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#### Corporate Governance Report

Last Update: July 12, 2022 NIHON KOHDEN CORPORATION

Representative: Hirokazu Ogino, Representative Director, President

Contact: Fumio Izumida, Operating Officer, General Manager of Corporate Strategy Division

Securities Code: 6849

https://www.nihonkohden.com/

The corporate governance of NIHON KOHDEN CORPORATION is described below.

# I. Basic Views on Corporate Governance, Capital Structure, Corporate Profile and Other Basic Information

#### 1. Basic Views

Nihon Kohden's management philosophy is "we contribute to the world by fighting disease and improving health with advanced technology, and create a fulfilling life for our employees" as a medical electronics manufacturer.

To realize its management philosophy, the Company aims at achieving sustained growth and establishing reliance as a company that is highly evaluated by the customers, shareholders, clients and society in all aspects including products, service, technology, financial strength, quality of employees, and other points.

In order to realize this management basic policy and increase corporate value over the mid-to long-term, the Company recognizes that enhancing corporate governance, by establishing a management structure aiming at improving the soundness, transparency and efficiency of management, is an important management issue.

### [Reasons for Non-compliance with the Principles of the Corporate Governance Code] Updated

The Company will comply with all principles of the Corporate Governance Code and work on the following principle in the future.

[Principle 4.11 Prerequisites for Board Effectiveness] international diversity

The Company set the maximum number of directors at seventeen and appoints several independent outside directors. The Board consists of directors from diverse backgrounds in expertise and experience. Currently, one out of twelve directors is female, and the Company doesn't appoint for foreign directors but continue to work on achieving the international diversity in view of its appropriate size of the Board and the size of its overseas business.

# [Disclosure Based on the Principles of the Corporate Governance Code] Updated

[Principle 1.4 Cross-Shareholdings]

Policy with respect to cross-shareholdings:

To realize its mid- to long-term sustainable growth, Nihon Kohden considers that the collaboration with various companies is necessary during the course of R&D, production, logistics, sales, services and financing. From this standpoint, Nihon Kohden Group holds shares of companies in the comprehensive view of the business relationship and business strategy. The Board examines the objective of cross-shareholdings of each share on an annual basis from the following perspectives: i) increasing asset efficiency, ii) avoiding the risk of share price fluctuations based on its capital cost, and iii) the necessity of the collaboration with the Company.

The Company will reduce shareholdings when the Board determines the objective of cross-shareholdings is inadequate. In FY2021, the Company sold a part of shares of two companies as a result of a review at the Board. The Company holds shares of twelve companies at the end of March 2022.

#### Standards with respect to voting rights:

The Company exercises voting rights based on the judgment criteria of whether investee's sustainable growth and improvement of mid- to long-term corporate value as well as the Company's and the Company shareholders' economic return in the mid- to long-term can be expected. The Company will vote against a relevant resolution when an adverse effect on investee's financial strength can be expected or an illegal activity is discovered. The Company also exercises voting rights appropriately through the dialogue with investee if needed.

#### [Principle 1.7 Related Party Transactions]

The Company establishes the following procedures with respect to related party transactions, in order to ensure that such transactions do not harm the interests of the Company or the common interests of its shareholders.

- When the Company engages in transactions with its directors or corporations whose representatives are its directors (excluding its wholly owned subsidiaries), the Company shall obtain approval of the Board in accordance with the Board of Directors Rules as well as complying with laws.
- The Company monitors related party transactions regularly by requiring directors and operating officers to submit the written confirmation regarding related party transactions.

[Supplementary Principle 2.4.1 Ensuring diversity in the promotion of core human resources] Policies for ensuring diversities:

By respecting diversity and creating a workplace environment in which each individual can demonstrate his/her full potential, Nihon Kohden seeks to improve job fulfillment, create new value, invigorate the organization, and enhance corporate value. The Company has traditionally hired and promoted employees based on their abilities and performance, regardless of gender, nationality, or work history.

As part of its efforts to promote diversity, the Company has formulated a Plan of Action under the Act on Promotion of Women's Participation and Career Advancement in the Workplace. By advancing the development of a workplace where women can play an active role and realizing comfortable and creating fulfilling workplaces for not just women but all employees of Nihon Kohden, the Company is implementing concrete measures to ensure that each employee can demonstrate their abilities to the fullest.

Voluntary and measurable goals for ensuring diversity:

The ratio of female managers\*1: 12% or more by April 2026 (7.9% as of March 31, 2022)

Appointment of female directors and operating officers\*2: 4 persons or more by April 2026 (3 persons as of March 31, 2022)

The ratio of foreign nationals in CXO or higher positions at overseas subsidiaries: 50% or more by April 2026 (46.4% as of March 31, 2022)

The ratio of mid-career hires in management positions\*1: 40% or more (42.2% as of March 31, 2022)

- \*1: The figure is the number of employees at the parent company and domestic sales branches.
- \*2: The figure is the number of directors and operating officers at the parent company.

Policies for human resource development and internal environment development to ensure diversity, and the status of their implementation:

#### Policy

Nihon Kohden promotes the development of human resources that embody the core values that serve as the guidelines for the Group's actions. The Company also aims to create a globally consistent and coherent human resource management system, including human resource development and personnel systems. In its three-year business plan, Nihon Kohden identified 'Fostering a Corporate Culture of Pride in Contributing to Healthcare' as one of our material issues for sustainability, and set 'Developing Human Resources who can Succeed Globally' as a KPI. The Company also sets a target of more than 45 cumulative hours of education for each employee over three years. The cumulative hours of education were 18.6 hours per person in FY2021.

In addition, considering the changing values of work and the penetration of new work styles, the Company promotes initiatives to ensure that employees are highly motivated and can realize various career paths and work styles.

Please check the Company website for more information about its core values:

https://www.nihonkohden.com/company/beacon2030.html

#### Status of implementation

i) Implementation of management philosophy training

To deepen employees' understanding of its management philosophy and core values as well as to enable employees to act in accordance with core values, Nihon Kohden conducts training for all managers. The Company also provides the opportunity for directors and managers in charge of human resources and education at its overseas subsidiaries to present and share the measures taken to promote its core values at each company. The Company will disseminate its management philosophy and core values through implementing management philosophy training.

#### ii) Promotion of diversity

Nihon Kohden dedicates a great deal of effort to promoting diversity. The Company is implementing initiatives not only to help female employees thrive in the workplace, but also to fully leverage the skills and talents of our diverse pool of human resources in all aspects of our business, regardless of gender, age, nationality, race or disability.

Please check the Company website for more information:

https://www.nihonkohden.com/sustainability/csr employees.html#diversity

#### iii) Review of personnel system

Since April 2021, Nihon Kohden has introduced a new role-based (job-based) personnel system for management positions. In addition to developing management level employees through management courses, the Company facilitates the promotion of highly specialized personnel through expert courses. The Company will also introduce a new role-based (job-based) personnel system for general employees in April 2023. Through the introduction of the new personnel system, the Company will create opportunities for ambitious and skilled employees to actively take on challenges and grow themselves.

Please check the Company website for more information:

https://www.nihonkohden.com/sustainability/csr employees.html#human resource development

#### iv) Promotion of working style reforms

The Company has been implementing Working Style Reforms to enable greater flexibility in work styles, improve the work-life balance of employees, and maximize results without relying on long working hours. Please check the Company website for more information:

https://www.nihonkohden.com/sustainability/csr employees.html#reforming working styles

#### [Principle 2.6 Roles of Corporate Pension Funds as Asset Owners]

To make sure that the Company performs the role as the asset owners by increasing the investment management expertise, the Company sets the basic policy for pension asset management and establishes the Pension Asset Management Committee which includes qualified persons such as general managers of financial and human resource department.

#### [Principle 3.1 Full Disclosure]

i) Management Philosophy, business strategies and business plans

Under the management philosophy of "we contribute to the world by fighting disease and improving health with advanced technology, and create a fulfilling life for our employees", Nihon Kohden announced a long-term vision, BEACON 2030, for the next ten years to 2030, in September 2020. The Company aims to create a better future for people and healthcare by solving global medical issues. The Company will steadily implement the three-year business plan, BEACON 2030 Phase I, covering from FY2021 to FY2023, in order to achieve its sustainable growth and enhance its corporate value.

Please check the Company website for more information: <a href="https://www.nihonkohden.com/">https://www.nihonkohden.com/</a>

ii) Basic views and guidelines on corporate governance

Please check 1. Basic Views in this report.

iii) Board policies and procedures in determining the remuneration of directors

Please check [Director Remuneration] Disclosure of Policy on Determining Remuneration Amounts and Calculation Methods in this report.

iv) Board policies and procedures in the appointment/dismissal of directors Policy

Director nomination is considered based on the following matters: the Board is well balanced in knowledge, experience, and abilities as a whole; the Board can make appropriate and quick decisions; and individual directors have excellent character, insight, and high ethical standards. The nomination policy of directors (excluding Audit & Supervisory Committee members) is stipulated in the Corporate Governance Guideline and of Audit & Supervisory Committee members is stipulated in Auditing Standards conducted by the Audit & Supervisory Committee. The dismissal policy of directors is stipulated in the Corporate Governance Guideline.

Procedure

In accordance with the policy above, nominations and dismissals of directors, which are submitted to a general shareholders meeting, are proposed by the Nomination & Remuneration Committee, which is a voluntary advisory committee under the Board, and are approved by the Board.

v) Explanations with respect to the individual appointments and dismissals

When the Company proposes the appointments or dismissals of the directors as an agenda at a general shareholders meeting, the Company discloses the reasons for the individual appointments and dismissals of directors in the Convocation Notice.

Please check the Company website for more information:

https://www.nihonkohden.com/ir/stock/meeting.html

[Supplementary Principles 3-1-3 Initiatives on sustainability]

Initiatives on sustainability:

Nihon Kohden defined 12 material issues to be addressed through business and corporate activities. The Company also incorporated these non-financial targets into its three-year business plan, BEACON 2030 Phase I, in order to contribute to solving global social issues and SDGs. The Company aims to realize a sustainable society and increase its corporate value by further strengthening the coordination between business strategy and sustainability strategy, and creating both economic and social value.

Please check the Company website for more information on its sustainability promotion structure: https://www.nihonkohden.com/sustainability/csr\_management.html

As addressing climate change is the most critical social issues facing the global society and one of the most significant management issues for Nihon Kohden, the Company expressed its support for TCFD (Task Force on Climate-related Financial Disclosures) in May 2022. The Company will address climate change with integrity to realize a carbon-free society as stated in its material issues and disclose information in line with the TCFD recommendations.

Please check the Company website for its information on Governance, Strategy, Risk Management, and Metrics and Targets relating to climate change.

https://www.nihonkohden.com/sustainability/csr environment.html#TCFD

Investments in human capital and intellectual properties:

Human capital

In its management philosophy, long-term vision, and three-year business plan, the Company has defined human resources as the source of value creation for Nihon Kohden. In its three-year business plan, Nihon Kohden has also identified 'Fostering a Corporate Culture of Pride in Contributing to Healthcare' as one of our material issues for sustainability, and set 'Employee Satisfaction' and 'Developing Human Resources who can Succeed Globally' as KPIs. In addition to implementing activities based on the KPIs, the Company has reviewed the progress of these activities regularly and disclosed the results annually in its Integrated Report and on its website.

https://www.nihonkohden.com/sustainability/csr\_employees.html

**Intellectual Property** 

The policy for Nihon Kohden's intellectual property is that we enhance our freedom to operate and potential to develop business by acquiring new intellectual properties according to our business strategy while

respecting third party rights and striving to prevent infringement. In its three-year business plan, Nihon Kohden has identified the following items as material issues for sustainability: i) Developing and Providing Sensors which are Gentle on the Patient, and ii) Creating a Peaceful Patient Environment with Advanced Alarm Technology. The total amount of R&D costs is planned to be around ¥20.0 billion over three years. For further details on intellectual property, please refer to our website.

https://www.nihonkohden.com/sustainability/intellectual property.html

#### [Supplementary Principles 4-1-1 Scope of the matters delegated to the management]

The Board resolves the matters pursuant to the Companies Act and makes a decision on the execution of important business for the Nihon Kohden Group as well as supervising directors' performance of their duties in accordance with Board of Directors Rules and Standards for Procedures for Requesting Deliberations and Making Decisions. Content of the matters delegated to the Management Council, president and operating officers are clearly specified in Standards for Procedures for Requesting Deliberations and Making Decisions.

#### [Principle 4-9 Independence Standards and Qualification for Independent Directors]

The Company appoints four independent outside directors in order to enhance transparency and soundness of the management. The Company appoints outside directors who meet the independence criteria set by the Tokyo Stock Exchange and have a wealth of knowledge and experience in their fields, and can provide advice and supervise the management from their objective and neutral position.

# [Supplementary Principles 4-10-1 Mandates and role of Nomination Committee and Remuneration Committee]

The Company has voluntarily established a Nomination & Remuneration Committee which has equivalent functions to a separate Nomination Committee and Remuneration Committee, to ensure the transparency and objectivity of the management. All three committee members including the committee chair are appointed from outside directors.

Please check [Voluntary Establishment of Nomination/Remuneration Committee] in II-1. Organizational Composition and Operation in this report for more information.

#### [Supplementary Principles 4-11-1 Balance, diversity, and size of the Board as a whole]

Balance between knowledge, experience and skills of the Board as a whole, and diversity and board size: The Board consists of directors from diverse backgrounds in expertise and experience. The Company keeps an appropriate number of directors, no more than seventeen in accordance with Articles of Incorporation, so that the Board can operate efficiently and effectively, taking into consideration company size and business characteristics

The Company enhances transparency and soundness of the management by appointing several independent outside directors.

#### Combination of skills, etc. that each director possesses:

The Board consists of twelve members including four independent outside directors with expertise. The Company strives to ensure diversity by appointing one female independent outside director at the Annual Ordinary General Meeting of Shareholders held in 2020. Directors utilize their knowledge, experience, and abilities to make decisions and supervise the execution of business in order to realize the long-term vision and the three-year business plan.

Please check the Company website for the director skills matrix that lists the knowledge, experience, and abilities of the directors:

https://www.nihonkohden.com/company/board.html#skillsmatrix

#### [Supplementary Principles 4-11-2 Concurrent positions]

The Company discloses where candidates of directors hold concurrent positions each year in the Convocation Notice and the Annual Securities Report.

#### [Supplementary Principles 4-11-3 Board Evaluation]

The Company analyzed and evaluated the effectiveness of the Board for FY2021 to clarify issues and improvement of the Board and further improve the function of the Board. The Company concluded that overall effectiveness of the Board was ensured based on the results below.

The method of the Board evaluation:

The Company conducted self-evaluations of all directors including an Audit & Supervisory Committee members in an anonymous survey related to (1) the size and constitution of the Board, (2) the operation of the Board, (3) the supporting system for outside directors, (4) the decision-making process of the Board, and (5) the communication with shareholders and stakeholders. The Board discussed the results of evaluations and issues for further improvements.

The results of the Board evaluation:

In terms of size, composition, and operations of the Board, it was confirmed that the structures necessary to enable appropriate performance of the Board's supervisory functions have been established. It was also concluded that the Board operates effectively with an open atmosphere that enables inside and outside directors to engage in candid discussion. In FY2021, based on the FY2020 evaluation results, the Company reviewed operational methods to ensure adequate time for deliberation by the Board, and revised the Standards for Procedures for Requesting Deliberations and Making Decisions. The Company also strengthened support for outside directors by holding free discussion meetings to exchange opinions among outside directors. On the other hand, the Board members shared the following issues: the need for further discussion on compliance, internal controls, and risk management as well as further reinforcing the support systems for outside directors.

Measures to improve the effectiveness of the Board:

In addition to continuing past improvement measures, the Company will continue to consider appointing female and foreign directors on the Board, based on FY2020 evaluation results. The Company will also strengthen to promote sustainability management and disclose information to further enhance dialogue with each stakeholder. The Company will continue to improve overall effectiveness of the Board aiming at sustained growth of corporate value and for an enhancement of corporate governance.

[Supplementary Principles 4-14-2 Training policy for directors (including Audit & Supervisory Committee members)]

The Company provides directors with training opportunities for acquiring necessary knowledge and skills as well as understanding the roles and responsibilities. Training opportunities are provided when they are appointed and thereafter at the Company's expense. In-house training and facility tours for acquiring necessary knowledge on the Company's business are included.

[Principle 5-1 Policy for Constructive Dialogue with Shareholders]

Information Disclosure Policy:

The Company has established the Information Disclosure Policy in order to maintain appropriate, timely and fair information disclosure and has operated the information disclosure structure in accordance with the Information Disclosure Rules.

Please check V. Other in this report and the IR page of the Company website for more information: https://www.nihonkohden.com/ir/policy.html

#### Organizational structures of IR:

The Company has appointed the president and general manager of the Corporate Strategy Division as persons in charge of information disclosure in accordance with the Information Disclosure Rules in order to ensure the consistency and transparency of the information disclosure. The Corporate Strategy Division, which bears responsibility for IR activities, endeavors to realize constructive dialogue with shareholders and enhance information disclosure by collecting necessary information in cooperation with relevant departments such as finance, sales operations, and R&D.

Measures to promote opportunities for dialogue:

Dialogue with individual investors

The Company holds meetings for individual investors, which speakers are general manager of the Corporate Strategy Division or a person in charge of IR in order to give investors a more in-depth understanding of our operations and strategies. In FY2021, the Company held online meetings two times to prevent the spread of COVID-19. In March 2022, the Company held its first live-streamed meeting with the president. The president answered questions received prior to and on the day of the meeting. The Company endeavors to enhance information disclosure by explaining company overview, financial results, and company history on its website for individual investors. In FY2021, the Company posted videos of company introductions on its website. In terms of dialogue with individual shareholders, the Company conducts a shareholder survey every year and uses feedback from shareholders as a reference for our future IR activities. The Company introduced

the Eastern Japan Logistics Center in the 1st half for FY2021 shareholder newsletter and new products in the FY2021 shareholder newsletter.

Dialogue with institutional investors

The president, general manager of the Corporate Strategy Division, and persons in charge of IR have meetings with institutional investors in Japan and overseas by making periodic visits to investors, accepting visits as requested, and by phone. The Company holds briefings to explain financial results to institutional investors and analysts, which speaker is the president, in the 2nd quarter and 4th quarter as well as holding conference calls, which speaker is the general manager of the Corporate Strategy Division, in the 1st quarter and 3rd quarter. From May 2020, all financial results briefings were held by conference calls in order to prevent the spread of COVID-19. In March 2022, the Company held an online small meeting with officers in charge of the U.S. business aiming at realizing constructive dialogue.

#### Relay investor feedback to management:

The Corporate Strategy Division, which bears responsibility for IR activities, relays the views of shareholders and investors through dialogue to the management and relevant departments for sharing and using information.

#### Control insider information:

The Company has adopted a quiet period in which it will not respond to comments or questions in order to prevent information leaks of financial information and to ensure fairness in its information disclosure practices in accordance with the Information Disclosure Policy. Measures to control insider information when engaging in dialogue are provided in the Information Disclosure Rules and thoroughly notified to the management and employees.

#### 2. Capital Structure

Foreign Shareholding Ratio	More than 30%
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# [Status of Major Shareholders] Updated

Name / Company Name	Number of Shares Owned	Percentage
The Master Trust Bank of Japan, Ltd. (trust account)	13,209,000	15.64%
State Street Bank and Trust Company 505223	4,549,965	5.38%
Saitama Resona Bank, Ltd.	4,193,750	4.96%
Custody Bank of Japan, Ltd. (trust account)	4,037,600	4.78%
State Street Bank and Trust Company 505103	2,698,800	3.19%
JP Morgan Chase Bank 385151	1,759,800	2.08%
RBC IST 15 PCT NON LENDING ACCOUNT - CLIENT ACCOUNT	1,583,300	1.87%
MUFG Bank, Ltd.	1,325,130	1.56%
State Street Bank and Trust Company 505103	1,319,912	1.56%
Sumitomo Mitsui Trust Bank, Limited	1,200,000	1.42%

Controlling Shareholder (except for Parent Company)	1
Parent Company	None

Supplementary Explanation Updated

[Status of Major Shareholders] Above is as of March 31, 2022. The Company holds 4,309 thousand shares of treasury stock in addition to those listed above. Each shareholding ratio is calculated excluding treasury stock. Reports of Possession of Large Volume with respect to the Company's shares were submitted as follows. However, they are not included in [Status of Major Shareholders] above because the number of actual shares that they hold as of March 31, 2022 cannot be confirmed.

1. Company Name: Sumitomo Mitsui Trust Bank, Limited and two others. (as of November 30, 2020)

Number of Shares Held: 6,271 thousand shares, Shareholding Ratio: 7.07%

- 2. Company Name: MUFG Bank, Ltd. and three others. (as of December 28, 2020) Number of Shares Held: 5,380 thousand shares, Shareholding Ratio: 6.06%
- 3. Company Name: Sprucegrove Investment Management Ltd. (as of March 29, 2022) Number of Shares Held: 8,388 thousand shares, Shareholding Ratio: 9.45%
- 4. Company Name: Massachusetts Financial Services Company (as of March 31, 2022) Number of Shares Held: 6,116 thousand shares, Shareholding Ratio: 6.89%

The Company cancelled its treasury shares of 500,000 shares on June 10, 2022.

#### 3. Corporate Attributes

Listed Stock Market and Market Section Upda	ted	Tokyo Stock Exchange, Prime Market	
Fiscal Year-End		March	
Type of Business		Electric Appliances	
Number of Employees (consolidated) as of the End of the Previous Fiscal Year		More than 1,000	
Sales (consolidated) as of the End of the Previous Fiscal Year		From 100 billion yen to less than 1 trillion yen	
Number of Consolidated Subsidiaries as of the E of the Previous Fiscal Year	nd	From 10 to less than 50	

# 4. Policy on Measures to Protect Minority Shareholders in Conducting Transactions with Controlling Shareholder

#### 5. Other Special Circumstances which may have Material Impact on Corporate Governance

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# II. Business Management Organization and Other Corporate Governance Systems regarding Decision-making, Execution of Business, and Oversight in Management

#### 1. Organizational Composition and Operation

Organization Form	Company with an audit and supervisory committee
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#### [Directors]

Maximum Number of Directors Stipulated in Articles of Incorporation	17
Term of Office Stipulated in Articles of Incorporation	1 year
Chairperson of the Board	President
Number of Directors	12
Number of Outside Directors	4
Number of Independent Directors	4

Outside Directors' Relationship with the Company (1) Updated

Name	A / / 1 /	Relationship with the Company*										
Name	Attribute		b	С	d	e	f	g	h	i	j	k
Kanako Muraoka	Attorney											
Hidemitsu Sasaya	Scholar						0					
Shigeru Kawatsuhara	From another company											
Kazuo Shimizu	СРА											

- \* Categories for "Relationship with the Company"
- \* "O" when the director presently falls or has recently fallen under the category;
  - " $\triangle$ " when the director fell under the category in the past
- \* "•" when a close relative of the director presently falls or has recently fallen under the category;
  - "▲"when a close relative of the director fell under the category in the past
- a. Executive of the Company or its subsidiaries
- b. Non-executive director or executive of a parent company of the Company
- c. Executive of a fellow subsidiary company of the Company
- d. A party whose major client or supplier is the Company or an executive thereof
- e. Major client or supplier of the listed company or an executive thereof
- f. Consultant, accountant or legal professional who receives a large amount of monetary consideration or other property from the Company besides compensation as a director/*kansayaku*
- g. Major shareholder of the Company (or an executive of the said major shareholder if the shareholder is a legal entity)
- h. Executive of a client or supplier company of the Company (which does not correspond to any of d, e, or f) (the director himself/herself only)
- i. Executive of a company, between which and the Company outside directors/kansayaku are mutually appointed (the director himself/herself only)
- j. Executive of a company or organization that receives a donation from the Company (the director himself/herself only)
- k. Others

Outside Directors' Relationship with the Company (2) U

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Name	Membership of Supervisory Committee	Designation as Independent Director	Supplementary Explanation of the Relationship	Reasons of Appointment
Kanako Muraoka				Ms. Kanako Muraoka is closely acquainted with corporate legal affairs as an attorney. The Company has appointed her as an outside director anticipating her objective and neutral advice, and her management supervision from an independent standpoint by applying her expertise and experience she has accumulated to date. The Company judged that there's no conflict of interest between general shareholders and her, so that the Company has designated her as an independent director.
Hidemitsu Sasaya			Mr. Hidemitsu Sasaya is currently the professor at Platform for Arts and Science, Chiba University of Commerce and the Company and the university have business transactions, but there was no transaction amount in FY2021. He is also Representative Director of Office Sasaya Co., Ltd. and he provided advice on promotion of sustainability by the Company as a member of the Advisory Board on Sustainability established in July 2021. Disclosure is omitted because the Company considers that the amount of compensation paid to Office Sasaya, Co., Ltd. is unlikely to affect the judgment of shareholders and investors. The Company sets immateriality standards relating to attribute information that compensation (f) amounts	Mr. Hidemitsu Sasaya had been engaged in corporate management as a corporate director and an executive officer and had mainly promoted ESG/SDGs after holding important positions in the area of public administration of agriculture, forestry and fisheries and environment. He is currently a professor at a university specializing in policy research on SDGs, etc. He has abundant knowledge and broad experience in industry, government and academia. The Company has appointed him as an outside director anticipating he will strengthen the role and function of the Board of Directors in the promotion of sustainability, and provide his objective and neutral advice and his supervision of management from an independent standpoint by applying his expertise and experience he has accumulated to date. The Company judged that there's no conflict of interest

	Membership of	Designation as	Supplementary	
Name	Supervisory	Independent	Explanation of	Reasons of Appointment
1101110	Committee	Director	the Relationship	Treations of the promotions
	Committee	Breeter	the current fiscal year, the amount of business transactions (h) accounts for less than 1 percent of the Company's consolidated revenue for the current fiscal year, and donation (j) amounts less than ¥10 million for	and him, so that the Company has designated him as an independent director.
Shigeru Kawatsuhara			the current fiscal year.	Mr. Shigeru Kawatsuhara has abundant knowledge and broad experience as a management of a company. The Company has appointed him as an outside director serving as an Audit & Supervisory Committee member anticipating his management audit and supervision from an independent standpoint by applying his expertise and experience he has accumulated to date. The Company judged that there's no conflict of interest between general shareholders
				and him, so that the Company has designated him as an independent director.
Kazuo Shimizu				Mr. Kazuo Shimizu has abundant knowledge and broad experience of finance and accounting as a Certified Public Accountant. The Company has appointed him as an outside director serving as an Audit & Supervisory Committee member anticipating his management audit and supervision from an independent standpoint by applying his expertise and experience he has accumulated to date.  The Company judged that there's no conflict of interest between general shareholders and him, so that the Company has designated him as an independent director.

#### [Supervisory Committee]

Committee's Composition and Attributes of Chairperson

	All Committee Members	Full-time Members	Inside Directors	Outside Directors	Chairperson
Supervisory Committee	3	1	1	2	Inside Director

Appointment of Directors and/or Staff to Support the Supervisory Committee	Appointed

Matters Related to the Independence of Such Directors and/or Staff from Executive Directors

Full-time employees in the Audit & Supervisory Committee Secretariat assist with Audit & Supervisory Committee's duties. Based on its basic policy of internal control, personnel changes of the Audit & Supervisory Committee Secretariat shall require the consent of the Audit & Supervisory Committee. The Audit & Supervisory Committee Secretariat is independent from the directors' (excluding Audit & Supervisory Committee members) line of command when they work under the instruction of the Audit & Supervisory Committee.

Cooperation among Supervisory Committee, Accounting Auditors and Internal Audit Departments

Updated

- Cooperation between the Audit & Supervisory Committee & Accounting Auditor
  The Audit & Supervisory Committee cooperates closely with the Accounting Auditor by receiving explanation of auditing plans and quarterly audit results, exchanging opinions, and attending audits for main offices and subsidiaries and accounting audits through web conferences conducted by the Accounting Auditor.
- Cooperation between the Audit & Supervisory Committee and Internal Auditing Department
  The Audit & Supervisory Committee meets regularly with the Internal Auditing Department (ten members),
  an organization under the direct supervision of the president for exchanging information and enhancing
  cooperation. The Internal Auditing Department regularly verifies and evaluates the status of compliance,
  appropriateness and effectiveness of business operations as well as evaluating the effectiveness of internal
  control over financial reporting at the Company and its subsidiaries. The Internal Auditing Department also
  verifies and evaluates management systems to identify and prevent situations in which fraud or errors may
  occur. The Internal Auditing Department makes recommendations for improvement, suggestions, and advice
  to the audited departments as necessary and reports the internal audit results to the president and the Audit &
  Supervisory Committee each time an internal audit is conducted. Internal audit results and progress of
  improvements are reported to directors and operating officers at the Board of Directors Meetings every
  quarter.

#### [Voluntary Establishment of Nomination/Remuneration Committee]

Committee's Name, Composition, and Attributes of Chairperson Updated

	Committee Corresponding to Nomination Committee	Committee Corresponding to Remuneration Committee
Committee's Name	Nomination & Remuneration Committee	Nomination & Remuneration Committee
All Committee Members	3	3

	Committee Corresponding to Nomination Committee	Committee Corresponding to Remuneration Committee
Full-time Members	0	0
Inside Directors	0	0
Outside Directors	3	3
Outside Experts	0	0
Other	0	0
Chairperson	Outside Director	Outside Director

Supplementary Explanation Updated

The Company has established a Nomination & Remuneration Committee voluntarily which has equivalent function to a Nomination Committee and a Remuneration Committee. The purpose of the Committee is to ensure a higher level of fairness, objectivity, and transparency in the decision-making process for the nomination and remuneration of the management in order to contribute to the sustainable development, and the improvement of profitability and productivity of the Company in the mid- to long-term. Currently, committee members consist of three members: Mr. Shigeru Kawatsuhara, Ms. Kanako Muraoka, and Mr. Kazuo Shimizu. Mr. Shigeru Kawatsuhara is the committee chair. The committee chair of the Nomination & Remuneration Committee is to be elected from among independent outside directors, and the majority of committee members are to be independent outside directors. The Committee Secretariat is the Human Resources Department.

The Nomination & Remuneration Committee deliberates the proposal of the candidates, the remuneration of directors and the succession plan in response to requests from the Board, and submits the proposals to the Board. The roles and responsibilities of the Committee are as follows:

#### Nomination of directors and operating officers:

In response to requests from the Board of Directors, the Nomination & Remuneration Committee deliberates on and submits to the Board of Directors proposals concerning the appointment and dismissal of directors, the appointment and dismissal of the Chief Executive Officer, and the selection and dismissal of the representative directors. It also deliberates on the policy for the appointment and dismissal of operating officers and confirms the procedures for the appointment and dismissal of each candidate for operating officer.

#### Remuneration of directors and operating officers:

In response to requests from the Board of Directors, the Nomination & Remuneration Committee deliberates on and proposes to the Board of Directors policies and detailed recommendations for determining the amounts and calculation methods of remuneration for directors. It also deliberates on the policies for determining the amount and calculation methods of remuneration for operating officers and confirms the procedures to be followed in determining remuneration for operating officers.

#### Succession plan:

The Nomination & Remuneration Committee deliberates on the policies and details of fostering successors to the Chief Executive Officer and other executives, and submits the proposals to the Board.

In FY2021, the Nomination & Remuneration Committee was held seven times and the attendance rate of all members (Mr. Shigeru Kawatsuhara, Mr. Minoru Obara, Ms. Kanako Muraoka, and Mr. Kazuo Shimizu) was 100%.

#### [Independent Directors]

Number of Independent Directors	4

Matters relating to Independent Directors

The Company registers all outside directors who meet the independence criteria as independent directors. The Company appoints outside directors who meet the independence criteria set by the Tokyo Stock Exchange and have a wealth of knowledge and experience in their fields, and can provide advice and supervise the management from their objective and neutral position.

#### [Incentives]

Incentive Policies for Directors	Introduction of a performance-based compensation system, Other
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Supplementary Explanation Updated

Remuneration of directors (excluding directors serving as Audit & Supervisory Committee members and outside directors) shall consist of bonuses as performance-based compensation reflecting short-term business performance and restricted stock remuneration as an incentive to continuously improve the Company's corporate value over the mid- to long-term.

Performance-based bonuses shall reflect key performance indicators (KPI) to raise awareness of the need to improve the Company's business performance in each fiscal year. The target performance indicators and their values shall be in line with the medium-term business plan and set at the time of the formulation of the plan. The FY2021 performance indicator selected as the basis for calculating the amount of performance-based compensation is operating income. Amounts of performance-based compensation are calculated based on the degree of achievement of the operating income target as well as individual evaluation according to each director's area of responsibility, and the variable payment rate is 0% to 200%.

Recipients of Stock Options	None	
Supplementary Explanation		

#### [Director Remuneration]

Disclosure of Individual Directors' Remuneration	No Individual Disclosure
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Supplementary Explanation Updated

The Company discloses the total amount of the directors' remuneration in the Convocation Notice and the Annual Securities Report.

The amount paid to seven directors excluding directors serving as Audit & Supervisory Committee members and outside directors was 320 million yen (fixed compensation of 162 million yen, performance-based compensation of 135 million yen, and restricted stock remuneration of 22 million yen).

The amount paid to two directors serving as an Audit & Supervisory Committee member excluding outside directors was 22 million yen.

The amount paid to four outside directors was 41 million yen.

- The amount above does not include 42 million yen which is the portion of the directors' salary as employees of the Company.
- The number of directors receiving restricted stock remuneration is six. (One non-resident of Japan is not eligible for payment).
- The 65<sup>th</sup> general shareholders meeting held on June 28, 2016 approved the following: i) with respect to the amount of remuneration to directors of the Company excluding directors serving as Audit & Supervisory Committee members, total amount shall be within the limit of 400 million yen (including the amount of remuneration to outside directors which shall be within the limit of 30 million yen), ii) with respect to the

amount of remuneration to Audit & Supervisory Committee members, total amount shall be within the limit of 80 million yen.

- The 69<sup>th</sup> general shareholders meeting held on June 25, 2020 approved the following: The maximum amount of monetary compensation receivables to be paid to directors (excluding directors serving as Audit & Supervisory Committee members and outside directors) in respect of restricted stock shall be within the limit of 100 million yen.

Policy on Determining Remuneration Amounts	Established
and Calculation Methods	

Disclosure of Policy on Determining Remuneration Amounts and Calculation Methods

The Company has established the policy on determining the amounts and methods of calculation of directors' remuneration which would further link with performance and shareholder value as well as aiming at the transparency of management and ensuring growth and profitability in mid- to long-term.

Remuneration of directors shall be linked to shareholder value so as to function effectively as an incentive for continuously improving the Company's corporate value. Remuneration of each director shall be determined at an appropriate level based on their respective responsibilities.

Remuneration of directors (excluding Audit & Supervisory Committee members and outside directors) shall consist of a base salary as fixed monthly compensation, bonuses as performance-based compensation reflecting short-term business performance, and restricted stock remuneration as an incentive to continuously improve the Company's corporate value over the mid- to long-term. Remuneration of Audit & Supervisory Committee members and outside directors, who are responsible for supervisory functions, shall consist of the fixed monthly compensation only.

The fixed monthly compensation shall be determined based on the director's position, responsibilities, and years served as director, comprehensively taking into consideration the level of other companies, the Company's business performance, and the level of employee salaries.

Performance-based bonuses shall reflect key performance indicators (KPI) to raise awareness of the need to improve the Company's business performance in each fiscal year. The target performance indicators and their values shall be in line with the medium-term business plan and set at the time of the formulation of the plan. The target values shall be reviewed as appropriate in accordance with the report of the Nomination & Remuneration Committee in response to environmental changes. The degree of achievement of the target values shall be used as a common evaluation index for all directors. Individual evaluations shall be conducted according to each director's area of responsibility. The amount of bonuses shall be calculated based on a variable payment rate of 0% to 200% and the bonuses shall be paid at a fixed time each year. As regards restricted stock remuneration, the Company shall, in principle, allot shares of the Company's common stock every year, after concluding an agreement on allotting restricted stock between the Company and each director (excluding Audit & Supervisory members and outside directors). The number of shares of restricted stock to be allotted shall be determined based on the position of the allottee. To encourage the sharing of value with shareholders over the mid- to long-term, the transfer restriction period shall be from the grant date of the restricted stock to the date when each director retires from the position of director or operating officer.

The ratio by types of compensation for directors (excluding Audit & Supervisory Committee members and outside directors) shall be reviewed by the Nomination & Remuneration Committee, based on the remuneration levels of benchmark companies whose business scale is similar to the Company. The weighting of performance-based compensation shall be higher for the higher positions. While respecting the report by the Nomination & Remuneration Committee, the Board of Directors shall determine the details of remuneration for each director within the range of the ratio by types of compensation indicated in the report. The amount of remuneration shall be determined by resolution of the Board of Directors, which shall have the authority to determine the amount of basic salaries for each director as well as the evaluation and allocation of performance-based compensation based on the performance of the business for which each director is responsible. The Board of Directors shall consult the Nomination & Remuneration Committee on the draft remuneration plan and obtain a report from the Committee to ensure that the Board exercises its authority appropriately. The Board of Directors shall also resolve the number of shares to be allocated to each director as restricted stock remuneration based on the report of the Nomination & Remuneration Committee.

In determining the content of remuneration for each director (excluding Audit & Supervisory Committee members), the Nomination & Remuneration Committee shall conduct a multifaceted review of the draft remuneration plan, including consistency with the Decision Policy. As a general rule, the Board of Directors shall defer to the report of the Nomination & Remuneration Committee and determine that the proposed remuneration complies with the Decision Policy.

The remuneration of Audit & Supervisory Committee members shall consist of fixed monthly compensation only from the perspective of placing importance on the independence and objectivity of management. The amount of remuneration for each director is determined by consultation among the Audit & Supervisory Committee members.

#### [Supporting System for Outside Directors]

The Corporate Strategy Division and Audit & Supervisory Committee Secretariat are in charge of supporting outside directors by assisting in their duties and communications. The Company provides periodic information such as monthly business reports of departments and Group companies to outside directors. When the Company holds the meeting of the Board or the Management Council, the Corporate Strategy Division delivers related materials to them and explains agenda items of the meetings to them in advance.

#### [Retired presidents/CEOs holding advisory positions (sodanyaku, komon, etc.)]

Information on retired presidents/CEOs holding advisory positions (sodanyaku, komon, etc.)

Name	Job title/ position	Responsibilities	Employment terms (Full/part time, with/without compensation, etc.)	Date when former role as president/ CEO ended	Term
Kazuo Ogino	Honorary Chairman	External business activity (not involved in management)	Full time with compensation	June 25, 2015	One year (one year contract at the time of renewal)

presidents/CEOs holding advisory positions (sodanyaku, komon, etc.)
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Others

The date when former role of Kazuo Ogino ended is the date of retirement of the Representative Director and Chairman of the Board.

# 2. Matters on Functions of Business Execution, Auditing, Oversight, Nomination and Remuneration Decisions (Overview of Current Corporate Governance System) Updated

i) Overview of Current System

The Board of Directors:

The Board consists of a total of twelve directors (including one female director); nine directors excluding Audit & Supervisory Committee members (including two outside directors) and three Audit & Supervisory Committee members (including two outside directors). The Board has monthly meetings in order to resolve the matters pursuant to the Companies Act and makes decisions on the execution of important business for the Nihon Kohden Group as well as supervise directors' performance of their duties. The Board of Directors was held twenty two times in FY2021. Each director's attendance is as follows:

Hirokazu Ogino 22/22 (100%)

Takashi Tamura 22/22 (100%)

Born in May 1970/Joined the Company in April 1995

Born in March 1959/Joined the Company in April 1983

Tadashi Hasegawa 22/22 (100%)

Born in June 1959/Joined the Company in April 2014

Kazuteru Yanagihara 22/22 (100%)

Born in January 1957/Joined the Company in April 1980

Born in March 1960/Joined the Company in April 1982

Eiichi Tanaka 22/22 (100%)

Born in July 1962/Joined the Company in April 1985

Yasuhiro Yoshitake 22/22 (100%)

Born in March 1966/Joined the Company in April 1988

Minoru Obara 22/22 (100%) Born in September 1947/

Appointed as Outside Director of the Company in June 2012

Kanako Muraoka 22/22 (100%) Born in April 1965/

Appointed as Outside Director of the Company in June 2020

Shigeru Hirata 15/15 (100%) (after the appointment on June 25, 2021)

Born in May 1961/Joined the Company in April 1985

Shigeru Kawatsuhara 22/22 (100%) Born in February 1952/

Appointed as Outside Director of the Company in June 2016

Kazuo Shimizu 22/22 (100%) Born in May 1959/

Appointed as Outside Director of the Company in June 2020

\*Hiroyuki Satake (appointed on June 28, 2022) Born in April 1958/Joined the Company in April 1984 Hidemitsu Sasaya (appointed on June 28, 2022) Born in May 1953/

Appointed as Outside Director of the Company in June 2022

#### Audit & Supervisory Committee:

The Audit & Supervisory Committee consists of three directors, including two outside directors and one full-time member. Each Audit & Supervisory Committee member conducts audit activities in accordance with the audit policy, audit plan, and division of duties which were formulated by the Audit & Supervisory Committee. Each Audit & Supervisory Committee member attends the important meetings such as the Management Council. Each Audit & Supervisory Committee member audits the performance of the directors' duties by investigating the conduct of business operations and status of assets at the Company's main offices through office visits or web meetings as well as by investigating reports on audit results from the Internal Auditing Department. The Audit & Supervisory Committee cooperates with the Accounting Auditor and the Internal Auditing Department as described in the [Supervisory Committee] section in this report. The full-time member of the Audit & Supervisory Committee has many years of experience in finance and accounting departments and possesses a considerable degree of knowledge about finance and accounting.

#### Management Council:

Meetings of the Management Council, at which directors and operating officers attend, are held once or twice a month in order to undertake the management activities based on the policy approved by the Board as well as aiming at prompt decision making and flexible business operation. The Company has introduced an operating officer system that provides a clear segregation between managerial decision making and supervisory functions on the one hand and the execution of operations on the other.

#### Nomination & Remuneration Committee:

The Company has established a Nomination & Remuneration Committee, which is a voluntary advisory committee under the Board, to ensure transparency and objectivity of the management. The Committee consists of three outside directors and the committee chair is also appointed from outside directors. The Company registered four outside directors as independent directors, who have no conflict of interest between general shareholders and them, to the Tokyo Stock Exchange. Outside directors attend the important meetings such as the Management Council as necessary. They provide opinions from an objective and neutral standpoint if necessary and supervise the Company's management.

ii) Measures to strengthen the function of Audit & Supervisory Committee Please check [Supervisory Committee] above in this report

#### iii) Accounting auditor

The Company has appointed Crowe Toyo & Co. as an Accounting Auditor. The continuous audit period is forty six years. Engagement partners of the firm are Ms. Yuko Suzuki and Mr. Takashi Miura. Nine certified public accountants and five other persons in the firm assist the auditing of the Company.

#### 3. Reasons for Adoption of Current Corporate Governance System

The Company has adopted a Company with Audit & Supervisory Committee structure to achieve the following: enhancement of supervisory function through possession of voting rights at the meeting of the Board by Audit & Supervisory Committee members, improvement of soundness and transparency of

management by increasing ratio of outside directors, and acceleration of management decision making by having options to delegate the authorities for the business execution. The Company takes measures such as appointment of independent outside directors and introduction of an operating officer system as well as cooperation among the Audit & Supervisory Committee, Internal Auditing Department and Accounting Auditor. The Company believes the management monitoring functions work sufficiently.

## III. Implementation of Measures for Shareholders and Other Stakeholders

## 1. Measures to Vitalize the General Shareholders Meetings and Smooth Exercise of Voting Rights Updated

	Supplementary Explanations
Early Notification of General Shareholders Meeting	The Company strives to send notices as early as possible by streamlining related work. The Company sent Convocation Notice regarding the 71st Ordinary General Meeting of Shareholders four days earlier than the statutory due date. The Company disclosed Convocation Notice electronically on Timely Disclosure Network (TDnet) operated by the Tokyo Stock Exchange and the Company website on May 31, 2022.
Scheduling AGMs Avoiding the Peak Day	The 71st Ordinary General Meeting of Shareholders was held on June 28, 2022.
Allowing Electronic Exercise of Voting Rights	The Company adopted electronic exercise of voting rights since the 65th Ordinary General Meeting of Shareholders held on June 28, 2016.
Participation in Electronic Voting Platform	The Company adopted electronic voting platform since the 65th Ordinary General Meeting of Shareholders held on June 28, 2016.
Providing Convocation Notice in English	The Convocation Notice in English (summary) was posted on Timely Disclosure Network (TDnet) and the Company website on June 7, 2022.
Other	The Convocation Notice, extraordinary reports (the results of the exercise of the voting rights on the items for resolution), and chairperson's presentation video have been posted on the Company website.

# 2. IR Activities Updated

	Supplementary Explanations	Explanations by representative directors
Preparation and	Disclosure policy has been established and disclosed on the	
Publication of	Company website:	
Disclosure Policy	https://www.nihonkohden.com/ir/policy.html	
Regular Investor	The Company holds company briefings organized by	Yes
Briefings for	securities companies and explains its management strategy	
Individual	and business operations. The meeting presentation materials	
Investors	and summary of Q&A have been posted on the Company	
	website for enhancing information disclosure.	
	In FY2021, the Company held online meetings with	
	individual investors in order to prevent the spread of	
	COVID-19. The Company also posted videos of company	
	introductions on its website.	
Regular Investor	The Company holds briefings to explain financial results to	Yes
Briefings for	institutional investors and analysts, which speaker is the	
Analysts and	president, in the 2nd quarter and 4th quarter. The Company	
Institutional	also organizes conference calls in the 1st quarter and 3rd	
Investors	quarter, which speaker is the general manager of the	
	Corporate Strategy Division. From May 2020, all financial	
	results briefings were held by conference calls in order to	
	prevent the spread of COVID-19.	
Regular Investor	The Company visits overseas shareholders and institutional	Yes
Briefings for	investors to explain the financial results and its management	
Overseas Investors	strategy. In FY2021, the Company held each meeting online.	
Posting of IR	The Company website ( <a href="https://www.nihonkohden.co.jp/">https://www.nihonkohden.co.jp/</a> )	
Materials on	carries a host of information, including earnings releases,	
Website	timely disclosure materials, the Annual Securities Reports,	
	presentation materials of financial results, Convocation	
	Notice, reports for shareholders, overview of corporate	
	governance, English Annual Reports and Integrated Report.	
	English translation of summary of quarterly financial results,	

	Supplementary Explanations	Explanations by
		representative directors
	presentations of earnings calls, corporate governance report,	
	convocation notice (including business report), results of	
	exercise of voting rights at Shareholders Meeting and other	
	materials are also available on the website.	
Establishment of	The Corporate Strategy Division is in charge of IR. The	
Department and/or	general manager of the Corporate Strategy Division has been	
Manager in Charge	appointed as person in charge of information disclosure.	
of IR		

# 3. Measures to Ensure Due Respect for Stakeholders Updated

	Supplementary Explanations
Stipulation of Internal Rules for Respecting the Position of Stakeholders	It is stated in Nihon Kohden Charter of Conduct, which codifies the basic criteria for business conduct, and Nihon Kohden Code of Ethics and Conduct, which stipulates the way of conduct to be observed from the point of view of compliance with laws.
Implementation of Environmental Activities, CSR Activities etc.	Nihon Kohden's management philosophy is "we contribute to the world by fighting disease and improving health with advanced technology, and create a fulfilling life for our employees" as a medical electronics manufacturer. Nihon Kohden's sustainability activities are based on realizing its philosophy and the implementation of Nihon Kohden Charter of Conduct. The Company's sustainability activities have been posted on its website and described in Integrated Report.
Development of Policies on Information Provision to Stakeholders	It is stated in Nihon Kohden Charter of Conduct, which codifies the basic criteria for business conduct, and Nihon Kohden Code of Ethics and Conduct, which stipulates the way of conduct to be observed from the point of view of compliance with laws.
Other	In order to encourage women's career development, we are providing a mentor program, trainee program which provides short-term experience of work in other departments, exchange meetings for female employees, and a seminar for managers. These initiatives will provide opportunities to support female managers, build female employee networks, and raise awareness of female participation for the next generation. As a result of encouraging women's career development through relevant seminars and training courses, as of April 2022, the ratio of female managers was 8.6% in the parent company, which was an increase of 80 basis points from the previous year. In addition, one female outside director was appointed in June 2020, and two female operating officers were appointed in April 2021. As a result of advancing the development of a workplace where women can play an active role, the Company has obtained the Women's Participation Promotion Act certification mark called Eruboshi from the Minister of Health, Labour and Welfare in FY2021. In the Plan of Action newly formulated in FY2021, the Company set a target of increasing the ratio of female managers to at least 12% and the ratio of male employees taking childcare leave to at least 30% by the end of March 2026. As a result of promoting awareness and penetration of various systems to support childcare, the number and ratio of male employees who took childcare leave in FY2021 was three times that of FY2020 and 27.4%, respectively.  The Company has developed an environment where employees can balance work with childcare and it has obtained the right to use the next-generation certification mark called Kurumin from the Minister of Health, Labour and Welfare, in recognition of the Company's efforts to support employees' childcare needs. In FY2021, the Company expanded the systems such as the reduced working hours system, work at home system, and flextime system to

promote flexible work styles. The Company will continue to actively promote
women's participation and career advancement in the workplace and provide
support for balancing work with family and childcare.

#### IV. Matters Related to the Internal Control System

#### 1. Basic Views on Internal Control System and the Progress of System Development Updated

The Company shall work to improve the internal control system in accordance with the following basic policy for establishment of internal control system.

1. System to Ensure Compliance by Directors and Employees of the Company Group with Laws and the Articles of Incorporation in the Execution of Their Duties

In order to ensure fair and appropriate corporate activities, the Company has thoroughly notified Nihon Kohden Charter of Conduct, which codifies the basic criteria for business conduct, and Nihon Kohden Code of Ethics and Conduct, which stipulates the way of conduct to be observed from the point of view of compliance with laws, to directors and employees by training and promotion activities.

The Compliance Committee and compliance officers at departments and Group companies promote the implementation of compliance.

The Company has established an internal compliance hotline for reporting and consultation in order to find and cure unfair practices as early as possible.

The Company stands against antisocial forces that threaten the order and safety of civil society, and have no relationship with them.

- 2. System for Storing and Managing Information Related to the Execution of Duties by Directors Information related to the execution of duties by directors are stored and managed appropriately during the storage period set for each information in accordance with Standards for Procedures for Requesting Deliberations and Making Decisions. Documents are stored and made available for inspection depending on recording media.
- 3. Risk Management of Possible Losses

The Company has established the risk management system for managing risks associated with overall operations of the Company Group in accordance with Risk Management Rules in order to ensure the sound and appropriate business operations. The Company shall work to improve the effectiveness of the system. The risk management department implements group-wide risk management, assigning responsibility for each risk associated with operational execution to specific departments.

In the event of an emergency, such as a natural disaster, emergency response measures shall be implemented with regard to internal rules such as BCP.

4. System to Ensure Efficient Business Execution by Directors

Meetings of the Management Council, at which directors and operating officers attend, are held once or twice a month aiming at prompt decision making and flexible business operation.

The Company has introduced an operating officer system that provides a clear segregation between managerial decision making and supervisory functions on the one hand and the execution of operations on the other.

The Company will endeavor to ensure the effective business execution by establishing internal rules to clarify the allocation of duties, authority, responsibility and execution procedures of each director, operating officer and council.

5. System to Ensure Proper Business Execution of the Company Group

The Company has established the management system to ensure the proper business execution of the Company Group in accordance with the internal rules, assigning responsibility for the appropriate management of each Group company to specific departments, receiving the periodic report regarding the business performance and other important matters from each Group company, and requiring Group companies to obtain prior approval from the Company before conducting important matters.

The Internal Auditing Department is in charge of auditing the Company and Group companies.

The Company has established the internal control system to ensure the reliability of financial statements under the Financial Instruments and Exchange Act and will assess and improve the system continuously. 6. Matters concerning directors and employees assisting the Audit & Supervisory Committee, the independence of such directors and employees from other directors, excluding Audit & Supervisory Committee members, and ensuring the effectiveness of instructions from the Audit & Supervisory Committee to such directors and employees.

The Audit & Supervisory Committee Secretariat assists with the Audit & Supervisory Committee's duties when the Audit & Supervisory Committee requests or instructs.

Personnel changes of the Audit & Supervisory Committee Secretariat shall require prior consent of the Audit & Supervisory Committee.

The Audit & Supervisory Committee Secretariat is independent from the directors', excluding Audit & Supervisory Committee members, line of command when they work under the instruction of the Audit & Supervisory Committee.

7. System for Reporting to the Audit & Supervisory Committee by Directors, excluding Audit & Supervisory Committee members, and Employees of the Company Group

Directors, excluding Audit & Supervisory Committee members, and employees of the Company Group shall promptly report to the Audit & Supervisory Committee concerning matters that may cause serious damage to the Company Group, material violations of laws and the Articles of Incorporation, unfair practices as well as results of internal audit.

The Audit & Supervisory Committee may request reports of directors, excluding Audit & Supervisory Committee members, and employees of the Company Group as necessary.

Directors, excluding Audit & Supervisory Committee members, or employees who report to the Audit & Supervisory Committee will not be subjected to disadvantageous treatment because of such report. The Audit & Supervisory Committee audits the performance of the directors', excluding Audit & Supervisory Committee members, duties by attending the important meetings such as the Management Council.

8. System to Ensure Effective Audit by the Audit & Supervisory Committee Representative directors have periodic meetings with the Audit & Supervisory Committee and exchange opinions regarding challenges that the Company should deal with, the audit environment of the Audit & Supervisory Committee, and other important audit issues.

The Audit & Supervisory Committee shall maintain close contact and share information with the Accounting Auditor and Internal Auditing Department in order to ensure effective audit of the Company and Group companies.

The Company will promptly reimburse expenses invoiced by Audit & Supervisory Committee members that are deemed necessary for the execution of their duties in accordance with Auditing Standards Conducted by the Audit & Supervisory Committee.

#### 2. Basic Views on Eliminating Anti-Social Forces

i) Basic Views on Eliminating Anti-Social Forces

The Company stands against antisocial forces that threaten the order and safety of civil society, and have no relationship with them as described in basic policy for establishment of internal control system.

ii) Status of Eliminating Any Relationships with Anti-Social Forces

The Company stands against antisocial forces that threaten the order and safety of civil society, and have no relationship with them. This is stipulated in Nihon Kohden Charter of Conduct and thoroughly notified to the management and employees. The General Affairs Department is in charge of handling of anti-social forces and assigns a person responsible for preventing undue claims and collecting relevant information from police and companies in community. The Company has also built a system to take prompt action in cooperation with police, attorneys and other outside expert organizations if such cases occur.

#### V. Other

#### 1. Adoption of Anti-Takeover Measures

Adoption of Anti-Takeover Measures	None	
Supplementary Explanation		

# 2. Other Matters Concerning to Corporate Governance System Updated

The status of the company system for the timely disclosure of corporate information of the Company is as follows:

i) Basic stance on information disclosure

The Company Group stands committed to broadly engaging its shareholders as well as society as a whole. In this regard, the company discloses corporate information in a responsible and fair manner and adheres to highly transparent management practices as outlined in the Nihon Kohden Charter of Conduct. In accordance with this commitment and as stated in its Information Disclosure Policy, information related to the Nihon Kohden Group is disclosed in a timely, responsible, fair and clear manner in order to deepen the understanding and trust of all stakeholders, including customers, shareholders and local communities, and to attain a reasonable valuation from financial markets.

- ii) Internal system for timely disclosure
- 1) The Company conducts timely disclosure in accordance with the "Rules on Timely Disclosure of Corporate Information by Issuer of Listed Securities and the Like" set out by the Tokyo Stock Exchange and its "Information Disclosure Rules." The Company has established the Information Disclosure Committee as well as rules and systems for timely disclosure, which it properly oversees and manages.
- 2) The general manager of the Corporate Strategy Division has been appointed as person in charge of information disclosure. The Corporate Strategy Division controls material information when a decision or event that affects investment judgments occurs. The Accounting department controls financial information. Both departments have always cooperated to control related information.
- 3) Timely disclosure information is released by person in charge of information disclosure after it is approved by the Board or the Management Council or confirmed by the president.

The Board convenes once a month to fulfill its managerial decision making and supervisory functions. The Management Council is held once or twice a month to decide important issues relating to business executions based on the policy approved by the Board. An extraordinary meeting is held as needed in the Board Meeting or Management Council.

4) Information is released to the public through the Timely Disclosure Network (TDnet) operated by the Tokyo Stock Exchange. Information made public through TDnet is also posted on the Company website promptly and distributed to the press club as necessary.

#### Information Disclosure Policy

i) Basic Policy

The Company Group stands committed to broadly engaging its shareholders as well as society as a whole. In this regard, the company discloses corporate information in a responsible and fair manner and adheres to highly transparent management practices as outlined in the Nihon Kohden Charter of Conduct. In accordance with this commitment, information related to the Company Group is disclosed in a timely, responsible, fair and clear manner in order to deepen the understanding and trust of all stakeholders, including customers, shareholders and local communities, and to attain a reasonable valuation from financial markets.

#### ii) Information Disclosure

The Company discloses information in compliance with Japan's Companies Act, Financial Instruments and Exchange Act, other related laws, and the disclosure rules of the Tokyo Stock Exchange. Information that is beneficial to fostering greater understanding of the Company, but which is not subject to these laws and rules, is also proactively and fairly disclosed to every extent possible. Material information which is subject to fair

disclosure rules is managed appropriately, and is not disclosed selectively to certain securities market professionals.

#### iii) Internal Framework

The Company has established an Information Disclosure Committee as well as rules and systems for timely disclosure, which it properly oversees and manages.

#### iv) Information Disclosure Methods

Information which is subject to timely disclosure rules is released to the public through the Timely Disclosure Network (TDnet) operated by the Tokyo Stock Exchange. Information made public through TDnet is also promptly posted on the Company website. Information that is deemed important but which is not subject to timely disclosure rules is also disclosed in a timely, responsible and fair manner through press releases issued to media outlets and publications on the Company website. If the Company determines that its director or employee has unintentionally disclosed material, nonpublic information to a securities market professional, such information is promptly disclosed on the Company website (If such information is deemed to be subject to timely disclosure rules, public disclosure will be made through TDnet). If the Company determines that it is not appropriate to disclose such information, the Company may take action such as withholding public disclosure on condition that the party who received such information agrees to bear obligations of confidentiality and non-trading of the Company's shares until such information can be publicly disclosed.

#### v) Forward-Looking Statements

Information provided by the Company may contain future outlooks and strategies, such as earnings forecasts appearing in financial statements released in accordance with timely disclosure rules. Actual performance may differ from initial forecasts because this information contains uncertainties and risks related to economic trends, industry trends and exchange rates, among other factors.

#### vi) Quiet Period

The Company has adopted a quiet period in which it will not respond to comments or questions from the day after the closure of its accounting period to the date it presents its financial statements in order to prevent information leaks of financial information (including both annual and quarterly) and to ensure fairness in its information disclosure practices. However, in the event that the Company's earnings forecast is found to greatly deviate from initial projections during this quiet period, the company will disclose such information in compliance with timely disclosure rules.

