Securities Code 7453 May 1, 2018

To Our Shareholders

Satoru Matsuzaki President and Representative Director **Ryohin Keikaku Co., Ltd.** 26-3, Higashi-Ikebukuro 4-chome, Toshima-ku, Tokyo, Japan

# Convocation Notice of the 39<sup>th</sup> Ordinary General Meeting of Shareholders

We would like to take this opportunity to thank you, our shareholder, for the support you provide to Ryohin Keikaku Co., Ltd. (the "Company").

Please be hereby notified that the 39<sup>th</sup> Ordinary General Meeting of Shareholders of the Company will be held as described below. You are respectfully requested to attend the meeting.

In the event that you are unable to attend the meeting, you may exercise your voting rights by written document or internet, etc. If you choose to exercise your voting rights by this method, please do so by 6:00 P.M. on Tuesday, May 22, 2018 in accordance with the guidance below, after examining the Referential Documents for the General Meeting of Shareholders set out below.

Notes

- 1. Date and Time: 10:00 A.M. on Wednesday, May 23, 2018 (Reception starts at 9:15 A.M.)
- 2. Place: Conference Room, 3<sup>rd</sup> floor, Head Office
  - 26-3, Higashi-Ikebukuro 4-chome, Toshima-ku, Tokyo

Please note that the Company has abolished the custom of giving presents to the shareholders who attend the General Meeting of Shareholders. We would like to sincerely ask for the shareholders' kind understanding regarding the abolition. We will hold a gathering for shareholders' discussion (only drinks will be prepared).

# 3. Purposes:

Matters to be reported:

- The Business Report, the Consolidated Accounting Statements, and the Audit Reports for Consolidated Accounting Statements by the accounting auditor and the Board of Corporate Auditors, for the 39<sup>th</sup> business year from March 1, 2017 through February 28, 2018
- 2. The Accounting Statements for the 39<sup>th</sup> business year from March 1, 2017 through February 28, 2018

- Item 1 Disposal of surplus
- Item 2 Election of four (4) directors
- Item 3 Election of one (1) corporate auditor
- 4. Guidance to Shareholders for Voting
  - (1) Voting by attending the meeting

Please submit the enclosed voting card at the reception of the meeting. In addition, please bring this Convocation Notice of the 39<sup>th</sup> Ordinary General Meeting of Shareholders with you to the meeting.

(2) Voting by mail

Please indicate on the enclosed voting card whether you approve or disapprove for each item and return the completed card to us by mail. All such completed cards must be received by the Company by 6:00 P.M. on Tuesday, May 22, 2018.

Matters to be resolved:

# [English Summary]

(3) Voting via the internet, etc.

Please access the website designated by the Company for voting (https://www.web54.net), and exercise your voting rights by 6:00 P.M. on Tuesday, May 22, 2018. For details, please see the following page.

When you exercise your voting rights both by written document and via the internet, etc., only the vote via the internet, etc. will be deemed as valid. In addition, when you exercise your voting rights more than once via the internet, etc., or exercise your voting rights more than once via PC, and / or mobile phone, only the last vote will be deemed as valid.

If you attend the meeting in person, you do not need to follow the procedures for the exercise of voting rights by mail (voting card) or via the internet, etc.

#### To Institutional Investors

Institutional investors may use "Voting Rights Electronic Exercise Platform" operated by ICJ Co., Ltd., if application is made in advance, as a means of exercising voting rights by electromagnetic means.

- Notes: 1. If you could attend the General Meeting of Shareholders in person, please submit the enclosed voting card at the reception of the meeting and bring this Convocation Notice of the 39<sup>th</sup> Ordinary General Meeting of Shareholders with you.
  - 2. If any circumstances necessitating amendments to the contents of the Referential Documents for the General Meeting of Shareholders, Business Report, Accounting Statements and Consolidated Accounting Statements occur by the day immediately preceding the day of the General Meeting of Shareholders, notification of those amendments are provided by mailing documents or posting them on the Company's home page (https://ryohin-keikaku.jp/).
  - 3. Pursuant to the relevant laws and regulations and Article 15 of the Company's Articles of Incorporation, the following items, among the documents to be attached to this notice, are posted on the Company's home page and are not attached to this notice. Accordingly, the attached documents to this notice should be considered as one part of the documents that were audited by the corporate auditors and the accounting auditor in preparing the Audit Reports.
    - (1) Matters Concerning Share Acquisition Rights
    - (2) Notes to the Consolidated Accounting Statements
    - (3) Notes to the Accounting Statements

# Instructions for Exercising Voting Rights via the Internet, etc.

When you exercise your voting rights for the General Meeting of Shareholders via the internet, etc., please be aware of the following:

# Voting website

Exercising your voting rights via the internet, etc. is only available by accessing the voting website (https://www.web54.net).

\*You may also access the voting website by using a mobile phone equipped with a QR code® reader to read the QR code® on the right. Please check the usage instructions for your mobile phone for further details regarding the use of the QR code® reader. ("QR code" is a registered trademark of DENSO WAVE INCORPORATED.)



#### Exercising voting rights

- (1) You will need the voting rights exercise code and password shown on the lower right-hand side of the voting card.
- (2) Voting via the internet, etc. is accepted until 6:00 P.M. on Tuesday, May 22, 2018.
- (3) The costs of using the voting website, such as the connection fees payable to internet service providers and communications fees payable to telecommunication carriers (i.e., call charges), will be borne by the shareholder.

#### Password

- (1) The password is our means of verifying whether the person voting is a legitimate shareholder. Please treat this password as strictly confidential in the same manner as a registered seal or a personal identification number.
- (2) If you lose your password, please follow the screen guidance and the procedures.

#### Inquiries regarding the operation of a PC, etc. for exercising voting rights

Inquiries regarding the operation of a PC, etc. for exercising voting rights on the voting website, please contact:

Stock Transfer Agency Web Support, Sumitomo Mitsui Trust Bank, Limited

Tel: 0120-652-031 (toll free and available from 9:00 A.M. to 9:00 P.M., only in Japan)

# **Referential Documents for the General Meeting of Shareholders**

### Item 1 Disposal of surplus

The Company considers the return of profits to the shareholders as one of the most important matters of the management and recognizes that the Company is responsible for increase of profits per share.

#### Matters relating to the year-end dividends:

At the determination of dividends, taking into account future demands for funds, etc., the Company is to pay dividends based on its achievements on a consolidated basis and to consider an aimed dividend ratio of 30% (per year) as its standard.

Based on the above policy, we would like the year-end dividends for the current business year to be as follows:

(i) Kind of property for dividends:

By cash

(ii) Matters relating to allocation of property for dividends and its total amount:

183 yen per share of common stock of the Company; Total amount of dividends 4,822,239,222 yen

\*Together with and including therein the interim cash dividends (162 yen per share; paid in November 2017), the amount of dividends for the current business year will be 345 yen per share.

(iii) Effective date of dividends from surplus: May 24, 2018

# [English Summary]

# Item 2 Election of four (4) directors

Four directors, Mr. Masaaki Kanai, Mr. Kei Suzuki, Mr. Toshiaki Itoh and Mr. Masayoshi Yagyu will finish their terms upon conclusion of this General Meeting of Shareholders.

Therefore, the Company proposes to elect four directors.

The candidates for directors are as follows:

	indicates for directors are		
No. of the	Name	Summary of career, position, in charge, and status	Number of the
candidate	(Date of birth/	of important offices concurrently served	Company's
	other notes)		shares owned
			by the
			candidate
1.	Masaaki Kanai	April 1976	11,100 shares
	(October 13, 1957)	Joined Seiyu Store Nagano Co., Ltd. (presently,	
		Seiyu GK)	
	Reelection	September 1993	
		Joined Ryohin Keikaku Co., Ltd.	
	Number of years in	May 2000	
	office: 18 years	Director; General Manager of Household	
		Division, Sales Headquarters; Ryohin Keikaku	
	Attendance to the	Co., Ltd.	
	meetings of the Board	January 2001	
	of Directors:	Managing Director; General Manager of Sales	
	21/23 (91%)	Headquarters; Ryohin Keikaku Co., Ltd.	
		May 2003	
		Representative Director and Senior Managing	
		Director; and Executive Officer; General	
		Manager of Merchandising Headquarters; and in	
		supervision of Advertising and Promotion Office,	
		Sales Headquarters; Ryohin Keikaku Co., Ltd.	
		February 2008	
		President and Representative Director; and	
		Executive Officer; Ryohin Keikaku Co., Ltd.	
		May 2015	
		Representative Director and Chairman; and	
		Executive Officer; Ryohin Keikaku Co., Ltd.	
		(Present Position)	
Reasons for nomination as candidate for director			

Since Mr. Masaaki Kanai is performing a central role in expansion and growth of business of the Company as a director who has been involved in its management for a long time, the Company nominated him as a candidate for director.

No. of the	Name	Summary of career, position, in charge, and status	Number of the
candidate	(Date of birth/	of important offices concurrently served	Company's
	other notes)		shares owned
			by the
			candidate
2.	Kei Suzuki	April 1987	3,400 share
	(August 4, 1964)	Joined The Seibu Department Stores, Limited	
		(presently, Sogo & Seibu Co., Ltd.)	
	Reelection	December 1995	
		Joined Ryohin Keikaku Co., Ltd.	
	Number of years in	February 2001	
	office: 6 years	General Manager of Overseas Operations	
	A 44 - 11 - 11 - 11 - 11 - 11 - 11 - 11	Division; Ryohin Keikaku Co., Ltd.	
	Attendance to the	February 2005	
	meetings of the Board of Directors:	Executive Officer; General Manager of Regional	
		Management-Europe, Overseas Operations	
	23/23 (100%)	Division; Ryohin Keikaku Co., Ltd. February 2007	
		Executive Officer; General Manager of General	
		Affairs and Human Resources and J-SOX	
		Division; Ryohin Keikaku Co., Ltd.	
		September 2011	
		Executive Officer; General Manager of	
		Household Division; Ryohin Keikaku Co., Ltd.	
		May 2012	
		Director; and Executive Officer; General	
		Manager of Household Division; Ryohin Keikaku	
		Co., Ltd.	
		June 2015	
		Director; and Executive Officer; General	
		Manager of Household Division; and in	
		supervision of Production Division, and Global	
		Inventory and Supply Chain Management	
		Department, and MUJI Laboratory for Living,	
		and Business Development Section; Ryohin	
		Keikaku Co., Ltd.	
		February 2017	
		Director; and Executive Officer; General	
		Manager of East Asia Business Division; Ryohin	
		Keikaku Co., Ltd. (Present Position)	
Reasons fo	r nomination as candida		

Since Mr. Kei Suzuki is achieving significant results in the globalization of operation and implementation of the medium- and long-term growth strategies of the Company based on his abundant expertise in overseas operations, the Company nominated him as a candidate for director.

No. of the	Name	Summary of career, position, in charge, and status	Number of the
candidate	(Date of birth/	of important offices concurrently served	Company's
	other notes)		shares owned
			by the
			candidate
3.	Masayoshi Yagyu	April 1978	0 shares
	(June 27, 1952)	Joined Nippondenso Co., Ltd. (presently,	
		DENSO CORPORATION)	
	Reelection	January 2001	
		General Manager of Production Control Division;	
	Candidate for outside	DENSO CORPORATION	
	director	June 2004	
		Executive Director; DENSO CORPORATION	
	Number of years in	June 2006	
	office: 2 years	Advisor; DENSO CORPORATION	
		Representative Director and President; DENSO	
	Attendance to the	KITAKYUSHU MANUFACTURING	
	meetings of the Board	CORPORATION (presently, DENSO KYUSHU	
	of Directors:	CORPORATION)	
	22/23 (96%)	June 2010	
		Representative Director and President;	
		HAMANAKODENSO CO., LTD.	
		May 2016	
		Outside Director; Ryohin Keikaku Co., Ltd.	
		(Present Position)	
		June 2016	
		Executive Advisor; DENSO CORPORATION	
		(Present Position)	

#### Reasons for nomination as candidate for outside director

Since Mr. Masayoshi Yagyu is performing appropriate roles as outside director of the Company such as the supervision of business execution based on his extensive experience and broad discernment as a corporate manager, the Company nominated him as a candidate for outside director.

#### Special matters concerning candidate for outside director

#### Tenure as outside director of the Company

Mr. Masayoshi Yagyu's tenure as outside director of the Company will become two years upon conclusion of this General Meeting of Shareholders.

#### Contract for limit of liability

The Company has entered into a contract for limit of liability with Mr. Masayoshi Yagyu based on the provisions of Article 427, Paragraph 1 of the Companies Act to limit liability as provided for in Article 423, Paragraph 1 of the Companies Act to the minimum liability provided for in the laws and regulations, providing he performs his duties in good faith and without gross negligence. In case the reelection of Mr. Masayoshi Yagyu is approved by the shareholders, the Company intends to continue the above contract for limit of liability with him.

#### Matters concerning independent director

The Company has designated Mr. Masayoshi Yagyu as its independent director under the rules of Tokyo Stock Exchange, Inc. and reported such designation to Tokyo Stock Exchange, Inc. If Mr. Masayoshi Yagyu is reelected, the Company intends to continue the designation of him as independent director.

No. of the	Name	Summary of career, position, in charge, and status	Number of the
candidate	(Date of birth/	of important offices concurrently served	Company's
	other notes)		shares owned
			by the
			candidate
4.	Atsushi Yoshikawa	April 1978	0 shares
	(April 7, 1954)	Joined Nomura Securities Co., Ltd. (presently,	
		Nomura Holdings, Inc.)	
	New appointment	June 2000	
		Director; Regional Head of Americas Division;	
	Candidate for outside	Nomura Securities Co., Ltd.	
	director	April 2002	
		Senior Managing Director; Co-Head of	
		Investment Banking Division; Nomura Securities	
		Co., Ltd.	
		April 2008	
		President and CEO; Nomura Asset Management	
		Co., Ltd.	
		June 2011	
		Regional Head of Americas Division; Nomura	
		Holdings, Inc.	
		Chairman and CEO; Nomura Holding America,	
		Inc.	
		June 2013	
		Representative Executive Director & President	
		and Group COO; and CEO of Wholesale	
		Division; Nomura Holdings, Inc.	
		June 2016	
		Advisor; Nomura Holdings, Inc.	
		April 2017	
		Director; Nomura Real Estate Development Co.,	
		Ltd. (Present Position)	
		June 2017	
		Chairman of the Board of Directors; Nomura	
		Real Estate Holdings, Inc. (Present Position)	
		(Status of important offices concurrently	
		(Status of important offices concurrently served)	
		Director; Nomura Real Estate Development Co.,	
		Ltd.	
		Chairman of the Board of Directors; Nomura	
	r nomination as candida	Real Estate Holdings, Inc.	

The Company nominated Mr. Atsushi Yoshikawa as a candidate for outside director as it expects that, through drawing on his extensive experience in operations and senior management, etc. in the Nomura Group, he will contribute toward achieving sustained growth and increased corporate value of the Company.

# Special matters concerning candidate for outside director

# **Contract for limit of liability**

If the election of Mr. Atsushi Yoshikawa is approved, the Company intends to enter into a contract for limit of liability with him based on the provisions of Article 427, Paragraph 1 of the Companies Act to limit liability as provided for in Article 423, Paragraph 1 of the Companies Act to the minimum liability provided for in the laws and regulations, providing he performs his duties in good faith and without gross negligence.

# Matters concerning independent director

Mr. Atsushi Yoshikawa satisfies the requirements for an independent director. Conditioned on the election at this General Meeting of Shareholders, the Company plans to designate Mr. Atsushi Yoshikawa as its independent director under the rules of Tokyo Stock Exchange, Inc. and report such designation to Tokyo Stock Exchange, Inc.

### (Note common to all of the four candidates above)

There is no special interest between each candidate and the Company.

# Item 3 Election of one (1) corporate auditor

Corporate auditor Mr. Kuniaki Hara will finish his term upon conclusion of this General Meeting of Shareholders, and therefore we would like to ask the shareholders to elect one corporate auditor. This proposition has been consented to by the Board of Corporate Auditors.

# The candidate for corporate auditor is as follows:

The candidate for corporate auditor is as follows.			
Name	Summary of career, position, and status of important	Number of the	
(Date of birth/	offices concurrently served	Company's shares	
other notes)		owned by the	
		candidate	
Sachiko Ichikawa	April 1997	0 shares	
(January 17, 1967)	Registered as Attorney at Law		
	Joined TANABE & PARTNERS		
New appointment	January 2005		
	Registered as Attorney at Law in the State of New York,		
Candidate for outside	the United States		
corporate auditor	January 2011		
	Partner; TANABE & PARTNERS (Present Position)		
	May 2015		
	Outside Director; Anritsu Corporation		
	June 2015		
	Director; The Board Director Training Institute of Japan		
	(Present Position)		
	December 2017		
	Passed the U.S. Certified Public Accountant		
	Examination		
	(Status of important offices concurrently served)		
	Director; The Board Director Training Institute of Japan		
	Partner; TANABE & PARTNERS		

#### Reasons for nomination as candidate for outside corporate auditor

Ms. Sachiko Ichikawa has high level of expertise as an attorney at law in both Japan and the United States, knowledge relating to accounting as someone who has passed the U.S. Certified Public Accountant Examination, as well as experience concerning company management through her past experience as an Outside Director at Anritsu Corporation. The Company nominated Ms. Sachiko Ichikawa as a candidate for outside corporate auditor as it expects that she can audit operations particularly in regard to compliance based on her broad discernment, by drawing on her aforementioned knowledge and experience.

#### Special matters concerning candidate for outside corporate auditor

#### Special interest

There is no special interest between Ms. Sachiko Ichikawa and the Company.

#### Contract for limit of liability

If the election of Ms. Sachiko Ichikawa is approved, the Company intends to enter into a contract for limit of liability with her based on the provisions of Article 427, Paragraph 1 of the Companies Act to limit liability as provided for in Article 423, Paragraph 1 of the Companies Act to the minimum liability provided for in the laws and regulations, providing she performs her duties in good faith and without gross negligence.

# Matters concerning independent auditor

Ms. Sachiko Ichikawa satisfies the requirements for an independent auditor. Conditioned on the election at this General Meeting of Shareholders, the Company plans to designate Ms. Sachiko Ichikawa as its independent auditor under the rules of Tokyo Stock Exchange, Inc. and report such designation to Tokyo Stock Exchange, Inc.