# **Corporate Governance Report**

June 29, 2016 Nomura Real Estate Holdings, Inc. Eiji Kutsukake, President Contact: info@nomura-re-hd.com Stock code: 3231 http://www.nomura-re-hd.co.jp/english/

Corporate governance at Nomura Real Estate Holding, Inc. is as follows:

# I. <u>Basic Viewpoints regarding Corporate Governance and Capital Structure,</u> <u>Corporate Attributes and Other Basic Information</u>

## 1. Basic Viewpoints

The Company has established a basic viewpoint regarding corporate governance in the Basic Corporate Governance Policy. Please refer to the Company's website for details. Basic Corporate Governance Policy <u>http://www.nomura-re-hd.co.jp/english/ir/pdf/cgpolicy.pdf</u>

### [Disclosure in accordance with Each Principle of the Corporate Governance Code]

[Principle 3-1] Enhance Information Disclosure

(3) Please refer to section "II-1. Organization Structures and Organizational Operations [Compensation of Directors]" of this report regarding the current compensation structure for directors.

The Company plans to examine our policy for determining directors' compensation together with our procedures when determining highly objective and transparent compensation, to make our policy more concrete based on our mid-to long-term management plan.

(4) When nominating and appointing director candidates and executive officers, the Company nominates and appoints individuals who have outstanding character, insight, and capabilities, irrespective of their nationality or gender. Specifically, the President consults with the Company's directors and executive officers and, prepares a list of candidates by, as necessary, exchanging opinions with officers at each Group company and interviews with potential candidates, and nominates and appoints director candidates and executive officers following discussion at a meeting of the Board of Directors.

Since no policy or procedures have been documented, the Company will in the future investigate the policy and procedures taken to appoint management and nominate candidates for director.

[Supplementary Principle 4-1-3] Proper Supervision of Successor Plans for CEO (Planning)

The Company provides training for executive officers and strives to train future management, by providing opportunities for initiatives that deepen their knowledge and experience as managers such as experiencing numerous divisions and attending important meetings, including Management Committee meetings.

The Company is aware that the appropriate appointment of management in line with the Company's corporate philosophy and management strategies, including external candidates, is important for realizing sustainable growth. The Company will conduct investigations so that we can formulate a successor plan for management that includes the systematic training of officers, within Fiscal Year 2016.

The Board of Directors properly supervises formulated plans.

[Principle 4-14, Supplementary Principle 4-14-1, Supplementary Principle 4-14-2] Disclosure of Training Policy for Directors

The Company provides necessary managerial level financial and legal training when appointing executive officers. The Company also establishes, using Company expenses, opportunities to train such officers leveraging external organizations after appointment, and implements initiatives to deepen understanding relating to management. We also provide explanations pertaining to our business activities, history, and operating environment to external directors with the aim of deepening understanding at the time we appoint them and after their appointment if needed.

The Company is aware of the need to prepare a policy concerning the systematic training of directors and executive officers based on our corporate philosophy and management strategies. We will investigate formulating and disclosing such a policy during Fiscal Year 2016 together with a management successor plan.

#### [Disclosure in accordance with Each Principle of the Corporate Governance Code]

[Principle 1-4] Disclosure of Policy Regarding Strategic Shareholdings and Criteria for Exercising Voting Rights

The Company has established the Basic Policy Concerning Strategic Shareholdings and the Exercising Voting Rights Relating to Strategic Shareholdings within the Basic Corporate Governance Policy. Please refer to the Company's website for details.

Basic Corporate Governance Policy: http://www.nomura-re-hd.co.jp/english/ir/pdf/cgpolicy.pdf

[Principle 1-7] Disclosure of Framework for Related-Party Transaction Procedures

The Company has established an outline of procedures regarding transactions related with parties such as directors, executive officers, and major shareholders, etc. in the Basic Corporate Governance Policy. Please refer to the Company's website for details.

#### Basic Corporate Governance Policy: http://www.nomura-re-hd.co.jp/english/ir/pdf/cgpolicy.pdf

[Principle 3-1] Enhance Information Disclosure

(1) The Company has formulated a corporate philosophy and the Mid- to Long-term Management Plan. Please refer to the Company's website for details.

Group Philosophy: <u>http://www.nomura-re-hd.co.jp/ english/company/philosophy.html</u> Mid- to Long-term Business Plan: <u>http://www.nomura-re-hd.co.jp/ english/ir/management/plan.html</u>

(2) The Company has formulated the Basic Corporate Governance Policy and established a basic viewpoint on corporate governance. Please refer to the Company's website for details.
Basic Corporate Governance Policy: <u>http://www.nomura-re-hd.co.jp/ english/ir/pdf/cgpolicy.pdf</u>

(5) Please refer to the "Reference Documents for Shareholders Meeting" attached to the Notice of Convocation of General Meeting of Shareholders regarding the reasons for the nomination of individual candidates for directors

(http://www.nomura-re-hd.co.jp/english/ir/pdf/asm160530\_en.pdf).

Please refer to section "II-1 [Directors] Relationship with the Company (2)" of this report regarding the reason for the appointment of external directors.

[Supplementary Principle 4-1-1] Disclosure of Scope of Delegation to Management

In addition to matters stipulated in laws and regulations and the Articles of Incorporation, the Board of Directors makes decisions on important matters concerning management of the Group stipulated in the Board of Directors Regulations such as the formulation of the Group's basic management policies and the appointment and dismissal of executive officers. Certain matters determined by resolution of the Board of Directors shall be approved by the Management Committee or other internal approval systems.

#### [Principles 4-8, 4-8-1, 4-8-2] Effective Use of Independent External Directors

The Company appoints five external directors, four of whom are designated as independent directors, and is working to strengthen the supervisory function of the Board of Directors and realize highly fair and transparent management. Please refer to section "II-1 [Directors] Relationship with the Company (2)" of this report for more details.

Furthermore, the Company's independent external directors exchange information and share knowledge at meetings of the Audit & Supervisory Committee and exchange opinions with management based on the support of the Corporate Planning Department, Secretariat, and Audit and Supervisory Committee Department.

In the future the Company will examine structural improvements relating to more effective exchange

of information among independent external directors, cooperation and coordination with management and cooperation with the Audit & Supervisory Committee.

[Principle 4-9] Disclosure of Criteria for Impartiality of Independent External Directors The Company has established Criteria for Impartiality of Independent External Directors in the Basic Corporate Governance Policy. Please refer to the Company's website for details. Basic Corporate Governance Policy: <u>http://www.nomura-re-hd.co.jp/english/ir/pdf/cgpolicy.pdf</u>

[Supplementary Principle 4-11-1] Disclosure of Viewpoint Concerning the Balance, Diversity, and Scale of the Board of Directors

The Company has established the Viewpoint Concerning the Balance, Diversity, and the Scale of the Board of Directors in the Basic Corporate Governance Policy. Please refer to the Company's website for details.

Basic Corporate Governance Policy: http://www.nomura-re-hd.co.jp/english/ir/pdf/cgpolicy.pdf

[Supplementary Principle 4-11-2] Disclosure of Concurrent Positions Held by Directors Please refer to the Notice of Convocation of Ordinary General Meetings of Shareholders regarding the main concurrent positions held at other companies by directors. Notice of Convocation of Ordinary General Meetings of Shareholders: http://www.nomura-re-hd.co.jp/english/ir/ir\_library/generalMeeting.html

[Supplementary Principle 4-11-3] Disclosure of Outline of the Results of Effectiveness Assessment Survey of All Directors

To improve the effectiveness of the Board of Directors the Company conducted an effectiveness assessment survey of all directors (including Audit & Supervisor Committee Members) and discussed the results at a meeting of the Board of Directors. The analysis and assessment of the results is outlined below.

### Members

The scale of the Board of Directors and ratio of independent external directors are broadly appropriate.

## Discussions

Discussions are free and lively, exceeding internal and external limits and leveraging knowledge and experience of each Director.

### Operation

Operations of the Board of Directors are broadly appropriate but it was pointed out that effectiveness should be improved by optimizing materials, briefings, etc. With regard to this, from March 2016 the Company is improving operations such as speeding-up the distribution of materials for gaining prior understanding of agenda items, is preparing materials that focus on issues, and is providing focused briefings at meetings of the Board of Directors.

## **Proposals and Discussions**

While proposals and discussions by the Board of Directors are broadly appropriate and the execution of business is constantly monitored, it was pointed out that in the future there should be more discussion on mid-to long-term management direction and policies. With regard to this, from April 2016 the Company shall ensure adequate time for discussion and improve operations such as narrowing down proposals handled by the Board of Directors.

Going forward, the Company will regularly grasp areas for improvement by analyzing and evaluating the situation each year and will further improve the effectiveness of the Board of Directors.

[Principle 5-1] Disclosure of Policy Concerning Constructive Dialogue with Shareholders The Company has established the Policy Concerning Constructive Dialogue with Shareholders in the Basic Corporate Governance Policy. Please refer to the Company's website for details. Basic Corporate Governance Policy: <u>http://www.nomura-re-hd.co.jp/english/ir/pdf/cgpolicy.pdf</u>

## 2. Capital Structure

Percentage of shares held by foreign investors	More than 30%
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[Description of Major Shareholders]

Name of shareholder	Number of shares held (Shares)	Shareholding (%)
Nomura Land and Building Co., Ltd.	64,777,500	33.79
Japan Trustee Services Bank, Ltd. (Trust account 9)	8,245,100	4.30
Master Trust Bank of Japan, Ltd. (Trust account)	6,832,700	3.56
Japan Trustee Services Bank, Ltd. (Trust account)	5,858,700	3.05
CBNY - GOVERNMENT OF NORWAY	2,902,600	1.51
Employees' Stockholding	2,877,882	1.50
BNYML-NON TREATY ACCUNT	2,658,000	1.38

State Street Bank - West Pension Fund Clients- Exempt 505233	2,647,633	1.38
MSCO CUSTOMER SECURITIES	2,366,379	1.23
HSBC BANK PLC A/C CLIENT 1	2,212,400	1.15

Existence of controlling shareholders (excluding parent company)	_
Existence of parent company	None

# 3. Corporate Attributes

Stock exchange and section	First Section, Tokyo
Fiscal year-end	March
Industry	Real Estate
Number of employees at the end of the previous fiscal year (consolidated)	More than 1,000 persons
Sales revenue during the previous fiscal year (consolidated)	More than ¥100 billion but less than ¥1 trillion
Number of consolidated subsidiaries at the end of the	
previous fiscal year	More than 10 but less than 50 companies

- 4. Guidelines for Measures to Protect Minority Shareholders When Conducting Transactions with Controlling Shareholder
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- 5. Other Particular Conditions That May Materially Affect Corporate Governance

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# II. <u>Management Organization and Other Corporate Governance Systems concerning</u> <u>Management Decision-Making, Execution and Supervision</u>

# 1. Organization Structures and Organizational Operations

Organizational form Company with A Committee
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[Directors]

Number of Directors in Articles of Incorporation	17 persons	
Term of Office for Directors in Articles of	х -	
Incorporation	1 year	
Chairman of the Board of Directors	Chairman (not serving as President)	
Number of Directors	13 persons	
Election of External Directors	Elected	
Number of External Directors	5 persons	
Number of External Directors designated as	1	
Independent Directors	4 persons	

Relationship with the Company (1)

Name	Association	Relationship with the Company (*)										
Inaine		a	b	c	d	e	f	g	h	Ι	j	k
Shigeru	Professor											
Matsushima												
Satoko Shinohara	Professor											
Satoshi Ogishi	Attorney								0			
Akira Yamate	Certified public											
	accountant											
Akira Ono	Attorney											

(\*Note)

• Selection criteria regarding relationship with the Company

• For (a) through (k) below, a circle ( $\bigcirc$ ) indicates the current status of the individual, and a triangle ( $\triangle$ ) indicates the past status of the individual.

• For (a) through (k) below, a filled-in circle ( $\bigcirc$ ) indicates the current status of a relative of the individual, and a filled-in triangle ( $\blacktriangle$ ) indicates the past status of a relative of the individual.

(a) A business executor of a listed company or its subsidiary

(b) A business executor or a non-executive director of a parent company of a listed company

(c) A business executor of a sister company of a listed company

(d) An individual whose major business client is a listed company or a business executor of said individual

(e) A major business client of a listed company or a business executor of said business client

(f) A consultant, accounting specialist, or legal professional who receives a substantial amount of money or assets in addition to the customary remuneration from a listed company

(g) A major shareholder of a listed company (In the case that said major shareholder is a corporation, a business executor thereof)

(h) A business executor of a business client (that does not fall under any of (d), (e), or (f)) of a listed company [This applies to the individual only.]

(i) A business executor of a company whose external executive officers are mutually assigned [This applies to the individual only.]

(j) A business executor of a company to which a listed company donates products, services, or money [This applies to the individual only.]

(k) Other

Relation	Relationship with the Company (2) Revised							
Name	Audit & Supervisory Committee Member	Independent Director	Supplementary information	Reason for appointment Shigeru Matsushima specializes in				
Shigeru Matsushima		0	Shigeru Matsushima is a professor at Tokyo University of Science, Graduate School of Innovation Studies.	business administration. NREH selected him as an External Director since his wealth of knowledge and experience, and his keen perception are expected to contribute to enhancing the supervisory function of the Board of Directors and realizing highly transparent management. Based on this individual's attributes and relationship with NREH, we determined that there is no risk of conflict of interest with				

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Satoko Shinohara			Satoko Shinohara is a professor at Japan Women's University, Faculty of Human Sciences and Design, Department of Housing and Architecture.	general shareholders as specified by the Tokyo Stock Exchange before designating him an Independent Director. Satoko Shinohara has a long active career as an architect. NREH selected her as an External Director since her wealth of knowledge and experience, and her keen perception are expected to contribute to enhancing the supervisory function of the Board of Directors and realizing highly transparent management. Satoshi Ogishi has practiced law
Satoshi Ogishi	0	0	Satoshi Ogishi is a Partner at Nishimura & Asahi.	Satoshi Ogishi has practiced law for a number of years. NREH selected him as an External Director and Audit & Supervisory Committee Member to enhance the supervisory function of the Board of Directors and improve the audit system with his wealth of knowledge and experience, and his keen perception. Based on this individual's attributes and relationship with NREH, we determined that there is no risk of conflict of interest with general shareholders as specified by the Tokyo Stock Exchange before designating him an Independent Director.
Akira Yamate	0	0	Akira Yamate is an Outside Director of Mitsubishi UFJ Financial Group, Inc.	Akira Yamate has served as a Certified Public Accountant for a number of years. NREH selected him as an External Director and Audit & Supervisory Committee

			[	,
				Member to enhance the supervisory
				function of the Board of Directors
				and improve the audit system with
				his wealth of knowledge and
				experience, and his keen
				perception. Based on this
				individual's attributes and
				relationship with NREH, we
				determined that there is no risk of
				conflict of interest with general
				shareholders as specified by the
				Tokyo Stock Exchange before
				designating him an Independent
				Director.
				Akira Ono has practiced law for a
				number of years. NREH selected
				him as an External Director and
				Audit & Supervisory Committee
				Member to enhance the supervisory
				function of the Board of Directors
				and improve the audit system with
		0		his wealth of knowledge and
Akira Ono			Akira Ono is a Partner	experience, and his keen
Akira Olio	U		at Spring Partners.	perception. Based on this
				individual's attributes and
				relationship with NREH, we
				determined that there is no risk of
				conflict of interest with general
				shareholders as specified by the
				Tokyo Stock Exchange before
				designating him an Independent
				Director.

# [Audit & Supervisory Committee]

Committee Members and the Chairman

	Total Committee Members	Full-time Committee Members	Internal Directors	External Directors	Chairman
Audit & Supervisory Committee	5	2	2	3	Internal Directors

Presence of Directors and Employees who support	
the execution of duties by the Audit & Supervisory	Present
Committee	

Matters regarding the Independence of the Relevant Directors and Employees from the Executive Officers

The Company has established an Audit & Supervisory Committee Dept., to support the execution of duties by the Audit & Supervisory Committee, and full-time staff appointed to the department shall execute duties under the direction of Audit & Supervisory Committee Members. In addition, the Directors shall obtain the consent of the Audit & Supervisory Committee Members designated by the Audit & Supervisory Committee for personnel changes regarding the relevant full-time staff.

Cooperation among Audit & Supervisory Committee, Accounting Auditor, and Internal Auditor Dept.

The Audit & Supervisory Committee receives reports on the execution of duties from the Accounting Auditor (Ernst & Young ShinNihon LLC) and promotes close cooperation through the periodical exchange of opinions and information. The Committee also receives reports on the results of internal audits and their improvements, and evaluations of internal control related to financial reports; and it provides the Internal Audit Dept., advice and instructions about the changes in internal audit plans, additional audits, and necessary surveys, etc., if when necessary.

# [Voluntary Committee]

Establishment of voluntary committees which are					
equivalent to the nominating committee and	Present				
compensation committee					
Voluntary Committee establishment situation, Composition, and the Chairman					

	Committee's Name	Total Committee Members	Full-time Committee Members	Internal Directors	External Directors	Outside Experts	Other	Chairman
voluntary committees which are equivalent to the nominating committee	Advisory Committee Relating to Nominations and Compensation	4	0	1	3	0	0	Internal Directors
voluntary committees which are equivalent to compensation committee	Advisory Committee Relating to Nominations and Compensation	4	0	1	3	0	0	Internal Directors

## Supplementary Information

The Company has set up an advisory committee relating to nominations and compensation as an advisory organization to strengthen the impartiality, objectivity and accountability of the functions of the board of directors in relation to decisions on management and director nominations and compensation. The majority of committee members are independent external directors and the committee is made up of one internal director and three independent external directors. The committee will meet as necessary and discuss matters relating to the nomination of and compensation for directors and executive officers and shall report the outcome of discussions to the Board of Directors.

## [Independent Directors]

Number of Independent Directors	4 persons
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### Other Matters Related to Independent Directors

All External Directors that qualify as Independent Directors have been designated as Independent Directors.

### [Incentives]

Implementation of measures on incentive	Adoption of stock option system
allotment to Directors	reoption of storn option system

## Supplementary Information

On May 18, 2007, a resolution was passed at the NREH Board Meeting implementing a stock option system to achieve a greater degree of shared interest between Directors and shareholders, and to improve corporate value.

	Directors (other than External Directors),
Grantees of stock options	Employees, Directors of subsidiaries,
	Employees of subsidiaries and Others

## Supplementary Information

We will implement the stock option system to provide incentives for Directors, Executive Officers, and senior staff who improve business performance.

## [Compensation of Directors]

Disclosure status (of individual compensation of Directors) Revised	Individual disclosure is limited for some.	

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Director's compensation, etc. for Directors and Auditors of the Company for the fiscal period ended March 2016 are as follows.

(1) Total amount of compensation, etc. by director category, etc., total amount of compensation by type and the number of directors applicable

Director category	Total amount of compensation, etc. (million yen)	Base compensation (million yen)	Stock option (million yen)	Bonus (million yen)	Number of directors applicable
Directors					
(Excluding					
Directors who also					
serve as Audit &					
Supervisory	535	242	88	204	6
Committee					
Members)					
(Excluding External					
Directors)					

Directors (Audit &					
Supervisory					
Committee	$\sim$	40		22	2
Members)	62	40	_	22	2
(Excluding External					
Directors)					
Auditors					
(Excluding External	14	14	—	—	2
Auditors)					
Outside Director	62	62	_		6

(Note) The above includes Directors and Auditors who retired during the fiscal period ended March 2016. The Company has changed from being a Company with Board of Company Auditors to being a Company with Audit and Supervisory Committee on June 26, 2015. In line with this change, there are two Directors who belong to more than one category.

(2) Total amount of compensation, etc. of those whose total amount of compensation, etc. is 100 million yen or more

Name	Director category	Company category	Total amount of compensation, etc. (million yen)	Base compensation (million yen)	Stock option (million yen)	Bonus (million yen)
Kamezo Nakai	Director	Filing company	110	49	18	42
Eiji Kutsukake	Director	Filing company	108	49	16	42
Seiichi Miyajima	Director	Filing company	106	48	16	42

The information given above is disclosed in the 2016 Securities Report and the Business Report, the Notice of Convocation of the 12<sup>th</sup> Ordinary General Meeting of Shareholders. (Both materials are available only in Japanese)

Existence of a policy determining the amount and calculation of compensation	Yes
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Disclosure of Policy Determining the Amount and Calculation of Compensation

Compensation for Directors (excluding Directors who also serve as Audit & Supervisory Committee

Members) was set within ¥650 million per year, and for Directors who are also Audit & Supervisory Committee Members was set within ¥150 million at the Ordinary General Meeting of Shareholders held on June 26, 2015.

The Company's compensation of directors consists of fixed monthly compensation and variable compensation, comprising bonuses and stock-related compensation. Bonuses are determined according to the Company's business performance during the relevant fiscal year. Stock-related compensation, in the form of stock options, is designed to align executives' interests with those of the Company's shareholders, and to further enhance corporate value. Stock options are either market-value stock options, on which the exercise price (the amount payable when the right is exercised) is determined on the basis of market prices, or share compensation stock options, which have exercise prices of ¥1 per share. The Company plans to examine our policy for determining directors' compensation together with our procedures when determining highly objective and transparent compensation, to make our policy more concrete based on our mid-to long-term management plan.

#### [Support System for External Directors]

The Corporate Planning Dept. provides explanations and information required for the support of External Directors (excluding Directors who also serve as Audit & Supervisory Committee Members). In addition, the Company has established an Audit & Supervisory Committee Dept., and has appointed full-time staff to support the execution of duties by the Audit & Supervisory Committee.

# 2. Matters Related to Functions of Execution of Duties, Audit and Supervision, Appointment and Decisions regarding Compensation, etc. (Outline of the Current Corporate Governance System) Revised

1. Overview and Rationale for the Implementation of Corporate Governance

(1) Board of Directors

The Company's Board of Directors comprises eight Directors (excluding Directors who serve as Audit & Supervisory Committee Members) (of which two are External Directors) and five Directors and Audit & Supervisory Committee Members (of which three are External Directors). The Board of Directors with the executive officers in attendance decides important corporate matters and supervises the execution of business operations by directors and executive officers. The Company has accepted an External Director in order to strengthen the supervisory function of the Board of Directors and realize highly fair and transparent management.

(2) Audit & Supervisory Committee

The Company has adopted an Audit & Supervisory Committee governance structure. The majority

of Audit & Supervisory Committee membership is comprised of External Directors; and the committee monitors business management and performs audits utilizing the Company's internal control system. We have developed a system through which the Audit & Supervisory Committee receives periodic reports on internal audits and improvements from the Internal Audit Dept., and has the authority to ask Directors, Executive Officers, and Operating Divisions of the Company and the Group Companies to report such matters when necessary.

(3) Executive Officers System

The Company has introduced a system of executive officers with an aim to strengthen Group management, to separate and enhance the business execution function from the decision-making and supervisory functions of the Board of Directors. Each executive officer appointed by the Board of Directors is delegated management authority based on the Company's internal rules and other stipulations to execute business under the direction of the president & CEO and policies approved by the Board of Directors of the Company.

(4) Management Committee

The Management Committee includes the Chief Executive and Executive Officers from Group companies and discusses certain matters regarding overall Group management and business execution. Director and Audit & Supervisory Committee Members attend the Management Committee meetings as needed to contribute opinions and expertise.

(5) Advisory Committee Relating to Nominations and Compensation

The Company has set up an advisory committee relating to nominations and compensation as an advisory organization to strengthen the impartiality, objectivity and accountability of the functions of the board of directors in relation to decisions on management and director nominations and compensation. The majority of committee members are independent external directors and the committee is made up of one internal director and three independent external directors. The committee will meet as necessary and discuss matters relating to the nomination of and compensation for directors and executive officers and shall report the outcome of discussions to the Board of Directors.

2. Status of the Risk Management System, Compliance System, Internal Audit System, and Audit & Supervisory Committee Audit System

(1) Risk Management System

The Company has established a Risk Management Committee whose members include Directors, Executive Officers, etc. at the Company and Group companies, for the purpose of promoting risk management activities within the Group. The Committee deliberates matters relating to risk management, compliance, and information security for the entire Group, and also cooperates and provides guidance with regard to countermeasures when risks occur.

(2) Compliance Systems

The Nomura Real Estate Group regards compliance, including the observance of laws and regulations and corporate ethics, as one of the most important management issues. As a set of relevant guidelines, the Company has formulated the Nomura Real Estate Group Code of Action. We have established the Risk Management Committee and Group Compliance Dept., in the Company to promote continuous education and enlightening activities for the executives and employees of the entire Group, and to provide advice, guidance and support to Group companies.

Furthermore, based on our priority of collecting information regarding risks, the Company has set up the Nomura Real Estate group Risk Helpline as a point of contact for internal reporting by group employees.

#### (3) Internal Audit System

The Nomura Real Estate Group has established an internal audit department at each group company, with the exception of some small companies. Each department is supervised under the direct jurisdiction of the Group company president or an officer who does not hold an additional office in a business operations division, which allows the department to maintain organizational independence.

In addition, we have established the Group Internal Audit Dept. in the Company that, in collaboration with the auditing firm, supervises the internal audit functions of the entire Group and performs monitoring, evaluation and auditing in each division within the Company.

(4) Audit & Supervisory Committee Audit System

The Company has appointed full-time staff in the Audit & Supervisory Committee Dept. to support the execution of duties by the Audit & Supervisory Committee. Each Audit & Supervisory Committee Member attends meetings of the Board of Directors and other important meetings and audits the execution of the duties of directors while cooperating with the Internal Audit Dept. and the auditing firm as needed.

Audit & Supervisory Committee Member Takao Orihara has experience in finance and accounting work over many years, Audit & Supervisory Committee Member Shigeki Fujitani has experience in finance and audit work over many years, and Audit & Supervisory Committee Member Akira Yamate possesses a qualification as a Certified Public Accountant. These individuals thus have a considerable degree of professional insight regarding finance and accounting.

(5) Accounting Audits

The Company has concluded an auditing contract with Ernst & Young ShinNihon LLC (the auditing firm). In addition to regular accounting audits by the auditing firm, the Company discusses and verifies accounting issues with the auditing firm as needed and strives to follow appropriate accounting procedures.

Certified Public Accountants involved in auditing are listed below.

Certified Public Accountant/ Designated and Engagement Partner Tadayuki Matsushige Certified Public Accountant/ Designated and Engagement Partner Kazunori Takenouchi Certified Public Accountant/ Designated and Engagement Partner Toru Nakagiri

\* Length of auditing service of each of the above-mentioned Auditors is seven years or less; therefore, the number of years is omitted.

\* Ernst & Young ShinNihon LLC takes measures to ensure that individual Engagement Partners do not continue their involvement in NREH accounting audits over an extended period of time. Assistants involved in auditing are listed below.

Certified Public Accountants: 6/ Assistant Certified Public Accountant: 6/ Other: 2

(6) Liability Limitation Agreement

The Company has executed liability limitation agreements in Article 423, Paragraph 1 of the Companies Act with Directors who are not Executive Officers including Shigeru Matsuhima, Satoko Shinohara, Takao Orihara, Shigeki Fujitani, Satoshi Ogishi, and Akira Ono under the provision of Article 427, Paragraph 1 of the Companies Act. The maximum amount of liability under said agreement is the sum of the amounts specified in the provisions of Article 425, Paragraph 1 of the Companies Act, provided that said External Directors and Auditors act in good faith and are not grossly negligent in the performance of their duties.

#### 3. Reason for Selecting the Current Corporate Governance System

The Company has adopted an Audit & Supervisory Committee governance structure. The Company grants Directors who are also Audit & Supervisory Committee Members voting rights at the Board Meetings, which enhances audit and supervision functions.

Furthermore, by accepting a number of External Directors and establishing an Advisory Committee Relating to Nominations and Compensation the Company will strengthen the supervisory function of the Board of Directors and realize highly fair and transparent management, and the Company has also established risk management, compliance and internal audit systems, each of which report regularly to the Board of Directors. Such reports enable the Board to effectively supervise directors' execution of duties.

# III. Measures for Shareholders and other Stakeholders

	Supplementary information
Early delivery of notice of convocation of general shareholders' meetings	Announcement of general shareholders' meeting is generally delivered earlier than the legal term (2 weeks prior to the date of meetings). In 2016, announcements were sent on June 7th for the meeting scheduled to be held on June 29th.
Exercise of voting rights by electronic means	Since the June 2010 general shareholders' meeting, NREH has allowed the exercise of voting rights via the Internet through an electronic voting platform for institutional investors operated by the ICJ.
Provision of notice of convocation (summary) in English	Since the general shareholders' meeting held in June 2010, NREH has also announced meetings (summary) in English.
Other	NREH announces general shareholders' meetings on its official website in both Japanese and English.

# 2. Investor Relations Activities

	Supplementary information	Explanation by an NREH representative
Creation and	NREH provides accurate, fair, timely, and accessible	representative
announcement of	financial statements and information regarding	
Disclosure Policy	corporate strategy.	
	NREH regularly holds company information	
Holding regular meetings	sessions for individual investors at IR events held by	N
for individual investors	the Tokyo Stock Exchange and branches of	No
	securities companies.	
	NREH regularly holds earnings briefings at the time	
Holding regular meetings	of announcing annual and semi-annual results. The	
for analysts and	representative delivers an overview of earnings	Yes
institutional investors	results and explains corporate strategy, and the	
	streaming of earnings briefings is provided on the	

Company's website. NREH also con conference call on the days when qu results are announced, briefing sess	uarterly earnings ions for business	
results are announced, briefing sess	ions for business	
activities and property tours to help	analysts and	
investors to better understand the C	ompany.	
NREH regularly provides financial	closing	
information and streaming of earning	ngs briefings in	
English for foreign investors. In add	dition, company	
Holding regular meetings representatives or Directors visit ins	stitutional	Yes
for foreign investors investors in the U.S.A., Europe, and	l Asia to explain	
its business and financial strategies	and promote	
their understanding.		
The Company's website provides fi	nancial	
information, timely disclosure docu	ments, and the	
Disclosure of IR materials streaming of earnings briefings and	general meeting	
on the website of shareholders.		
<url> http://www.nomura-re-hd.c</url>	:o.jp/english/ir/	
NREH has Corporate Communicati	ons Dept. with	
full-time staff in charge in order to	provide accurate,	
Establishment of IR fair, timely, and accessible financial	statements and	
department (officer) information regarding corporate stra	ategy and	
financial information.		

# 3. Status of Approaches to Prioritizing Stakeholder Interests

	Supplementary information
	The management structure of the Nomura Real Estate Group is designed
Internal regulations for	to maximize stakeholder trust and satisfaction through the timely
the prioritization of	publication of corporate information, the pursuit of
stakeholder interests	environmentally-friendly business activities, and social contributions
	guided by the Nomura Real Estate Group Code of Action.
	NREH established its CSR Committee and Corporate Communications
Promotion of	Dept. with the goal of enhancing the effectiveness of CSR activities
environmental protection	throughout the entire Group. NREH focuses on four priority areas, safety
activities and CSR	and security, the environment, community, and health and comfort.
activities	Activities to create value in society based on these areas are reported
	both internally and externally in NREH CSR Reports.

	NREH realizes its responsibility to continue growing with its customers
Other	and contributing to the society it serves through the development of
	social capital in the form of high quality housing and office buildings,
	and the provision of diverse real estate services.
	In order to achieve this mission, NREH focuses on the realization of
	high profitability and growth, as well as the continued improvement of
	corporate value throughout the entire Group.
	NREH also prioritizes the timely and fair provision of useful
	information, including matters that are not subject to statutory
	disclosure, through our website and via financial results briefings.

### IV. Internal Control System

#### 1. Basic Concept and Status of the Internal Control System Revised

The NREH Board of Directors established the following basic principles for the creation of its internal control system.

1. Ensuring Director and Executive Officer Compliance with Laws, Regulations, and Articles of Incorporation

(1) The NREH Board of Directors established the Nomura Real Estate Group Code of Action as a guide to individual employee behavior in achieving maximum stakeholder trust and satisfaction, and in making meaningful contributions to society. Directors and Executive Officers shall take the initiative in ensuring compliance with the Code of Action.

(2) The NREH Board of Directors established Board of Directors Regulations and Decision Making Procedure Guidelines to govern discussions and reporting at Board Meetings. Directors and Executive Officers shall execute business in accordance with these Regulations and Guidelines.

(3) The execution of business by Directors and Executive Officers shall be audited by the Audit & Supervisory Committee.

2. Handling and Retention of Information regarding Business Execution of Directors and Executive Officers

Information Security Provisions have been established to stipulate the handling and retention of shareholder and board meeting minutes, and other documents related to the execution of business by Directors (excluding those who serve as Audit & Supervisory Committee Members) and Executive Officers so that Directors and Executive Officers may access it when necessary.

3. Regulations on Risk Management for Loss and Other Systems

(1) The Board of Directors shall exercise overall control of risk management in accordance with the Risk Management Regulations, develop a system to ensure effective mutual check functions, allocate appropriate personnel, provide education for the cultivation of human resources, emphasize the importance of risk management to all employees, and create appropriate measures to prevent risk.

(2) To facilitate effective responses to business risks, NREH has established a Risk Management Committee consisting of Directors and Executive Officers of the Company and other Group Companies designated by the Board of Directors to periodically monitor, assess, and analyze risks, and discuss basic principles for the establishment of measures to prevent risks that may occur during corporate management and business expansion, to respond when risks develop, and to prevent recurrence in accordance with the Risk Management Regulations and Risk Management Committee Operational Rules.

The Risk Management Committee shall in principle meet once per month or when necessary, and shall report the content of discussions to the Board of Directors greater than once every three months.

(3) When a time-critical risk is identified, Executive Officers and Managers of NREH Departments and Branch Offices in charge of risk management, PR, management of related companies, corporate administration, and finance at the Group Companies stipulated by the Risk Management Regulations shall discuss and determine basic principles for measures in accordance with the Risk Management Regulations, and NREH and its Group Companies shall respond in line with these basic principles.

4. Ensuring Efficiency in the Execution of Business by Directors and Executive Officers

(1) To facilitate decisions regarding the business, certain matters determined by resolution of the Board of Directors shall be approved by the Management Committee or other internal approval system.

(2) To enhance Group management, an executive officer system shall be established to divide roles into management and business execution.

(3) The Board of Directors shall appoint Executive Officers for the execution of Company business. Individual Executive Officers shall execute business within the scope and content of duties based on internal regulations and in accordance with Company policies determined by the Board of Directors, decisions made by the Management Committee and the directions of the Chief Executive Officer.

(4) The Board of Directors shall create annual budgets and mid-term management plans, and perform monthly progress management. The results of monthly progress management shall be reviewed and reflected to the business.

5. Ensuring Employee Compliance with Laws, Regulations, and Articles of Incorporation

As a holding company, NREH established the following system to ensure compliance throughout the entire Group.

(1) NREH established the Nomura Real Estate Group Code of Action as a guide to individual employee behavior in achieving maximum stakeholder trust and satisfaction, and in making meaningful contributions to society. NREH shall ensure that all employees comply with the Code of Action.

(2) NREH established the Risk Management Committee and Group Compliance Dept. and promotes continual education and enlightenment activities to increase awareness of Compliance throughout the entire Group for Officers and Employees.

(3) NREH established the Nomura Real Estate Group Helpline as an internal reporting system for use throughout the Group companies. Consultation services are available at both internal (the Group Compliance Dept. and Chairman of the Risk Management Committee) and external (NREH lawyer

and outsourcing contractors) locations. Such reports remain strictly confidential to prevent prejudicial treatment of the relevant informants.

6. Ensuring Appropriate Business Execution by Group Companies including NREH, its Parent Company, and Subsidiaries

Nomura Real Estate Group consists of NREH and its subsidiaries. The Group established the following structures to ensure appropriate business execution.

(1) NREH established the Nomura Real Estate Group Code of Action as a guide to individual employee behavior in achieving maximum stakeholder trust and satisfaction, and in making meaningful contributions to society. NREH shall ensure that all employees comply with the Code of Action.

(2) NREH established a Management Committee to discuss and determine important matters regarding overall Group management and business execution and to promote the unification of Group management objectives.

(3) NREH established the Risk Management Committee to discuss internal control and risks related to group management over the entire Group and to promote the sharing of information.

(4) NREH has established Partner Company Management Regulations that require Group Companies to discuss with or report to NREH in advance when determining important matters.

(5) NREH established the Group Internal Audit Dept. to review the internal audits performed by Group Companies to ensure compliance with Internal Audit Regulations, and promote the maintenance and improvement of audit quality throughout the entire Group.

(6) NREH established the CSR Committee and the Corporate Communications Dept., and promotes continual education and enlightenment activities to increase awareness of compliance throughout the entire Group.

(7) NREH established the Nomura Real Estate Group Risk Helpline as an internal reporting system for use throughout the Group companies. Consultation services are available at both internal (the Group Compliance Dept. and Chairman of the Risk Management Committee) and external (NREH lawyer and outsourcing contractors) locations. Such reports remain strictly confidential to prevent prejudicial treatment of the relevant informants.

#### 7. Ensuring the Reliability of Financial Reporting

NREH established common Internal Control Regulations for Financial Reporting for Group Companies in accordance with the Financial Instruments and Exchange Act and other related laws to ensure the reliability of Nomura Real Estate Group financial reporting, and to perform and evaluate the effectiveness of internal control regarding financial reporting.

8. Matters regarding Directors and Employees who support the execution of duties by the Audit &

Supervisory Committee/ Matters regarding the independence of the relevant Directors and Employees from Other Directors (excluding those who serve as Audit & Supervisory Committee Members)/ Matters regarding assurance of the effectiveness of instructions by the Audit & Supervisory Committee to the relevant Directors and Employees.

NREH established Audit & Supervisory Committee Dept., to assist Audit & Supervisory Committee, and assigns Employees to perform duties in accordance with the directions and orders issued by Audit & Supervisory Committee Members. The Directors shall obtain the consent of the Audit & Supervisory Committee Members designated by the Audit & Supervisory Committee with respect to personnel changes regarding such Employees.

9. Systems designed to enable Directors, Executive Officers and Employees to report to Audit & Supervisory Committee, systems concerning reporting to Audit & Supervisory Committee from Directors, Executive Officers and Employees at subsidiaries or those who receive reports from such Directors, Executive Officers and Employees at subsidiaries, and systems to ensure the prevention of prejudicial treatment of the relevant informants

(1) When matters arise that may result in significant damage to NREH or Group Companies or violate laws or the articles of incorporation arise, Directors, Executive Officers and Employees at NREH and the Group Companies, and Corporate Auditors at the Group Companies shall immediately report such to Audit & Supervisory Committee.

(2) The Group Internal Audit Dept. shall report to the Audit & Supervisory Committee the results of internal audits and their improvements, and evaluations of the internal control related to financial reports.

(3) Upon request from the NREH Audit & Supervisory Committee Members designated by the Audit & Supervisory Committee, Directors, Executive Officers, and Employees of the Company and the Group Companies shall report the status of business at their respective companies.

(4) The Risk Management Committee Chairman shall report the content of reports submitted to the Nomura Real Estate Group Helpline to the Audit & Supervisory Committee Members designated by the Audit & Supervisory Committee.

(5) Informants described in (1) to (4) above shall be protected against prejudicial treatment.

10. Matters concerning policies on the handling of expenses or debts resulting from the execution of the duties by Audit & Supervisory Committee Members, including procedures for the advance payment or indemnification of expenses

NREH shall bear the expenses for the execution of duties by Audit & Supervisory Committee Members. The Audit & Supervisory Committee may hire lawyers, public accountants, consultants, or other external advisors as necessary to execute audits.

11. Ensuring Effective Auditing by the Audit & Supervisory Committee

(1) Audit & Supervisory Committee shall periodically exchange opinions with the President.

(2) Audit & Supervisory Committee Members shall share the responsibility of participating in meetings of "Management Committee," "CSR Committee," "Budget Committee," "Risk Management Committee," "IT Planning Committee," and "Leased Asset Strategy Committee" to gather information and express opinions on the execution of business.

(3) Audit & Supervisory Committee Members designated by the Audit & Supervisory Committee may question the Company and its Group Companies about explanations or reports on the execution of duties, and investigate the state of business and finances when necessary.

(4) The Audit & Supervisory Committee shall promote close cooperation with the Accounting Auditor and the Group Internal Audit Dept. through the periodical exchange of opinions and information on audits.

(5) The Group Internal Audit Dept., shall obtain consent of the Audit & Supervisory Committee for the establishment of internal audit plans. In addition, the Audit & Supervisory Committee may provide the Group Internal Audit Dept., advice and instructions on changes in internal audit plans, additional audits, and necessary surveys, etc., when necessary.

(6) Directors shall consult with the Audit & Supervisory Committee in advance with respect to changes in responsible personnel at the Group Internal Audit Dept.

#### 2. Basic Policy regarding the Exclusion of Anti-social Forces

In its Code of Action, the Nomura Real Estate Group has established a basic policy of rejecting all relationships with anti-social forces, and resolved to not undertake any business transactions with anti-social forces or anti-social groups.

Nomura Real Estate Group Code of Action, Article 29 (Exclusion of Anti-social Forces)

Nomura Real Estate Group rejects all relationships and business transactions with anti-social forces, groups or individuals that pose a threat to social order and security, or impede fair economic activities.

In terms of specific action in accordance with this basic policy, the Group has prepared a manual and established internal structures including an administrative department to promote organized responses together with appointing managers for preventing illegitimate demands. The Group also engages in specific responses to prevent anti-social forces becoming involved with management activities and to prevent any damage from being caused by these forces, working appropriately in consultation with specialized external agencies such as lawyers and the police, and forming links with them.

## V. Others

#### 1. Adoption of Takeover Defense Measures

Adoption of Takeover Defense Measures

None

Supplementary Information

#### 2. Other Matters Related to Corporate Governance System, etc.

Revised

#### 1. Corporate Policy regarding Timely Disclosure

Nomura Real Estate Group strives to disclose important information to shareholders and investors in a timely, accurate, and fair manner with the goal of fulfilling our social responsibility in accordance with the Group Philosophy and Code of Conduct.

#### 2. Internal System for Timely Disclosure

#### (1) The Collection of Information

The Chief Information Officer (the responsible Corporate Executive in the Corporate Communications Dept.) collects information from the person in charge in each department via the organizational unit in charge of information collection (Corporate Planning Dept.) on a centralized basis. The Chief Information Officer collects group-company information from the person responsible for the handling of information at each group company via the organizational unit in charge of information (Corporate Planning Dept.). The Chief Information Officer collects all critical facts via the Chairman of the Risk Management Committee.

#### (2) Determination of Need for Disclosure

When the determination of the need for disclosure of information collected through the above-mentioned internal system is required, the Chief Information Officer (the responsible Corporate Executive in the Corporate Communications Dept.), where appropriate, organizes an information disclosure examination team consisting of the General Managers and Corporate Executives in the relevant departments, and discusses the need for and content of disclosure and reports to the President.

#### (3) Timely Disclosure

The organizational unit in charge of timely disclosure (the Corporate Communications Dept.) discloses information by order of the Chief Information Officer when disclosure is required in accordance with the Timely Disclosure Rules or is determined to be necessary for other reasons. To facilitate timely disclosure, the organizational unit in charge of timely disclosure creates documents

to be released and releases the required information upon approval from the Chief Information Officer.

3. Monitoring of the Timely Disclosure System

NREH has established the Group Internal Audit Department to monitor the operation of the above-mentioned timely disclosure system. Audit & Supervisory Committee Members, who are selected by the Committee, ensure whether the timely disclosure system is functioning appropriately by attending major meetings including the Board of Directors' Meeting, hearing of reports from Directors, and inspecting documents.

Under the system described above, the Company strives to the accuracy and adequacy of the information to be disclosed.

<Corporate Governance System>





