This document has been translated from a part of the Japanese original for reference purposes only. In the event of any discrepancy between this translated document and the Japanese original, the original shall prevail. The Company assumes no responsibility for this translation or for direct, indirect or any other forms of damages arising from the translation.

(Securities Code 9722)

March 7, 2023

(Commencement date of electronic provision

of reference documents: March 6, 2023)

To Those Shareholders with Voting Rights

Yoshihiro Ise Representative Director and President, Executive Officer FUJITA KANKO INC. 10-8, Sekiguchi 2-chome, Bunkyo-ku, Tokyo, Japan

### NOTICE OF THE 90th ORDINARY GENERAL MEETING OF SHAREHOLDERS

You are cordially invited to attend the 90<sup>th</sup> Ordinary General Meeting of Shareholders of the Company. The meeting will be held as described below.

In convening this general meeting of shareholders, the Company has taken measures to provide the information contained in the Reference Documents for the General Meeting of Shareholders, etc. in electronic format and posted such information on the website below as the "Notice of the 90<sup>th</sup> Ordinary General Meeting of Shareholders."

• The Company's website:

https://www.fujita-kanko.co.jp/ir/stock/file/meeting syosyu90.pdf (Japanese only)

The notice is also available on the TSE website (TSE Listed Company Search) shown below. Please access the website, enter the issue name (company name) or securities code, and select "Basic information" and then "Documents for public inspection/PR information" for reference.

· TSE website:

https://www2.jpx.co.jp/tseHpFront/JJK020010Action.do?Show=Show

You can exercise your voting rights in one of the ways described on page 3 of the Japanese version. In order to prevent the spread of COVID-19, we recommend that you exercise your voting rights in advance by mail or via the internet in lieu of attending the meeting in person.

1. Date and Time: Wednesday, March 29, 2023 at 10:00 a.m. (Door opens at 9:00 a.m.)

2. Place: Grand Hall TSUBAKI, Hotel Chinzanso Tokyo (5<sup>th</sup> floor of Banquet Bldg.)

10-8, Sekiguchi 2-chome, Bunkyo-ku, Tokyo, Japan

3. Agenda of the Meeting: Matters to be reported:

 The Business Report, the Consolidated Financial Statements and the audit results of the Consolidated Financial Statements by the Accounting Auditor and Board of Corporate Auditors for the 90<sup>th</sup> fiscal term (from January 1, 2022 to December 31, 2022) 2. The Non-Consolidated Financial Statements for the 90<sup>th</sup> fiscal term (from January 1, 2022 to December 31, 2022)

### Proposals to be resolved:

Proposal No. 1: Appropriation of SurplusProposal No. 2: Election of Eight Directors

**Proposal No. 3:** Election of One Corporate Auditor

Proposal No. 4: Election of One Substitute Corporate Auditor

- \* Pursuant to the applicable laws and regulations and provisions of Article 15 of the Company's Articles of Incorporation, the matters below are not included in the paper copy of the notice to be sent to the shareholders who have requested it. These documents are part of the documents audited by the Corporate Auditors and the Accounting Auditor in preparing their respective audit reports.
  - Consolidated Statements of Changes in Net Assets
  - Notes to Consolidated Financial Statements
  - Non-Consolidated Statements of Changes in Net Assets
  - Notes to Non-Consolidated Financial Statements

Please note that the page numbers, section numbers, and reference pages in the paper copy sent are the same as those in the notice provided electronically.

\* If any revisions are made to the matters provided electronically, the revised versions will be posted on the respective websites above.

# Reference Documents for the General Meeting of Shareholders

# **Proposals and References**

### **Proposal No. 1: Appropriation of Surplus**

The Company has a basic policy to fully consider passing its profits on to shareholders, and pay dividends in proportion to the results of its business in consideration of further reinforcement of corporate structure and accumulation of internal reserves to be utilized to promote businesses.

Taking into comprehensive consideration the business environment surrounding the Company and the Company's financial condition, we propose to forgo payments of year-end dividends for common shares for this fiscal term.

For Class A preferred shares issued through a third-party allotment in September 2021, we propose to pay the amount of dividend based on the terms and conditions set at the time of issuance.

#### Year-End Dividends

(1) Type of dividend property

Money

(2) Matters related to allocation of dividend property and total amount thereof

• Common shares: No dividends

• Class A preferred shares: 4,000,000 yen per share

Dividends total: 600,000,000 yen

(3) Effective date of dividends from surplus

March 30, 2023

# **Proposal No. 2: Election of Eight Directors**

The terms of office of all eight Directors will expire at the conclusion of the meeting. We therefore propose that eight Directors be elected.

The candidates for Directors are as follows:

Candidate No.	Name		Gender	Current position and assignment in the Company
1	Reappointment Yoshihiro Ise		Male	Representative Director and President, Executive Officer
2	Reappointment Takeaki Yamada		Male	Representative Director in charge of Planning, Human Resource and General Affairs Division at Headquarters
3	Reappointment Hiroyuki Nozaki		Male	Director in charge of Planning Division
4	Reappointment Yasushi Komiya		Male	Director in charge of Human Resource and General Affairs Division
5	Reappointment Rieko Zanma	Outside Director  Independent Director	Female	Director
6	Reappointment Kazunori Takami	Outside Director  Independent Director	Male	Director
7	Reappointment Shiho Takano	Outside Director  Independent Director	Female	Director
8	Reappointment Masao Yamada	Outside Director	Male	Director

Candidate	Nome	Caro an ayman	any modition assistant and important consument moditions			
No.	Name	Career summary, position, assignment and important concurrent positions				
No1	Reappointment  Yoshihiro Ise  Date of birth: May 29, 1960  Number of shares of the Company held: 6,000 common shares	April 1983 May 2002 November 2003 March 2005 October 2006 March 2010 March 2010 March 2012 March 2014 March 2015 March 2017 March 2018 March 2019 (Important Concurv.A.	Joined FUJITA KANKO INC. Leader of Development and Construction Group of Corporate Center of FUJITA KANKO INC. Chief of Corporate Planning Office of Leisure Business Department of FUJITA KANKO INC. Leader of Related Companies Group of Corporate Center of FUJITA KANKO INC. Leader of Development Group of Washington Hotel Company Planning Office of FUJITA KANKO INC. President and Representative Director of CANAL CITY FUKUOKA WASHINGTON HOTEL K.K. and General Manager of Canal City Fukuoka Washington Hotel President and Representative Director of URAWA WASHINGTON HOTEL INC. and General Manager of Urawa Washington Hotel General Manager of Chiba Washington Hotel Executive Officer, and Management Planning and Business Promotion Officer of Planning Group of FUJITA KANKO INC. Director and Executive Officer, and Chief of Planning Group of FUJITA KANKO INC. Representative Director and Managing Executive Officer, and Chief of Planning Group of FUJITA KANKO INC. Representative Director and Senior Managing Executive Officer, and Chief of Planning Group of FUJITA KANKO INC. Representative Director and President, Executive Officer President and Chief Executive Officer of FUJITA KANKO INC. Representative Director and President, Executive Officer President and Chief Executive Officer of FUJITA KANKO INC.			
		18/18	<u> </u>			

Yoshihiro Ise has successively served in managerial positions at business offices, business departments and headquarters divisions of the Group, and has served as Representative Director of the Company since 2017, and as President and Chief Executive Officer since 2019. Therefore, he possesses abundant experience and knowledge in management as well as in sales and management operations and administration operations. We nominated him as a candidate for Director as we judged that his experience and knowledge can continue to be effectively utilized in the management of the Company.

Candidate No.	Name	Career summary, position, assignment and important concurrent positions				
	Reappointment  Takeaki Yamada  Date of birth: July 27, 1958  Number of shares of the Company held: 6,200 common shares	April 1982 April 2003 April 2006 June 2007 April 2008 June 2008 March 2012 July 2012 March 2018 March 2019 March 2020 January 2021 (Important Concurs.)	Joined Dowa Mining Co., Ltd. (currently DOWA HOLDINGS CO., LTD.) General Manager, Electric Materials Division, Electronics & Metal Processing Company General Manager, Corporate Staff Personnel Affairs and Labor Department Executive Officer in charge of Personnel Affairs Executive Officer in charge of Personnel Affairs and Human Resources Development Director of the above company Managing Director and Managing Executive Officer in charge of Personnel Affairs Organization of FUJITA KANKO INC. Managing Director and Managing Executive Officer, and Chief of Human Resources Group of FUJITA KANKO INC. Director and Senior Managing Executive Officer, and Chief of Human Resources Group of FUJITA KANKO INC. Representative Director in charge of Human Resources Group of FUJITA KANKO INC. Representative Director in charge of Administration, Human Resources and Planning Division at Headquarters of FUJITA KANKO INC. Representative Director in charge of Planning, Human Resource and General Affairs Division at Headquarters of FUJITA KANKO INC. (to the present)			
		18/18	,			

Takeaki Yamada has successively served in managerial positions in the human resources and labor divisions of DOWA HOLDINGS CO., LTD., and has served in a managerial position in the human resources division as a Director of the Company since 2012 and as Representative Director of the Company since 2019. Therefore, he possesses abundant experience and knowledge. We nominated him as a candidate for Director as we judged that his experience and knowledge can continue to be effectively utilized in the management of the Company.

Candidate No.	Name	Career summary, position, assignment and important concurrent positions				
3	Reappointment  Hiroyuki Nozaki  Date of birth: July 11, 1962  Number of shares of the Company held: 3,800 common shares	April 1989 December 2010 November 2011 July 2012 August 2012 September 2015 October 2017 March 2019 January 2020 March 2020 (Important Concun.A. (Attendance at Bot 18/18	Joined FUJITA KANKO INC.  Head of Planning Section of China Marketing Department of FUJITA KANKO INC.  General Manager of Shanghai Office, China Marketing Department of FUJITA KANKO INC.  General Manager of Shanghai Office, International Business Group of FUJITA KANKO INC.  Representative Director and President of Fujita (Shanghai)  Business Consultant Co., Ltd.  Managing Director, General Manager of Quality Control Department, and General Manager of Accounting Department of Fairton Corporation  Officer in charge of Management Planning, Planning Group of FUJITA KANKO INC.  Executive Officer in charge of Planning Group, and Officer in charge of Management Planning of FUJITA KANKO INC.  Executive Officer, Chief of Planning Group, and Officer in charge of Management Planning of FUJITA KANKO INC.  Director in charge of Planning Division of FUJITA KANKO INC.  Director in charge of Planning Division of FUJITA KANKO INC.  Director in charge of Planning Division of FUJITA KANKO INC.  Director in charge of Planning Division of FUJITA KANKO INC.  Director in charge of Planning Division of FUJITA KANKO INC.  Director in charge of Planning Division of FUJITA KANKO INC.  Director in charge of Planning Division of FUJITA KANKO INC.  Director in Charge of Planning Division of FUJITA KANKO INC.  Director in Charge of Planning Division of FUJITA KANKO INC.  Director in Charge of Planning Division of FUJITA KANKO INC.  Director in Charge of Planning Division of FUJITA KANKO INC.			

Hiroyuki Nozaki has successively served in managerial positions at business offices, overseas (China) business offices and headquarters divisions of the Group. Therefore, he possesses abundant experience and knowledge regarding sales and administration operations. We nominated him as a candidate for Director as we judged that his experience and knowledge can continue to be effectively utilized in the management of the Company.

Candidate	N	Career summary, position, assignment and important concurrent positions				
No.	Name					
4	Reappointment  Yasushi Komiya  Date of birth: August 22, 1964  Number of shares of the Company held: 800 common shares	N.A.	Joined FUJITA KANKO INC.  Leader of Planning and Development Group of Washington Hotel Company Planning Office of FUJITA KANKO INC. Chief of Corporate Planning Office of Resort Company of FUJITA KANKO INC. Chief of Center of General Affairs of Hakone Kowakien of FUJITA KANKO INC. General Manager of Development Promotion of Planning Division of FUJITA KANKO INC. Chief of Development Team of WASHINGTON Hotel Business Group of FUJITA KANKO INC. Administration Business Officer of Administrative Group of FUJITA KANKO INC. Executive Officer and General Manager of Management Division of FUJITA KANKO INC. Executive Officer, Deputy General Manager of Human Resource and General Affairs Division and General Manager of Property Department of FUJITA KANKO INC. Executive Senior Director, Deputy General Manager of Human Resource and General Affairs Division and General Manager of Property Department of FUJITA KANKO INC. Executive Officer, General Manager of Human Resource and General Affairs Division and General Manager of Property Department of FUJITA KANKO INC. Executive Officer, General Manager of Human Resource and General Affairs Division and General Affairs Division and General Affairs Division and General Affairs Division of FUJITA KANKO INC. Director in charge of Human Resource and General Affairs Division of FUJITA KANKO INC. (to the present) urrent Positions)			

Yasushi Komiya has successively served in managerial positions at business offices, business departments, and headquarters divisions of the Group. He possesses abundant experience and knowledge regarding sales operations and administration operations. We nominated him as a candidate for Director as we judged that his experience and knowledge can continue to be effectively utilized in the management of the Company.

Candidate	Nama	Caraar summ	new position assignment and important concurrent positions			
No.	Name	Career summary, position, assignment and important concurrent positions				
No	Reappointment  Rieko Zanma  Outside Director  Independent Director  • Date of birth: March 21, 1950 • Number of shares of the Company held: 2,100 common shares	April 1970 June 1973  January 2001 February 2001  March 2004  July 2005  November 2008  January 2009  August 2009  March 2010  March 2014  June 2016 September 2016  (Important Concupresident and Repoutside Director of Group Co.)	Joined Shizuoka Broadcasting System as an announcer Joined Kobunsha Publishing Co., Ltd. as a journalist of editorial department of "Josei Jishin" Member of "Fiscal System Council" of the Ministry of Finance Member of "Council for Social Infrastructure" of the Ministry of Land, Infrastructure, Transport and Tourism Overall producer, "International Skills Festival for All Japan 2007" of the Ministry of Health, Labour and Welfare President and Representative Director of Candid Produce (to the present)  Member of "Informal Discussion on the Settlement and Independence Area Plan" of the Ministry of Internal Affairs and Communications (to the present)  Founded "club willbe" as a network for adults, Representative (to the present)  Member of the "study group on citizen judge system" of the Ministry of Justice  Outside Director of FUJITA KANKO INC. (to the present)  Outside Director of SHIMA SEIKI MFG., LTD. (to the present)  Outside Director of Open Up Group Inc. (Former trade name: BeNEXT-Yumeshin Group Co.) (to the present)  oresentative Director of Candid Produce of SHIMA SEIKI MFG, LTD.  of Open Up Group Inc. (Former trade name: BeNEXT-Yumeshin Open Up Group Inc. (Former trade name: Beneaux MFG, LTD.  of Open Up Group Inc. (Former trade name: BeNEXT-Yumeshin Open Up Group Inc. (Former trade name: Beneaux MFG, LTD.			
		18/18	<u> </u>			

Rieko Zanma has been engaged in business management for many years, and successively served as members of public committees such as government councils. Moreover, she has handled many large events as an overall producer. Therefore, she possesses abundant experience and knowledge in a wide range of fields. Furthermore, as we expect that she can contribute to the Company's initiatives for diversity and inclusion, including the promotion of active involvement of female employees, we again nominated her as a candidate for Outside Director.

Candidate	Nama	Company and it is a social money and important and approximant positions				
No.	Name	Career summary, position, assignment and important concurrent positions				
6	Reappointment  Kazunori Takami  Outside Director  Independent Director  • Date of birth: June 12, 1954 • Number of shares of the Company held: 900 common shares	Outside Director of Outside Director	Joined Matsushita Electric Industrial Co., Ltd. (currently Panasonic Corporation) Chief of Management Planning Office of Home Appliance & Housing Electronics Company Director and General Manager of Refrigerator Business Division of Matsushita Refrigeration Company Managing Executive Officer and General Manager of National Marketing Division of Matsushita Electric Industrial Co., Ltd. (currently Panasonic Corporation) Managing Director of Panasonic Corporation, and President of Home Appliances Company Senior Managing Director of Panasonic Corporation, and President of Appliances Company Executive Vice President of Panasonic Corporation in charge of Japan Region, Customer Satisfaction, and Design Outside Director of TOKYO FM Broadcasting Co., Ltd. (to the present) Corporate Advisor of Panasonic Corporation Fellow of Panasonic Corporation Outside Director of Nojima Corporation (to the present) Outside Director of Tokyo Gas Co., Ltd. (to the present) Advisor of Hongo Tsuji Tax & Consulting (to the present) rrent Positions) of TOKYO FM Broadcasting Co., Ltd. of Nojima Corporation Of Tokyo Gas Co., Ltd. oard of Directors Meetings Held in 2022/12)			
6	Kazunori Takami Outside Director Independent Director  • Date of birth: June 12, 1954 • Number of shares of the Company held: 900 common	October 2008  April 2012  April 2015  June 2015  July 2017  April 2018  June 2018  March 2019  June 2019  November 2022  (Important Concurouside Director of Outside D	Marketing Division of Matsushita Electric Industrial Co., Ltd. (currently Panasonic Corporation)  Managing Director of Panasonic Corporation, and President of Home Appliances Company Senior Managing Director of Panasonic Corporation, and President of Appliances Company Executive Vice President of Panasonic Corporation in charge of Japan Region, Customer Satisfaction, and Design Outside Director of TOKYO FM Broadcasting Co., Ltd. (to the present) Corporate Advisor of Panasonic Corporation Fellow of Panasonic Corporation Outside Director of Nojima Corporation (to the present) Outside Director of Tokyo Gas Co., Ltd. (to the present) Advisor of Hongo Tsuji Tax & Consulting (to the present) rrent Positions) of TOKYO FM Broadcasting Co., Ltd. of Nojima Corporation of Tokyo Gas Co., Ltd.			
D	£					

Kazunori Takami has successively served in managerial positions in the sales and other various business divisions of Panasonic Corporation and has been engaged in corporate management for many years. Therefore, he possesses abundant experience and knowledge regarding all aspects of business management and marketing. Accordingly, we again nominated him as a candidate for Outside Director as we expect that his experience and knowledge can be effectively utilized in the management of the Company.

Candidate No.	Name	Career summary, position, assignment and important concurrent positions			
7	Reappointment  Shiho Takano  Outside Director  Independent Director  • Date of birth: June 20, 1964 • Number of shares of the Company held: 1,300 common shares	Outside Director Outside Director ARROWS INC.	irector and President of Etowa Co., Ltd. of Tokiwa Corporation of AOI TYO Holdings Inc. who is an Audit and Supervisory Committee Member of UNITED oard of Directors Meetings Held in 2022/12)		

Shiho Takano has been engaged in corporate management for many years in the cosmetics industry, etc. and possesses abundant experience and knowledge regarding all aspects of business management and marketing. Furthermore, as we expect that she can contribute to the Company's initiatives for diversity and inclusion, including the promotion of active involvement of female employees, we again nominated her as a candidate for Outside Director.

Candidate No.	Name	Career summary, position, assignment and important concurrent positions				
No. 8	Reappointment  Masao Yamada  Outside Director  Date of birth: November 15, 1953  Number of shares of the Company held: 0 shares	April 1978  April 2003  June 2003  April 2005  October 2006  April 2008  February 2009  April 2009  June 2009  April 2012  June 2018  March 2019  June 2019  (Important Concurchairman and Reoutside Director and San-ETSU Co.,	Joined Dowa Mining Co., Ltd. (currently DOWA HOLDINGS CO., LTD.)  Vice President of Environmental Management & Recycling Company  Executive Officer, Vice President of Environmental  Management & Recycling Company  Executive Officer, President of Environmental Management & Recycling Company  Executive Officer, President and Representative Director of Dowa Eco-system Co., Ltd.  President and Representative Director of Kosaka Smelting & Refining Co., Ltd., Director of Dowa Metals & Mining Co., Ltd. Senior Officer of DOWA HOLDINGS CO., LTD.  Executive Vice President and Senior Officer  President and Representative Director  Chairman of Japan Mining Industry Association  Chairman and Representative Director of DOWA HOLDINGS CO., LTD. (to the present)  Outside Director of FUJITA KANKO INC. (to the present)  Outside Director serving as Audit and Supervisory Committee  Member of CK SAN-ETSU Co., Ltd. (to the present)  rrent Positions)  presentative Director of DOWA HOLDINGS CO., LTD.  serving as Audit and Supervisory Committee Member of CK			
		18/18				

Masao Yamada has successively served in managerial positions in overall business management at DOWA HOLDINGS CO., LTD. and has been engaged in corporate management for many years. Therefore, he possesses abundant experience and knowledge in business management. Accordingly, we again nominated him as a candidate for Outside Director as we expect that his experience and knowledge can be effectively utilized in the management of the Company.

Notes: 1. No conflict of interest exists between the Company and any of the above candidates for Directors.

- 2. Rieko Zanma, Kazunori Takami, Shiho Takano, and Masao Yamada are candidates for Outside Directors.
- 3. Rieko Zanma, Kazunori Takami, and Shiho Takano satisfy the requirements for independent directors pursuant to the rules of Tokyo Stock Exchange, Inc. The Company registered them as independent directors with the said exchange and plans to maintain such registration after the approval of their reappointment.
- 4. The term of office of Rieko Zanma as an Outside Director will be thirteen years and the term of office of Kazunori Takami, Shiho Takano, and Masao Yamada as Outside Directors will be four years, at the conclusion of the meeting.
- 5. Pursuant to the provisions of Article 427, Paragraph 1 of the Companies Act and Article 30 of the Articles of Incorporation of the Company, the Company has entered into a limited liability agreement with all of the candidates for Outside Directors above, which stipulates that the liability for damages provided for in Article 423, Paragraph 1 of the Companies Act shall be limited to the minimum amount stipulated by laws

- and regulations if they acted in good faith without gross negligence in the performance of their duties. If their election is approved, the Company plans to continue this agreement.
- 6. Pursuant to the provisions of Article 430-3, Paragraph 1 of the Companies Act, the Company has concluded a Directors' & Officers' liability insurance contract with an insurance company, which names the Directors as the insured. The insurance indemnifies the insured against damage compensation, legal costs, etc. arising from claims for damages caused by an act (including nonfeasance) of the insured performed as a company officer. The Company pays the entire premium for the insured. If the appointment of the Directors is approved, they will continue to be insured by the policy. The Company plans to renew the insurance policy with the same terms and conditions during their terms of office.

### Proposal No. 3: Election of One Corporate Auditor

The term of office of Corporate Auditor Shigeru Egawa will expire at the conclusion of the meeting. We therefore propose that one Corporate Auditor be newly elected.

The Board of Corporate Auditors has given its approval to this proposal.

The candidate for Corporate Auditor is as follows:

Name	Career summary, position and important concurrent positions		
	April 1985	Joined FUJITA KANKO INC.	
	May 2002	Leader of Facility Management Group of Corporate Center of FUJITA KANKO INC.	
New Candidate	March 2004	Chief of Center of Real Estate Management of Corporate Center of FUJITA KANKO INC.	
	November 2006	Chief of Center of Customer Affairs of FUJITA KANKO INC.	
C1 ' IZ	March 2007	Leader of Planning Group of Washington Hotel Company Planning	
Shingo Komuro		Office of FUJITA KANKO INC	
	January 2008	Chief of Corporate Planning Office of Washington Hotel Company of	
• Date of birth:	·	FUJITA KANKO INC	
July 3, 1961	December 2008	Director of Fujita Green Service Inc.	
<ul> <li>Number of shares</li> </ul>	March 2012	Representative Director and President of Fujita Green Service Inc.	
of the Company	March 2015	Representative Director and Vice President of Fairton Corporation	
held: 900 common	April 2017	Property and Administration Business Officer of Administrative	
shares		Group of FUJITA KANKO INC.	
	March 2019	Representative Director and President of Fairton Corporation (to the	
		present)	
	(Important Concu	arrent Positions)	
	N.A.		

Reasons for nomination as a candidate for Corporate Auditor

Shingo Komuro has successively served in managerial positions at business departments and headquarters divisions of the Group. He possesses abundant experience and knowledge in management as well as in finance and administration operations. We nominated him as a new candidate for Corporate Auditor as we judged that his experience and knowledge can be utilized effectively in the auditing operations of the Company.

Notes: 1. No conflict of interest exists between the Company and the above candidate for Corporate Auditor.

- 2. Shingo Komuro is scheduled to retire from the position of Representative Director and President of Fairton Corporation, a subsidiary of the Company, on March 28, 2023 when the 32nd Annual General Meeting of Shareholders of the said company will be held.
- 3. Pursuant to the provisions of Article 430-3, Paragraph 1 of the Companies Act, the Company has concluded a Directors' & Officers' liability insurance contract with an insurance company. The insurance indemnifies the insured against damage compensation, legal costs, etc. arising from claims for damages caused by an act (including nonfeasance) of the insured performed as a company officer. The Company pays the entire premium for the insured. If Shingo Komuro assumes the office of Corporate Auditor, he will also be insured by the policy. The Company plans to renew the insurance policy with the same terms and conditions during his term of office.

### (Reference) Views on balance and size of the Board of Directors and Auditors as a whole

#### About Skills Matrix

According to the Company's Articles of Incorporation, the Board of Directors must be comprised of up to 12 members. In selecting candidates for Directors, the Company will give due consideration to the personalities and knowledge of the candidates, without distinction of gender, age, or nationality. Our policy is to select suitable candidates who can fulfill their duties and responsibilities appropriately and possess the qualities to contribute to the sustainable growth and enhancement of the corporate value of the Company.

In addition, by combining "Internal Directors" who are well versed in the Company's business with "External Directors" who are involved in corporate management in different industries from the Company and have a variety of experiences, the Board of Directors as a whole strives to have a well-balanced composition of knowledge, experience, and abilities, and these combinations are listed in the following skills matrix.

			Knowledge and experience expected by the Company							
	Name	Independence	Management Strategies	Sales Marketing	Hotel Operations	Human Resources	Finance Accounting	Legal Compliance	SDGs Diversity	
	Yoshihiro Ise		0	0	0	0	0			
	Takeaki Yamada		0			0			0	
	Hiroyuki Nozaki		0	0			0			
DIREC	Yasushi Komiya		0	0	0	0		0		
DIRECTORS	Rieko Zanma	Independent Outside	0	0				0	0	
01	Kazunori Takami	Independent Outside	0	0				0		
	Shiho Takano	Independent Outside	0	0				0	0	
	Masao Yamada	Outside	0					0		
	Takashi Wakuri					0	0	0		
AUDITORS	Shingo Komuro		0				0	0	0	
	Hiroshi Nakashio	Outside					0	0		
	Shunji Miyamoto	Independent Outside					0			

<sup>\*</sup>The list above is the knowledge and experience that the Company particularly expects, but it does not represent all of their knowledge and expertise.

<sup>\*</sup>Hotel Operations: Hotel Service and Hotel Operation Management

### Proposal No. 4: Election of One Substitute Corporate Auditor

Election of one Substitute Corporate Auditor is proposed, in case the number of Corporate Auditors falls short of the fixed number stipulated in laws and regulations.

The Board of Corporate Auditors has given its approval to this proposal.

The candidate for Substitute Corporate Auditor is as follows:

Name	Car	eer summary, position and important concurrent positions			
	April 1976	Appointed as a judge, Assistant Judge of Tokyo District Court			
	April 1990	Judge, Tokyo District Court			
Yosuke Ichimura	April 1997	Presiding Judge of Tokyo District Court			
	April 2009	Chief Judge of Mito District Court			
Outside Corporate Auditor	July 2010	Presiding Judge of Tokyo High Court			
Auditor	June 2014	Chief Judge of Yokohama District Court			
	April 2015	President of Sendai High Court			
Independent Auditor	April 2016	Member of the Administrative Complaint Review Board, Ministry of			
		Internal Affairs and Communications (Chairman)			
Date of birth:	June 2019	Outside Director of LOTTE Co., Ltd.			
January 19, 1951	December 2019	Registered as an attorney-at-law, Counsel of Asahi Law Offices (to			
<ul> <li>Number of shares</li> </ul>		the present)			
of the Company					
held: 0 shares	(Important Concurrent Positions)				
	Counsel of Asahi	Law Offices			

Reasons for nomination as a candidate for Substitute Outside Corporate Auditor

Yosuke Ichimura has long served as a judge at High Courts and District Courts, and has abundant legal knowledge and experience in the legal circles. We nominated him as a candidate for Substitute Outside Corporate Auditor as we judged that his experience and knowledge can be effectively utilized in the auditing operations of the Company, although he has not been involved in corporate management except through serving as an Outside Director.

Notes: 1. No conflict of interest exists between the Company and the above candidate for Substitute Corporate Auditor.

- 2. Yosuke Ichimura is a candidate for Substitute Outside Corporate Auditor.
- 3. Yosuke Ichimura satisfies the requirements for independent auditors pursuant to the rules of Tokyo Stock Exchange, Inc. If Yosuke Ichimura assumes the office of Outside Corporate Auditor, the Company will register Yosuke Ichimura as an independent auditor with the said exchange.
- 4. Pursuant to the provisions of Article 427, Paragraph 1 of the Companies Act and Article 40 of the Articles of Incorporation of the Company, if Yosuke Ichimura assumes the office of Outside Corporate Auditor, the Company will enter into a limited liability agreement, which stipulates that the liability for damages provided for in Article 423, Paragraph 1 of the Companies Act shall be limited to the minimum amount stipulated by laws and regulations if he acted in good faith without gross negligence in the performance of his duties.
- 5. Pursuant to the provisions of Article 430-3, Paragraph 1 of the Companies Act, the Company has concluded a Directors' & Officers' liability insurance contract with an insurance company, which names its Corporate Auditors as the insured. The insurance indemnifies the insured against damage compensation, legal costs, etc. arising from claims for damages caused by an act (including nonfeasance) of the insured performed as a company officer. The Company pays the entire premium for the insured. If Yosuke Ichimura assumes the office of Outside Corporate Auditor, he will also be insured by the policy.

### (Reference) Policy and procedures in the selection of candidates for Directors and Corporate Auditors

## [Nominating and Compensation Committee]

With the aim of strengthening the independence, objectivity and transparency of the functions of the Board of Directors pertaining to the selection and dismissal of Directors and the procedures for nominating candidates for Directors and Corporate Auditors, in 2019, the Company established the Nominating Committee consisting of a majority of Independent Outside Directors as an advisory body to the Board of Directors. (In 2020, the Committee merged with the Compensation Committee, which deliberated on Director compensation, and was reorganized into the Nominating and Compensation Committee.)

In selecting candidates for Directors and Corporate Auditors, our policy is to carefully take into account each candidate's personality and insight, etc. irrespective of gender, age, and nationality, and select suitable persons who have the qualities to appropriately perform the duty of care and diligence of a good manager and the duty of loyalty and to contribute to the sustainable growth and the enhancement of the corporate value of the Company as well as the abilities to fulfill their duties and responsibilities. Based on the policy thereof, the Committee deliberates on whether each candidate is suitable, reports to the Board of Directors on the content and conclusions of the deliberation.