through the selection and dismissal of executives and decision on remuneration, and providing advice and recommendations on the management of the Company as a whole from a broad perspective utilizing hie experience and expertise.

No.	Name (Date of birth)	Ca	reer summary, post, responsibility in the Company and significant concurrent positions	Number of Company's shares owned
		April 1980 September 1984	Joined the Ministry of International Trade and Industry (currently the Ministry of Economy, Trade and Industry) Studied at Graduate School of Economics, Brown University,	
	800	September 1984	U.S.A. (earned a master's degree in economics)	
		May 1994	Director of Trade Research Office, Trade Policy Bureau, the Ministry of International Trade and Industry (currently the	
		M 1005	Ministry of Economy, Trade and Industry)	
		May 1995	Seconded to the Ministry of Foreign Affairs of Japan Counsellor of the Permanent Mission of Japan to the	
			International Organizations in Geneva (in charge of WTO)	
	Seiichi Nagatsuka (Feb. 6, 1958)	June 1998	Director of Trade Research Division, Trade Bureau, the Ministry	
	Newly nominated	June 1999	of Economy, Trade and Industry Seconded to Deputy Director of Commerce, Industry and	
	Outside	Julie 1999	Labour Department, Miyazaki Prefectural Government	
	Independent	January 2001	Director of Macro Economic Affairs Division, Economic and	
			Industrial Policy Bureau, the Ministry of Economy, Trade and Industry	
		July 2003	Director of Automobile Division, Manufacturing Industries	0 shares
			Bureau, Automobile Division, the Ministry of Economy, Trade and Industry	
		September 2005	Deputy Director-General for Trade Policy, Trade Policy Bureau,	
		2007	the Ministry of Economy, Trade and Industry	
		October 2007	Senior Vice President of the Japan International Cooperation Agency (JICA)	
2		August 2009	Deputy Director-General of Manufacturing Industries Bureau,	
		- 1 - 2010	the Ministry of Economy, Trade and Industry	
		July 2010	Director-General, Kansai Bureau of Economy Trade and Industry, the Ministry of Economy, Trade and Industry	
		August 2011	Director-General, Commerce and Information Policy Bureau,	
			the Ministry of Economy, Trade and Industry	
		June 2013	Left the Ministry of Economy, Trade and Industry	
		October 2013	Advisor to Mitsui Sumitomo Insurance Company, Limited	
		May 2014	Vice Chairman & Senior Managing Director of Japan	
ĺ	[D		Automobile Manufacturers Association, Inc. (up to the present)	

[Reasons for nomination as a candidate for Outside Director and expected roles]

Since joining the Ministry of International Trade and Industry (currently the Ministry of Economy, Trade and Industry), Mr. Seiichi Nagatsuka has held a number of important positions. He is well versed in overseas affairs, having experience at the Permanent Mission of Japan to the International Organizations in Geneva and the Japan International Cooperation Agency (JICA), and currently serves as Vice Chairman & Senior Managing Director of Japan Automobile Manufacturers Association, Inc. He possesses abundant experience and knowledge on industrial and trade policies.

The Company proposes his appointment as a new candidate for Outside Director who is an Audit & Supervisory Committee Member with the expectation that he would strengthen the audit and supervisory function of the Company and contribute to the sustainable improvement of the corporate value of the Group by conducting neutral, objective audits, supervising corporate management through the selection and dismissal of executives and decision on remuneration, and providing advice and recommendations on the management of the Company as a whole from a broad perspective utilizing hie experience and expertise.

Additionally, although he has not been directly involved in corporate management, the Company has judged that he can appropriately execute the duties of Outside Director who is an Audit & Supervisory Committee Member due to the above reasons.

No.	Name (Date of birth)	Career summary, post, responsibility in the Company and significant concurrent positions		Number of Company's shares owned
3	Masahiro Endo (Dec. 24, 1956) Newly nominated Outside Independent	October 1985  March 1989 May 1989 August 1997  June 2007 July 2007  June 2015  December 2020	Joined Nisshin Audit Corporation (currently Ernst & Young ShinNihon LLC) Registered as Certified Public Accountant Registered as Licensed Tax Accountant Appointed as Partner of Century Audit Corporation (currently Ernst & Young ShinNihon LLC) Left Century Audit Corporation Representative of Endo Certified Public Accountant Office (up to the present) Outside Auditor of SAKURAJIMA FUTO KAISHA, LTD. (up to the present) Representative Director of Kobe Audit Corporation (up to the present)	0 shares

[Reasons for nomination as a candidate for Outside Director and expected roles]

Mr. Masahiro Endo has engaged in the audit business as a Certified Public Accountant for listed companies for many years while he was serving at the current Ernst & Young ShinNihon LLC. After serving as Partner at the current Ernst & Young ShinNihon LLC, he took office as Representative of Endo Certified Public Accountant Office in July 2007. In addition, he established Kobe Audit Corporation in December 2020 and serves as Representative Director while serving as Outside Auditor for a listed company, and possesses abundant experience and expertise on finance and accounting as well as abundant experience and knowledge on audit and supervision.

The Company proposes his appointment as a new candidate for Outside Director who is an Audit & Supervisory Committee Member with the expectation that he would strengthen the audit and supervisory function of the Company and contribute to the sustainable improvement of the corporate value of the Group by conducting neutral, objective audits, supervising corporate management through the selection and dismissal of executives and decision on remuneration, and providing advice and recommendations on the management of the Company as a whole from a broad perspective utilizing hie experience and expertise.

Additionally, although he has not been directly involved in corporate management other than as an outside officer, the Company has judged that he can appropriately execute the duties of Outside Director who is an Audit & Supervisory Committee Member due to the above reasons.

#### (Notes)

- 1. There are no special interests between the candidates and the Company.
- 2. The number of Company shares owned by candidates for Director includes holdings as part of the Takuma Employee Shareholder Association.
- 3. Mr. Tetsuya Kaneko, Mr. Seiichi Nagatsuka and Mr. Masahiro Endo are candidates for Outside Director.
- 4. The Company has designated Mr. Tetsuya Kaneko as an Independent Officer as prescribed by Tokyo Stock Exchange, Inc., and submitted notification to the Exchange. If his election is approved, the Company intends to continue to designate him as an Independent Officer.
- 5. The Company has notified Tokyo Stock Exchange, Inc. of the nomination of Mr. Seiichi Nagatsuka and Mr. Masahiro Endo as Independent Officers as prescribed by the Exchange. If the election of them is approved, the Company intends to designate Mr. Seiichi Nagatsuka and Mr. Masahiro Endo as Independent Officers.
- 6. The term of office of Mr. Tetsuya Kaneko as Outside Director who is an Audit & Supervisory Committee Member shall be two (2) years at the conclusion of this meeting.
- 7. The Company has entered into an agreement with Mr. Tetsuya Kaneko to limit his liability pursuant to Article 423, paragraph (1) of the Companies Act, in accordance with the Company's Articles of Incorporation. The liability limit for damages based on this agreement shall be the minimum amount as stipulated in Article 425, paragraph (1) of the Companies Act. If the election of the candidate is approved, the Company intends to continue the said agreement.
- 8. If the election of Mr. Seiichi Nagatsuka and Mr. Masahiro Endo is approved, the Company intends to enter into an agreement with them to limit their liability pursuant to Article 423, paragraph (1) of the Companies Act, in accordance with the Company's Articles of Incorporation. The liability limit for damages based on this agreement shall be the minimum amount as stipulated in Article 425, paragraph (1) of the Companies Act.
- 9. Pursuant to Article 430-3, paragraph (1) of the Companies Act, the Company has entered into a directors and officers liability insurance contract with an insurance company covering damages to be borne by the insured persons arising from shareholder derivative lawsuits, corporate litigations, and third-party litigations. Each candidate will be included as the insured under this insurance contract. The Company intends to renew the contract with the same details at the next renewal.

10. If the proposal is approved as originally proposed, the Audit & Supervisory Committee Members are as follows.

No.	Name	Posts, responsibility in the Company and significant concurrent positions			
1	Keizo Masugi	Director (Standing Audit & Supervisory Committee Member)			
2	Tomomi Fujita Outside Independent	Director (Audit & Supervisory Committee Member) Partner of Innoventier Outside Auditor of TAIYO YUDEN CO., LTD. Vice President of Licensing Executives Society JAPAN Visiting Professor of Kyoto University Law School			
3	Tetsuya Kaneko Outside Independent	Director (Audit & Supervisory Committee Member) President of Yushu Corporation Co., Ltd.			
4	Seiichi Nagatsuka Outside Independent	Vice Chairman & Senior Managing Director of Japan Automobile Manufacturers Association, Inc.			
5	Masahiro Endo Outside Independent	Representative of Endo Certified Public Accountant Office Representative Director of Kobe Audit Corporation Outside Auditor of SAKURAJIMA FUTO KAISHA, LTD.			

# (Reference)

# Directors' Skills Matrix

	Skill sets necessary for the Board of Directors of the Company							
Name	Corporate management	Engineering (Technology, quality, and cost management)	Sales and business strategies	International operations	Finance and accounting	Human resources, talent development, and diversity	Legal affairs, compliance, and risk management	
Hiroaki Nanjo	•	•	•	•		•		
Tsuyohito Nishiyama	•		•		•			
Hideki Takeguchi	•	•		•				
Koji Tanaka	•		•	•		•	•	
Kunio Hamada	•	•			•			
Hiroshi Oishi						•	•	
Keizo Masugi					•		•	
Tomomi Fujita	•						•	
Tetsuya Kaneko	•			•				
Seiichi Nagatsuka			•	•				
Masahiro Endo					•			