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Securities code: 6556 June 10, 2022

# **To Shareholders with Voting Rights:**

Makoto Ota Representative Director and President Welbe, Inc. 2-3-6, Ginza, Chuo-ku, Tokyo, Japan

# **NOTICE OF**

# THE 11th ANNUAL GENERAL MEETING OF SHAREHOLDERS

# Dear Shareholders:

We would like to express our appreciation for your continued support and patronage.

We hereby inform you that the 11th Annual General Meeting of Shareholders of Welbe, Inc. (the "Company") will be held as described below.

In lieu of attending the meeting in person, you may exercise your voting rights in writing. Please review the Reference Documents for the General Meeting of Shareholders attached hereto, indicate your approval or disapproval in the enclosed Voting Rights Exercise Form and return the form so that it will be delivered to the Company no later than 6:00 p.m., Monday, June 27, 2022, Japan Standard Time.

1. Date and Time: Tuesday, June 28, 2022 at 10:00 a.m. Japan Standard Time

(Reception opens at 9:15 a.m.)

2. Place: Le chic unjour, 6F, Ginza Namiki-dori Bldg., 2-3-6, Ginza, Chuo-ku, Tokyo

3. Meeting Agenda:

Matters to be reported:1. The Business Report and Consolidated Financial Statements for the

Company's 11th Fiscal Year (April 1, 2021 - March 31, 2022) and results of audits by the Accounting Auditor and the Audit & Supervisory Board

of the Consolidated Financial Statements

2. Non-consolidated Financial Statements for the Company's 11th Fiscal Year (April 1, 2021 - March 31, 2022)

Proposals to be resolved:

**Proposal 1:** Appropriation of Surplus

Proposal 2: Partial Amendments to the Articles of Incorporation

**Proposal 3:** Election of Seven (7) Directors (Excluding Directors who are Audit and

**Supervisory Committee Members)** 

**Proposal 4:** Election of One (1) Director who is an Audit and Supervisory Committee

Member

■ If you attend in person, please submit the enclosed Voting Rights Exercise Form at the reception of the venue.

- If any changes are required in the Reference Documents for the General Meeting of Shareholders, business report, non-consolidated financial statements, and consolidated financial statements, the changes will be posted on the Company's website located at (https://www.welbe.co.jp/).
- Among the documents that should be provided with this Notice, Notes to Consolidated Financial Statements of the Consolidated Financial Statements and Notes to Non-consolidated Financial Statements of the Non-consolidated Financial Statements are posted on the Company's website on the Internet (<a href="https://www.welbe.co.jp/">https://www.welbe.co.jp/</a>) and therefore are not included in the Appendix to this Notice, in accordance with the provisions of laws and regulations and Article 15 of the Company's Articles of Incorporation. Please note that the Appendix to this Notice and the documents posted on the Company's website as above are documents that were audited by the Audit and Supervisory Committee to prepare an Audit Report and the Accounting Auditor to prepare an Accounting Audit Report, respectively.

# **Reference Documents for the General Meeting of Shareholders**

**Proposal 1:** Appropriation of Surplus

We propose the appropriation of surplus as follows.

Matters concerning year-end dividend

The Company's fundamental dividend policy is to share the benefits of achievements appropriately after taking various factors into account, including the continuation of stable dividend payments and the Company's operating results for the current fiscal year.

The Company hereby proposes the payment of a year-end dividend as detailed below.

1. Type of dividend property Cash

2. Allotment of dividend property and the total amount \$8.10 per common share of the Company Total amount: \$233,181,755

3. Effective date of dividends of surplus June 29, 2022

# **Proposal 2:** Partial Amendments to the Articles of Incorporation

### 1. Reasons for the amendments

The system for electronic provision of materials for general meeting of shareholders stipulated in the proviso of Article 1 of the supplementary provisions of the "Act Partially Amending the Companies Act" (Act No. 70 of 2019) will come into effect on September 1, 2022. Accordingly, the Company will make the following amendments to its Articles of Incorporation, which are intended to take measures for the electronic provision of information contained in reference documents for a general meeting of shareholders, etc. and to limit the scope of the matters to be described in paper copy to be delivered to shareholders who have requested it.

The Company will also delete the current provisions on Internet disclosure and deemed provision of reference documents for a general meeting of shareholders, etc. as such provisions will become unnecessary, and establish Supplementary Provisions concerning the effective date, etc. in line with the above newly established and deleted provisions.

#### 2. Details of the amendments

The details of the amendments are shown below.

(Amendments are underlined.)

Current Articles of Incorporation	Proposed Amendments
(Internet disclosure and deemed provision of reference documents for a general meeting of shareholders, etc.)  Article 15: The Company may, when convening a general meeting of shareholders, deem that it has provided information to	(Deleted)
shareholders pertaining to matters to be described or indicated in the reference documents for the general meeting of shareholders, business reports, non-consolidated financial statements, and consolidated financial statements, by disclosing such information through the Internet in accordance with the provisions provided in the Ordinance of the Ministry of	
(Newly established)	(Measures for the electronic provision, etc.) Article 15: The Company shall, when convening a general meeting of shareholders, provide information contained in the reference documents for the general meeting of shareholders, etc. electronically.  2. Among the matters to be provided electronically, the Company may choose not to include all or part of the matters stipulated in the Ordinance of the Ministry of Justice in the paper copy to be sent to shareholders who have requested it by the record date for voting rights.

Current Articles of Incorporation	Proposed Amendments
(Newly established)	(Supplementary Provisions)  1. The deletion of Article 15 (Internet
	disclosure and deemed provision of reference documents for a general meeting of
	shareholders, etc.) of the current Articles of
	Incorporation and the establishment of the
	proposed Article 15 (Measures for the
	electronic provision, etc.) shall come into
	effect on September 1, 2022, which is the
	date of enforcement of the amended
	provisions stipulated in the proviso of Article
	1 of the supplementary provisions of the Act
	Partially Amending the Companies Act (Act
	No. 70 of 2019) (hereinafter the "Effective Date").
	2. Notwithstanding the provisions of the
	preceding paragraph, Article 15 of the
	current Articles of Incorporation shall
	remain in force with respect to a general
	meeting of shareholders to be held on a date
	on or before February 28, 2023, which is
	within six (6) months from the Effective
	Date.
	3. This Article shall be deleted on March 1,
	2023, when six (6) months will have elapsed from the Effective Date or the date when
	three (3) months will have elapsed from the
	date of the general meeting of shareholders
	as set forth in the preceding paragraph,
	whichever comes later.

**Proposal 3:** Election of Seven (7) Directors (Excluding Directors who are Audit and Supervisory Committee Members)

The term of office of all five (5) Directors (Excluding Directors who are Audit and Supervisory Committee Members; the same shall apply hereinafter in this proposal) will expire at the conclusion of this Annual General Meeting of Shareholders. Accordingly, the Company proposes the election of seven (7) Directors.

The Audit and Supervisory Committee has determined that all the candidates for the positions of Director are qualified for the position.

The candidates for Directors are as follows:

No.	Name	Current positions at the Company	Attendance at the Board of Directors meetings
1	Makoto Ota [Reappointment]	Representative Director and President	100% (14/14)
2	Takao Senga [Reappointment]	Director, Senior Executive Vice President Head of Management Division	100% (14/14)
3	Hideyuki Nakazato [Reappointment]	Director General Manager of Welfare Service Business Department	100% (14/14)
4	Koichi Itou [Reappointment]	Director General Manager of Business Planning Department	100% (14/14)
5	Takuo Touma [New appointment]	General Manager of Employment Transition Support Department	-
6	Kazuki Honya [New appointment]	General Manager of Accounting and Finance Department	-
7	Shigenobu Kanba [External] [Reappointment] [Independent]	External Director	100% (14/14)-

No.	Name (Date of birth)		Career summary, positions, responsibilities, and significant concurrent positions		
1	Makoto Ota (April 22, 1972) [Reappointment]	April 1996 November 2002 November 2004  January 2007  May 2007  November 2008 December 2010  December 2011  May 2015 June 2021	Joined The Musashino Bank, Ltd.  Joined TAC Co., Ltd.  Joined tella, Inc.  Director, General Manager of Administration  Department  Director, Executive Vice President, Director of  Administration Division, General Manager of  Medical Business Department  Director, Executive Vice President, Director of  Administration Division  Director, Executive Vice President  Representative Director, President  Representative Director, President, Biomedica  Solution Inc.  Founded the Company  Representative Director and President (to date)  Director, tella, Inc.  Director, Welbe Link, Inc. (present Welbe	11,872,900	
		Julie 2021	Healthcare Inc.) (to date)		

Mr. Makoto Ota has served as Representative Director of the Company since its foundation in 2011, thus gaining abundant experience, an impressive track record, and profound knowledge as a business manager. The Company believes that he is the right person to continue to support sustainable growth and enhance corporate value of the Company as a Director, and therefore nominates him again as a candidate for a Director.

No.	Name (Date of birth)	Career summary, positions, responsibilities, and significant concurrent positions		Number of shares of the Company held
2	Takao Senga (August 3, 1976)  [Reappointment]	August 1998 August 2001 July 2005 November 2009 July 2015 June 2016  December 2017 June 2021	Joined TAC Co., Ltd.  Joined Asahi & Co. (present KPMG AZSA LLC)  Representative Director, Executive Vice President, Spiralll & Company Company Auditor, JIN CO., LTD. (present JINS Holdings Inc.) Representative Director, President, Spiralll Consulting Company Auditor, Softfront Inc. (present Softfront Holdings) Director, Head of Management Division, General Manager of Accounting and Finance Department, the Company Director, Senior Executive Vice President, Head of Management Division (to date) Representative Director, President, Welbe Link, Inc. (present Welbe Healthcare Inc.) (to date)	1,732,900
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Mr. Takao Senga has been instrumental in enhancing the functions of the Management Division by leveraging his abundant knowledge and experience in his capacity as Director, Senior Executive Vice President, and Head of Management Division. The Company believes that he is the right person to continue to support sustainable growth and enhance corporate value of the Company as a Director, and therefore nominates him again as a candidate for a Director.

No.	Name (Date of birth)	Care	Number of shares of the Company held	
3	Hideyuki Nakazato (April 7, 1972)  [Reappointment]	April 1995 May 2013  July 2014  November 2015 June 2016  December 2018 June 2020 April 2021 July 2021  October 2021	Joined The Musashino Bank, Ltd. Joined the Company General Manager of Business Department No. 3 Executive Officer, General Manager of Business Department No. 2 Senior Managing Executive Officer Director, General Manager of Habilitation Business Department Director Director, ILIS Inc. Representative Director and President (to date) Director, General Manager of Welfare Service Department (to date) Director, Welbe Healthcare Inc. (to date)	360,000

Mr. Hideyuki Nakazato has abundant experience and knowledge as a person responsible for several business divisions within the Company, as demonstrated by, for example, his involvement in launching the Habilitation Business. The Company believes that he is the right person to continue to support sustainable growth and enhance corporate value of the Company, and therefore nominates him again as a candidate for a Director.

No.	Name (Date of birth)	Care	Number of shares of the Company held	
4	Koichi Itou (December 17, 1976)  [Reappointment]	April 1997 May 2001 April 2002 October 2007 April 2012 November 2012 October 2014 July 2015 March 2019 June 2019 April 2020 June 2020	Joined Tokyo Business Service Co., Ltd.  Joined Work Data Bank Co., Ltd. (present WDB Holdings Co., Ltd.)  Joined Celestar Lexico-Sciences, Inc.  Joined tella, Inc.  Joined the Company  Executive Officer, General Manager of Business  Department No. 1  Executive Officer, General Manager of Corporate  Planning Department  Executive Officer, General Manager of Business  Planning Department  General Manager of Office of the President  Director  Director, General Manager of Business Planning  Department (to date)  Director, ILIS INC. (to date)	820,000

Mr. Koichi Itou has been making major contributions to the Company's business performance mainly in such areas as business development and marketing since he joined the Company in its founding days. The Company believes that he is the right person to support sustainable growth and enhance corporate value of the Company, and therefore nominates him again as a candidate for a Director.

No.	Name (Date of birth)	Ca	Number of shares of the Company held	
		April 1991	Joined The Musashino Bank, Ltd.	
		April 2015	Manager of Hidaka Branch	
	Takuo Touma	April 2016	General Manager of Solution Sales Office of	
	(February 23, 1967)		Regional Support Division	
		April 2020	General Manager of Corporate Planning	0
	[New appointment]		Department	
	[New appointment]	August 2021	Joined the Company	
5			General Manager of Employment Transition	
			Support Department (to date)	

Mr. Takuo Touma had long been involved in corporate planning during his previous career at a banking corporation. After joining the Company, he has been making major contributions to the enhancement of the Company's business divisions, in his capacity as the General Manager of Employment Transition Support Department. The Company believes that he is the right person to support sustainable growth and enhance corporate value of the Company, and therefore nominates him as a candidate for a Director.

		October 2010	Joined Isobe Medical Inc.	
		March 2014	Joined Deloitte Touche Tohmatsu LLC	
	Kazuki Honya	October 2015	Joined Spiralll Consulting	
	(January 7, 1984)	June 2016	Joined the Company	5,000
		December 2017	General Manager of Accounting and Finance	
6	[New appointment]		Department (to date)	
		June 2021	Director, Welbe Link, Inc. (present Welbe	
			Healthcare Inc.) (to date)	

[Reason for nomination as candidate for Director]

Mr. Kazuki Honya has abundant work experience and insight in such areas as accounting, finance, and investor relations. The Company believes that he is the right person to support sustainable growth and enhance corporate value of the Company, and therefore nominates him as a candidate for a Director.

No.	Name (Date of birth)	Care	Number of shares of the Company held	
7	Shigenobu Kanba (January 20, 1954)  [Reappointment]  [External]  [Independent]	September 1980  January 1982  May 1987  September 1996  April 2004  April 2019	Joined Neuropsychiatry Class of Keio University Hospital Went to the United States to study pharmacology and psychiatry at Mayo Clinic Assistant and Lecturer at Keio University School of Medicine Professor, Department of Neuropsychiatry, Yamanashi Medical University (present University of Yamanashi) Professor, Department of Neuropsychiatry, Kyushu University Faculty of Medical Sciences Professor Emeritus, Kyushu University (to date)	0
		June 2019	Joined the Company Director (to date)	

[Reason for nomination as candidate for External Director and expected roles]

Mr. Shigenobu Kanba has abundant experience as a university professor, as well as advanced expertise in mental health, the key therapeutic areas for users of the Company's services. The Company expects him to objectively supervise the Company's business management from both academic and clinical points of view, and therefore nominates him again as a candidate for an External Director.

Notes: 1. There are no special interests between any of the candidates for Directors and the Company.

- 2. Mr. Shigenobu Kanba is a candidate for the positions of External Director. He will have served for three (3) years as an External Director of the Company at the conclusion of this General Meeting of Shareholders.
- 3. The Company has notified Tokyo Stock Exchange, Inc. (TSE) about the appointment of Mr. Shigenobu Kanba as an Independent Officer as prescribed in the TSE regulations. If this proposal is approved as originally proposed, he is expected to remain as Independent Officer.
- 4. If Shigenobu Kanba is elected and assumes the office as originally proposed, the Company plans to continue with a contract with him that limits his liabilities as provided in Article 423, Paragraph (1) of the Companies Act, pursuant to its Articles of Incorporation. The maximum amount of liability under this contract will be the amount stipulated by laws and regulations.
- 5. The Company has concluded an directors and officers liability insurance contract that insures all of its Directors as stipulated in Article 430-3, Paragraph (1) of the Companies Act with an insurance company. The insurance policy covers legal damages, litigation expenses, and other expenses to be borne by the insured persons. All of insurance premiums for the said contract are borne by the Company. If elected as a Director, each candidate will be insured under the insurance contract. The Company also plans to renew this insurance policy with the same content during the term of office for each candidate.

**Proposal 4:** Election of One (1) Director who is an Audit and Supervisory Committee Member

The Company proposes the election of one (1) Director who is an Audit and Supervisory

Committee Member

We have obtained the consent of the Audit & Supervisory Committee for this proposal. The candidate for a Director who is an Audit and Supervisory Committee Member is as follows:

No.	Name (Date of birth)		Career summary, positions, responsibilities, and significant concurrent positions			
	Yumiko Noguchi	October 2002	Joined Asahi & Co. (present KPMG AZSA LLC)			
	(June 9, 1978)	February 2006	Joined Aegif Corporation			
		August 2020	Company Auditor, POPER co., ltd. (to date)	0		
	[Reappointment]	September 2021	Director, Usnova Foundation (to date)	U		
	[External]					
1	[Independent]					

[Reason for nomination as candidate for External Director who is an Audit and Supervisory Committee Member and expected roles]

Ms. Yumiko Noguchi has, as a Certified Public Accountant (CPA), experience in a broad range of business and a considerable amount of knowledge in the areas of finance and accounting. The Company expects her to leverage her experience as an officer in the education and welfare industries in strengthening governance and supervising the execution of the duties of the Company, and therefore nominates her as a candidate for an External Director who is an Audit and Supervisory Committee member.

Notes: 1. There are no special interests between the candidate and the Company.

- 2. Ms. Yumiko Noguchi is a candidate for the position of a new External Director who is an Audit and Supervisory Committee Member.
- 3. The candidate is a certified public accountant (CPA) and has a considerable amount of knowledge in finance and accounting.
- 4. If this proposal is approved as originally proposed, the candidate is expected to be a new Independent Officer.
- 5. If the candidate is elected and assumes the office as originally proposed, the Company plans to enter into a contract with Ms. Yumiko Noguchi that limits her liabilities as provided in Article 423, Paragraph (1) of the Companies Act, pursuant to its Articles of Incorporation The maximum amount of liability under this contract will be the amount stipulated by laws and regulations.
- 6. The Company has concluded an directors and officers liability insurance contract that insures all of its Directors who are Audit and Supervisory Committee Members as stipulated in Article 430-3, Paragraph (1) of the Companies Act with an insurance company. The insurance policy covers legal damages, litigation expenses and other expenses to be borne by the insured persons. All of insurance premiums for the said contract are borne by the Company. If elected as a Director who is an Audit and Supervisory Committee Member, the candidate will be insured under the insurance contract. The Company also plans to renew this insurance policy with the same content during the term of office for the candidate.

# (Reference)

If Proposals 3 and 4 of this General Meeting of Shareholders are approved, the primary areas of skills for each Director will be as follows:

		Anticipated areas of skills and expertise for each candidate						
Name	Positions and titles	Corporate management	Knowledge of the Company's business	Marketing / sales	Finance and accounting	Legal affairs / Compliance	ESG	
Makoto Ota	Representative Director and President	0	0				0	
Takao Senga	Director, Senior Executive Vice President	0	0		0	0	0	
Hideyuki Nakazato	Director	0	0	0			0	
Koichi Itou	Director		0	0			0	
Takuo Touma	Director		0	0			0	
Kazuki Honya	Director		0		0		0	
Shigenobu Kanba	External Director/ Independent Officer		0			0	0	
Eri Watanabe	Director (Audit and Supervisory Committee Member)		0			0	0	
Yasutoshi Kita	External Director (Audit and Supervisory Committee Member)/ Independent Officer	0			0	0	0	
Masafumi Sato	External Director (Audit and Supervisory Committee Member)/ Independent Officer					0	0	
Yumiko Noguchi	External Director (Audit and Supervisory Committee Member)/ Independent Officer				0	0	0	