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Securities identification code: 9603

October 12, 2022

To our shareholders:

Motoshi Yada

President

H.I.S. Co., Ltd.

4-1-1 Toranomom,

Minato-ku, Tokyo, JAPAN

NOTICE OF THE EXTRAORDINARY GENERAL MEETING OF SHAREHOLDERS

We are pleased to announce the Extraordinary General Meeting of Shareholders of H.I.S. Co., Ltd. (the “Company”), which will be held as described below.

We place utmost priority on ensuring the safety of our shareholders and accordingly seek to help prevent the spread of the novel coronavirus disease (COVID-19). To such ends, we highly recommend that you refrain from visiting the meeting in person, but instead exercise your voting rights in writing or via the Internet beforehand. Please review the attached Reference Documents for the General Meeting of Shareholders, and exercise your voting rights in accordance with the “Information on Exercise of Voting Rights” (Japanese only) no later than 6:30 p.m., Wednesday, October 26, 2022 (Japan Standard Time).

Meeting Details

1. **Date and time:** Thursday, October 27, 2022 at 10:00 a.m. (Japan Standard Time)
2. **Venue:** Tokyo World Gate Kamiyacho Trust Tower,
Trust City Conference Kamiyacho on the second floor
4-1-1 Toranomom, Minato-ku, Tokyo, Japan
3. **Purpose:**

Item to be resolved:

- Proposal:** Reduction in share capital and legal capital surplus, and appropriation of surplus

There will be no drink service or gifts prepared for shareholders attending the meeting.

We appreciate your understanding in advance.

Should there be any updates to contents of the Reference Documents for the General Meeting of Shareholders occurring before the day of the meeting, we will announce the updated items in writing via postal mail or by posting them on the Company’s website (<https://www.his.co.jp/en/>) on the internet.

Measures for preventing the spread of COVID-19

<Requests to shareholders>

- To avoid the spread of COVID-19, we strongly recommend that you refrain from attending the meeting in person regardless of your physical condition, and exercise your voting rights in writing or via the Internet beforehand instead.

<Requests to shareholders attending the meeting>

- We ask that all shareholders attending the meeting wear face masks and take precautions to prevent the spread of infection. Those not wearing a face mask may be refused entry to the venue.
- You will be asked to have your temperature taken with a non-contact thermometer at the reception desk. We may prohibit you from entering the meeting venue if you have a temperature of 37.5 degrees Celsius or above, exhibit cold symptoms, or otherwise seem to be unwell. Moreover, staff members at the meeting venue may furthermore approach you and ask you to leave the venue if they deem that you appear unwell during the meeting.
- Seating will be limited at the meeting venue in order to ensure proper social distancing. Please note that we may refuse entry into the venue if there are no vacant seats left.
- The proceedings of the General Meeting of Shareholders will be conducted as promptly as possible in order to better avoid the spread of COVID-19. We are imposing a limit of two questions per shareholder during the question and answer session.
- Officers, others attending the meeting, and venue staff will have their temperature and health checked and be required to wear face masks. In addition, there are additional measures in place to prevent the spread of infection, and your understanding and cooperation with such measures is requested.

It is possible that the response measures, etc. of the Company will change depending on the situation in the future. In the event that matters occur in which shareholders must be notified, the Company plans to post them on its website (<https://www.his.co.jp/en/>) as they occur.

Reference Documents for the General Meeting of Shareholders

Proposal: Reduction in share capital and legal capital surplus, and appropriation of surplus

In order to make up the deficit in retained earnings carried forward, and to improve its financial soundness and ensure the flexibility and mobility of its future capital policy, the Company proposes to reduce the amount of its share capital and legal capital surplus, and transfer the amount to other capital surplus in accordance with the provisions of Article 447, paragraph (1) and Article 448, paragraph (1) of the Companies Act, and transfer the increased amount of other capital surplus to retained earnings brought forward in accordance with the provisions of Article 452 of the Companies Act. This proposal will not affect the number of shares held by shareholders or the amount of net assets per share, because only the amount of share capital and legal capital surplus will be reduced, without changing the total number of shares issued and outstanding or the amount of net assets.

1. Details of reduction in share capital

(1) Amount of share capital to be reduced

The Company intends to decrease its share capital of 24,798,830,965 yen by 24,698,830,965 yen, thereby resulting in share capital of 100,000,000 yen.

(2) Method of reduction in share capital

The total number of issued and outstanding shares will not be changed, but the amount of share capital will be reduced as described in (1) above, and the entire amount will be transferred to other capital surplus.

(3) Effective date of reduction in share capital

The effective date of reduction in share capital shall be October 27, 2022.

If the share acquisition rights issued by the Company are exercised by the effective date of the reduction in the amount of share capital, the Company will reduce the amount of share capital by the same amount as the amount of share capital increased by the issuance of shares upon exercise of the share acquisition rights, and transfer the entire amount of such reduction to other capital surplus.

2. Details of reduction in legal capital surplus

(1) Amount of legal capital surplus to be reduced

The Company intends to decrease its legal capital surplus of 17,459,890,612 yen by 17,434,890,612 yen, thereby resulting in legal capital surplus of 25,000,000 yen.

(2) Method of reduction in legal capital surplus

The total number of issued and outstanding shares will not be changed, and the amount of legal capital surplus will be reduced as described in (1) above, and the entire amount will be transferred to other capital surplus.

(3) Effective date of reduction in legal capital surplus

The effective date of reduction in legal capital surplus shall be October 27, 2022.

If the share acquisition rights issued by the Company are exercised by the effective date of the reduction in the amount of legal capital surplus, the Company will reduce the amount of legal capital surplus by the same amount as the amount of legal capital surplus increased by the

issuance of shares upon exercise of the share acquisition rights, and appropriate the entire amount of such reduction to other capital surplus.

3. Details of appropriation of surplus

Subject to the effectiveness of the reduction of share capital and legal capital surplus as described in 1. and 2. above, other capital surplus of 13,363,940,033 yen will be transferred to retained earnings brought forward in order to offset deficit.

(1) Item of surplus to be decreased and amount of decrease

Other capital surplus	13,363,940,033 yen
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(2) Item of surplus to be increased and amount of increase

Retained earnings brought forward	13,363,940,033 yen
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