

TSE Code: 4291

June 1, 2018

To Our Shareholders,

Notice of Convocation of the 34th Annual General Meeting of Shareholders

It is our pleasure to extend to you a cordial invitation to attend the 34th Annual General Meeting of Shareholders for JIEC Co., LTD. (hereinafter “we,” “JIEC” or “the Company” as appropriate), which will be held as set forth below.

If you are unable to attend the meeting in person, you can exercise your voting rights in writing or electronically (please refer to pages 17 and 18 for more details). Please take the time to examine the Reference Documents for the General Meeting of Shareholders on the following pages and exercise your voting rights no later than [5:30 p.m. on Wednesday June 20, 2018](#).

With warmest regards,

Atsushi Innami

Representative Director and President

JIEC Co., Ltd.

6-24-1, Nishi-Shinjuku, Shinjuku-ku, Tokyo, Japan

1. **Date and time** Thursday June 21, 2018 at 10:00 a.m.
2. **Place** Belle Salle Iidabashi Ekimae, Event Hall
Sumitomo Fudosan Iidabashi Ekimae Building 1F,
3-8-5, Iidabashi, Chiyoda-ku, Tokyo
3. **Purpose of the meeting**
- Matters to be reported:** Business report and reports on financial statements for the 34th fiscal year (from April 1, 2017 to March 31, 2018)
- Matters to be resolved:**
- Proposal 1** Election of seven (7) Directors (excluding Directors who are Audit and Supervisory Committee members)
- Proposal 2** Election of three (3) Directors who are Audit and Supervisory Committee members
- Proposal 3** Election of one (1) Substitute Director who is an Audit and Supervisory Committee member
4. **Other Matters Regarding the General Meeting of the Shareholders**
- (1) Proxies to whom the exercise of voting rights may be delegated are limited to one other shareholder. Please submit a written proof of the authority of representation (power of attorney, etc.) together with the Voting Rights Exercise Forms of the shareholder and proxy at the reception desk.
- (2) Please submit a written notice of the diverse exercise of voting rights and reasons to the Company not later than three days before the Shareholders' Meeting, when any shareholders cast split votes.
- (3) Should the Reference Documents for the General Meeting of Shareholders, business report or financial statement be revised, the revised matters will be posted on the Company's website.
(<https://www.jiec.co.jp/ir/>)
- (4) The results of this Ordinary General Meeting of Shareholders will be posted on the Company website above.

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(Request)

When attending the meeting, please submit the enclosed Voting Rights Exercise Form at the reception desk.

Notes:

This document has been translated from the Japanese original for reference purposes only. In the event of any discrepancy between this translated document and the Japanese original, the original shall prevail.

End.

## Reference Documents for the General Meeting of Shareholders

### **Proposal 1:** Election of seven (7) Directors (excluding Directors who are Audit and Supervisory Committee members)

The terms of office of all six (6) Directors (excluding Directors who are Audit and Supervisory Committee members) expire as of the closing of this meeting. Accordingly, we hereby request that seven (7) Directors (excluding Directors who are Audit and Supervisory Committee members) be elected. In order to further strengthen the management structure, one Director will be increased.

This proposal was reviewed by the Audit and Supervisory Committee, but the committee did not find any matters requiring special mention.

The candidates for Directors (excluding Directors who are Audit and Supervisory Committee members) are as follows.

| Candidate No. | Name                                      | Current position and responsibilities                                                              | Attendance rate of Board of Directors meetings (attendance/no. of meetings held) |
|---------------|-------------------------------------------|----------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------|
| 1             | Hirofumi Yamamoto<br>< Reappointment >    | Representative Director and Chairman                                                               | 100%<br>(12 out of 12 meetings)                                                  |
| 2             | Atsushi Innami<br>< Reappointment >       | Representative Director and President                                                              | 100%<br>(10 out of 10 meetings)                                                  |
| 3             | Mineo Hattori<br>< Reappointment >        | Director, Senior Managing Executive Officer<br>President's Assistant                               | 100%<br>(12 out of 12 meetings)                                                  |
| 4             | Osamu Kubo<br>< Reappointment >           | Director, Managing Executive Officer<br>President's Assistant<br>General Manager, Sales Department | 100%<br>(10 out of 10 meetings)                                                  |
| 5             | Shozo Hirose<br>< New appointment >       | —                                                                                                  | —                                                                                |
| 6             | Tatsuyasu Kumazaki<br>< New appointment > | —                                                                                                  | —                                                                                |
| 7             | Kenji Ichiba<br>< New appointment >       | —                                                                                                  | —                                                                                |

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| Candidate<br>No. 1<br><br>Hirofumi<br>Yamamoto<br><br><Reappointment> | Career summary<br>Apr. 1981    Joined Ube Industries, Ltd.<br>Feb. 1987    Joined JIEC<br>Mar. 1999    Director of JIEC<br>Mar. 2002    Managing Director of JIEC<br>Sep. 2004    Managing Director of JIEC, Managing Executive Officer<br>Jun. 2005    Director of JIEC, Managing Executive Officer<br>Apr. 2006    Director of JIEC, Senior Managing Executive Officer<br>Apr. 2012    Representative Director and President of JIEC<br>Jun. 2017    Representative Director and Chairman of JIEC (present) |                                                                                           |                                       |
|                                                                       | Position in the Company<br>Representative Director and Chairman                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                                           | Responsibility in the Company<br>None |
|                                                                       | Reason for appointment<br>Mr. Hirofumi Yamamoto is familiar with JIEC since years of experience in charge of the various divisions and operations such as business division, technical support division, head office division, etc., and also has contributed to a company's corporate value including past performance.<br>Accordingly, we elect Mr. Hirofumi Yamamoto as a candidate for Director based on the decision that he is the right person as a top executive.                                     |                                                                                           |                                       |
|                                                                       | Date of birth                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Special interests with the Company                                                        | Significant concurrent positions      |
|                                                                       | Jun. 23, 1957                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | None                                                                                      | None                                  |
|                                                                       | Number of Company shares owned                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | No. of years in office as Director (until the end of the General Meeting of Shareholders) |                                       |
|                                                                       | 5,800 shares                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | 19 years                                                                                  |                                       |

|                                                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                           |                                              |
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| Candidate<br>No. 2<br><br>Atsushi<br>Innami<br><br><Reappointment> | <b>Career summary</b><br>Apr. 1982    Joined Sumisho Computer Service Corporation<br>Apr. 2005    Executive Officer, Deputy General Manager, Industrial Systems Business Div. II of Sumisho Computer Systems Corporation<br>Apr. 2007    Executive Officer, General Manager, Industrial Systems Business Division of Sumisho Computer Systems Corporation<br>Apr. 2009    Executive Officer, Deputy General Manager of Industrial System Business Group, and General Manager of Industrial Systems Business Division of Sumisho Computer Systems Corporation<br>Oct. 2009    Chairperson and Chief Executive Officer of Sumitomo Information System (Dalian) Co., Ltd.<br>Apr. 2010    Executive Officer, Deputy General Manager of Distribution and Manufacturing Solution Business Group, and General Manager of Distribution and Service Systems Business Division of Sumisho Computer Systems Corporation<br>Jun. 2010    Director and Executive Officer, Deputy General Manager of Distribution and Manufacturing Solution Business Group, and Manager of Distribution and Service Systems Business Division of Sumisho Computer Systems Corporation<br>Jun. 2011    Outside Director of Minori Solutions Co., Ltd.<br>Oct. 2011    Executive Officer, Deputy General Manager of Distribution and Manufacturing Solution Business Group, and General Manager of Distribution and Service Systems Business Division of SCSK Corporation<br>Apr. 2012    Senior Executive Officer, General Manager of Industrial Systems Group Industrial Systems Business Div. I and Deputy General Manager of Technology, Quality and Information Group of SCSK Corporation<br>Apr. 2013    Senior Executive Officer, General Manager of Solutions Business and Business Promotion Group, and General Manager of AMO Business Division of SCSK Corporation<br>Apr. 2014    Senior Executive Officer, Assistant General Manager of Solutions Business Group of SCSK Corporation<br>Representative Director and President of SCSK WinTechnology Corporation<br>Apr. 2017    Advisor of SCSK Corporation<br>Advisor of JIEC<br>Jun. 2017    Representative Director and President of JIEC (present) |                                                                                           |                                              |
|                                                                    | <b>Position in the Company</b><br>Representative Director and President                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                                           | <b>Responsibility in the Company</b><br>None |
|                                                                    | <b>Reason for appointment</b><br>Mr. Atsushi Innami has been engaging in work in the IT industry for a long time, has extensive knowledge and personal connections as a business manager, and extensive knowledge regarding the IT industry. Accordingly, we elect Mr. Atsushi Innami as a candidate for Director based on the decision that he will utilize the experience and insight he has cultivated before for the management of the Company.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                           |                                              |
|                                                                    | Date of birth                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Special interests with the Company                                                        | Significant concurrent positions             |
|                                                                    | Oct. 27, 1959                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | None                                                                                      | None                                         |
|                                                                    | Number of Company shares owned                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | No. of years in office as Director (until the end of the General Meeting of Shareholders) |                                              |
|                                                                    | 600 shares                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | 1 year                                                                                    |                                              |

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| Candidate<br>No. 3<br><br>Mineo<br>Hattori<br><br><Reappointment> | <b>Career summary</b><br>Aug. 1978    Joined Computer Service Corporation<br>Jul. 1990    Joined JIEC<br>Mar. 1999    Director of JIEC<br>Sep. 2004    Director and Executive Officer of JIEC<br>Apr. 2006    Director and Managing Executive Officer of JIEC<br>Apr. 2013    Director and Senior Managing Executive Officer of JIEC<br>Apr. 2018    Director and Senior Managing Executive Officer of JIEC<br>President's Assistant (present)                           |                                                                                           |                                                               |
|                                                                   | <b>Position in the Company</b><br>Director and Senior Managing Executive Officer                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                           | <b>Responsibility in the Company</b><br>President's Assistant |
|                                                                   | <b>Reason for appointment</b><br>Mr. Mineo Hattori is familiar with JIEC since years of experience in charge of the various divisions and operations such as business division, technical support division, head office division, etc., and also has contributed to a company's corporate value including past performance.<br>Accordingly, we elect Mr. Mineo Hattori as a candidate for Director based on the decision that he is the right person as a top executive. |                                                                                           |                                                               |
|                                                                   | Date of birth                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Special interests with the Company                                                        | Significant concurrent positions                              |
|                                                                   | Oct. 2, 1958                                                                                                                                                                                                                                                                                                                                                                                                                                                             | None                                                                                      | None                                                          |
|                                                                   | Number of Company shares owned                                                                                                                                                                                                                                                                                                                                                                                                                                           | No. of years in office as Director (until the end of the General Meeting of Shareholders) |                                                               |
|                                                                   | 5,000 shares                                                                                                                                                                                                                                                                                                                                                                                                                                                             | 19 years                                                                                  |                                                               |

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| Candidate<br>No. 4<br><br>Osamu<br>Kubo<br><br><Reappointment> | <b>Career summary</b><br>Apr. 1984    Joined Fujitelem Co., Ltd.<br>Apr. 1987    Joined JIEC<br>Apr. 2008    Executive Officer of JIEC<br>Apr. 2013    Managing Executive Officer of JIEC<br>Jun. 2017    Director and Managing Executive Officer of JIEC<br>Apr. 2018    Director and Managing Executive Officer of JIEC<br>President's Assistant, General Manager, Sales Department (present) |                                                                                           |                                                                                                     |
|                                                                | <b>Position in the Company</b><br>Director and Managing Executive Officer                                                                                                                                                                                                                                                                                                                       |                                                                                           | <b>Responsibility in the Company</b><br>President's Assistant,<br>General Manager, Sales Department |
|                                                                | <b>Reason for appointment</b><br>Mr. Osamu Kubo is familiar with JIEC since years of experience in charge of various business divisions and operations, etc., and also has contributed to a company's corporate value including past performance.<br>Accordingly, we elect Mr. Osamu Kubo as a candidate for Director based on the decision that he is the right person as a top executive.     |                                                                                           |                                                                                                     |
|                                                                | Date of birth                                                                                                                                                                                                                                                                                                                                                                                   | Special interests with the Company                                                        | Significant concurrent positions                                                                    |
|                                                                | Dec. 21, 1961                                                                                                                                                                                                                                                                                                                                                                                   | None                                                                                      | None                                                                                                |
|                                                                | Number of Company shares owned                                                                                                                                                                                                                                                                                                                                                                  | No. of years in office as Director (until the end of the General Meeting of Shareholders) |                                                                                                     |
|                                                                | 2,200 shares                                                                                                                                                                                                                                                                                                                                                                                    | 1 year                                                                                    |                                                                                                     |

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| Candidate<br>No. 5<br><br>Shozo Hirose<br><br>< New<br>appointment > | Career summary<br>Apr. 1987    Joined CSK Research Institute<br>Dec. 1991    Joined CSK Corporation<br>Jun. 1995    Director of CSK Corporation<br>Apr. 1999    Director, Deputy General Manager of Sales Division, General Manager of Technical Planning and Promotion Division, and General Manager of Information Systems Division of CSK Corporation<br>Jun. 2000    Managing Director, Deputy General Manager of Sales Division, General Manager of Technical Planning and Promotion Division, Officer in charge of Engineering, Manufacturing Distribution Systems Business Division, and General Manager of Information System Division of CSK Corporation<br>Apr. 2001    Managing Director, General Manager of Net service Business Division of CSK Corporation<br>Apr. 2002    Managing Director, General Manager of BPO Development Division of CSK Corporation<br>Jun. 2002    Representative Director and President of Serviceware Corporation<br>Jun. 2003    Senior Managing Executive Officer, General Manager of BPO Development Division of CSK Corporation<br>Oct. 2004    Executive Vice President, General Manager of BPO Development Division of CSK Corporation<br>Jun. 2005    President of CSK Corporation<br>Oct. 2005    Representative Director and President of CSK Systems Corporation<br>Mar. 2007    Representative Director and President of CSK PRESCENDO Corporation<br>Apr. 2007    Chairperson and Chief Executive Officer of CSK (Shanghai) Co., Ltd.<br>Jun. 2007    Director of CSK Holdings Corporation<br>Sep. 2011    Advisor of Sumisho Computer Systems Corporation<br>Apr. 2012    Advisor, Assistant General Manager of Business Service Group of SCSK Corporation<br>Representative Director and President of CSK Serviceware Corporation<br>Sep. 2016    Senior Managing Executive Officer, Deputy General Manager of Financial Systems Business Group of SCSK Corporation<br>Apr. 2017    Executive Officer, General Manager of Financial Systems Business Group Div. II of SCSK Corporation<br>Jun. 2017    Senior Managing Executive Officer, General Manager of Financial Systems Business Group Div. II of SCSK Corporation<br>Apr. 2018    Senior Managing Executive Officer, General Manager of Financial Systems Business Group of SCSK Corporation (present) |                                                                                           |                                                                                                            |
|                                                                      | Position in the Company<br>None                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                                           | Responsibility in the Company<br>None                                                                      |
|                                                                      | Reason for appointment<br>Mr. Shozo Hirose has been engaging in work in the IT industry for a long time, has extensive knowledge and personal connections as a business manager, and extensive knowledge regarding the IT industry. Accordingly, we elect Mr. Shozo Hirose as a candidate for Director based on the decision that he will utilize such experience and provide the Company appropriate advice and suggestions on management of the Company.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                                           |                                                                                                            |
|                                                                      | Date of birth                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Special interests with the Company                                                        | Significant concurrent positions                                                                           |
|                                                                      | Dec. 25, 1955                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | None                                                                                      | Senior Managing Executive Officer, General Manager of Financial Systems Business Group of SCSK Corporation |
|                                                                      | Number of Company shares owned                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | No. of years in office as Director (until the end of the General Meeting of Shareholders) |                                                                                                            |
|                                                                      | 0 shares                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | —                                                                                         |                                                                                                            |

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| Candidate<br>No. 6<br><br>Tatsuyasu<br>Kumazaki<br><br>< New<br>appointment > | <b>Career summary</b><br>Apr. 1981    Joined Computer Service Corporation<br>Apr. 2002    General Manager, Accounting Division of CSK Corporation<br>Mar. 2003    Outside Audit & Supervisory Board Member of JIEC<br>Apr. 2004    Executive Officer of CSK Corporation<br>Jun. 2008    Resigned Outside Audit & Supervisory Board Member of JIEC<br>Senior Managing Director of Cosmo Securities Co., Ltd.<br>Jan. 2009    Managing Executive Officer of CSK Holdings Corporation<br>Sep. 2009    Director and Managing Executive Officer, Reorganization Division in charge of Finance and Accounting of CSK Holdings Corporation<br>Representative Director and President of CSK CHINA Corporation<br>Mar. 2010    Director and Managing Executive Officer of CSK Holdings Corporation<br>Jun. 2010    Director of JIEC<br>Oct. 2011    Director and Managing Executive Officer, General Manager in charge of Corporate Planning of Corporate Planning and Human Resources Group, Deputy General Manager in charge of Human Resources of Corporate Planning and Human Resources Group, in charge of Accounting of Finance Accounting and Risk Management Group of SCSK Corporation<br>Apr. 2012    Director and Senior Managing Executive Officer, General Manager in charge of Corporate Planning, Human Resources, Business Strategy, Business Reform, Finance, Risk Management and Accounting of SCSK Corporation<br>Jun. 2012    Resigned Director of JIEC<br>Representative Director and Senior Managing Executive Officer, General Manager in charge of Corporate Planning, Human Resources, Business Strategy, Business Reform, Finance, Risk Management and Accounting of SCSK Corporation<br>Apr. 2013    Representative Director and Senior Managing Executive Officer, General Manager in charge of Accounting, Business Reform, Technology, Quality and Information of SCSK Corporation<br>Apr. 2014    Representative Director and Senior Managing Executive Officer, General Manager in charge of Accounting, Business Reform and SE Plus Center of SCSK Corporation<br>Apr. 2015    Representative Director and Senior Managing Executive Officer, General Manager in charge of Accounting, Purchasing and Sales of SCSK Corporation<br>Apr. 2016    Director, Senior Managing Executive Officer, General Manager of Business Services Group of SCSK Corporation<br>Jun. 2016    Director of VERISERVE Corporation (present)<br>Apr. 2017    Director and Executive Officer, General Manager, Business Services Group of SCSK Corporation<br>Jun. 2017    Senior Managing Executive Officer, General Manager, Business Service Group of SCSK Corporation<br>Apr. 2018    Senior Managing Executive Officer, General Manager, Accounting Group (Officer in charge of Accounting) of SCSK Corporation (present) |                                                          |                                                                                  |
|                                                                               | <b>Position in the Company</b><br>None                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                          | <b>Responsibility in the Company</b><br>None                                     |
|                                                                               | <b>Reason for appointment</b><br>Mr. Tatsuyasu Kumazaki has extensive experience in corporate management, accounting practices such as accounting and finance, and risk management work. Accordingly, we elect Mr. Tatsuyasu Kumazaki as a candidate for Director based on the decision that he will practices these experiences and highly insightful guidance to contribute to our growth and development.<br>Mr. Tatsuyasu Kumazaki has been an Outside Audit & Supervisory Board Member for approximately five years from 2003 and a Director of the Company for approximately two years since 2010.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                          |                                                                                  |
|                                                                               | Date of birth                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Special interests with the Company                       | Significant concurrent positions                                                 |
|                                                                               | May 2, 1958                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | None                                                     | Senior Managing Executive Officer, General Manager, Accounting Group (Officer in |
|                                                                               | Number of Company shares                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | No. of years in office as Director (until the end of the |                                                                                  |
|                                                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                          |                                                                                  |
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|  |          |                                  |                                           |
|--|----------|----------------------------------|-------------------------------------------|
|  | owned    | General Meeting of Shareholders) | charge of Accounting) of SCSK Corporation |
|  | 0 shares | —                                | Director of VERISERVE Corporation         |

|                                                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                                                                  |                                                                                                          |
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| Candidate<br>No. 7<br><br>Kenji<br>Ichiba<br><br>< New<br>appointment > | <b>Career summary</b><br>Apr. 1991    Joined Sumitomo Corporation<br>Apr. 2001    Seconded to SC Comtex Co., Ltd.<br>Feb. 2003    Seconded to Sumisho Electronics Co., Ltd.<br>Aug. 2005    Seconded to Sumisho Computer Systems Corporation<br>Nov. 2005    Assistant to General Manager, Network Business Division of Sumitomo Corporation<br>Jul. 2008    Assistant to General Manager, Planning and Administration Department, Media, Network & Lifestyle Retail Business Unit of Sumitomo Corporation<br>Jun. 2012    Deputy Department Manager, Electronics & Media Business Department of Sumitomo Corporation Asia Pte. Ltd.<br>Aug. 2013    Department Manager, Media & Retail Business Department of Sumitomo Corporation Asia Pte. Ltd.<br>Apr. 2018    Assistant to General Manager, Digital Solution Business Department, ICT Division of Sumitomo Corporation (present)<br>Corporate Officer, General Manager, Corporate Planning Group of SCSK Corporation (present) |                                                                                                  |                                                                                                          |
|                                                                         | <b>Position in the Company</b><br>None                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                                  | <b>Responsibility in the Company</b><br>None                                                             |
|                                                                         | <b>Reason for appointment</b><br>Mr. Kenji Ichiba has a professional and extensive knowledge of the IT industry. Accordingly, we elect Mr. Kenji Ichiba as a candidate for Director based on the decision that he is the right person to supervise the execution of the business of the Company from his experience and insight accumulated through his past career.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                                                  |                                                                                                          |
|                                                                         | <b>Date of birth</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | <b>Special interests with the Company</b>                                                        | <b>Significant concurrent positions</b>                                                                  |
|                                                                         | Aug. 13, 1968                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | None                                                                                             | Assistant to General Manager, Digital Solution Business Department, ICT Division of Sumitomo Corporation |
|                                                                         | <b>Number of Company shares owned</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | <b>No. of years in office as Director (until the end of the General Meeting of Shareholders)</b> |                                                                                                          |
|                                                                         | 0 shares                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | —                                                                                                | Corporate Officer, General Manager, of Corporate Planning Group of SCSK Corporation                      |

(Notes)

If the proposal for their election is approved, the Company will enter into agreements with Messrs. Shozo Hirose, Tatsuyasu Kumazaki and Kenji Ichiba, Director candidates, regarding the limitation of liability in accordance with Article 423, Paragraph 1 of the Companies Act. In addition, the amount of their individual liability under such agreements is the minimum amount stipulated by law or ordinance.

**Proposal 2:** Election of three (3) Directors who are Audit and Supervisory Committee members

At the conclusion of this General Meeting, the members of the Board of Directors, Mr. Shinichiro Tsuchiya, Mr. Yoshio Fujima and Mr. Hiroyuki Mitani will expire their term of office, and Mr. Yasushi Shimizu will resign. As a result of reviewing the management structure, one person is deducted, and we hereby request that three (3) Directors who are Audit and Supervisory Committee members, be elected.

In addition, the consent of the Audit and Supervisory Committee has been obtained in advance with respect to this proposal.

The candidate Directors who are Audit and Supervisory Committee members are as follows.

|                                                                                                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                                      |                                                         |
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| <p><b>Candidate</b><br/><b>No. 1</b></p> <p><b>Akira Komori</b></p> <p>&lt; New appointment &gt;</p> | <p><b>Career summary</b></p> <p>Apr. 1978    Joined The Tokai Bank, Ltd.</p> <p>Aug. 2004    Joined Sumisho Computer Systems Corporation</p> <p>Apr. 2006    Corporate Officer, General Manager, Planning Dept., Planning Group of Sumisho Computer Systems Corporation</p> <p>Apr. 2010    Executive Officer, Deputy General Manager, Corporate Planning, General Affairs and Human Resources Group of Sumisho Computer Systems Corporation</p> <p>Apr. 2011    Executive Officer, Deputy General Manager, Corporate Planning and Human Resources Group of Sumisho Computer Systems Corporation</p> <p>Oct. 2011    Executive Officer, General Manager, Corporate Planning Dept., Corporate Planning and Human Resources Group of SCSK Corporation</p> <p>Apr. 2012    Executive Officer, Deputy General Manager, Corporate Planning and Human Resources Group of SCSK Corporation</p> <p>Apr. 2013    Senior Executive Officer, Deputy General Manager, Human Resources Group of SCSK Corporation</p> <p>Apr. 2014    Senior Executive Officer, General Manager, Human Resources Group of SCSK Corporation</p> <p>Apr. 2015    Managing Executive Officer, General Manager, Human Resources Group of SCSK Corporation</p> <p>Apr. 2016    Managing Executive Officer, General Manager, Information Systems and BPR, Deputy General Manager, Human Resources of SCSK Corporation</p> <p>Apr. 2017    Executive Officer, Assistant to Chief Operating Officer of SCSK Corporation</p> <p>Jun. 2017    Managing Executive Officer, General Manager, Information System and BPR of SCSK Corporation</p> <p>Apr. 2018    Senior Advisor of SCSK Corporation (present)<br/>Advisor of JIEC (present)</p> |                                                                                      |                                                         |
|                                                                                                      | <p><b>Position in the Company</b></p> <p>Advisor</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                                      | <p><b>Responsibility in the Company</b></p> <p>None</p> |
|                                                                                                      | <p><b>Reason for appointment</b></p> <p>We elect Mr. Akira Komori as a candidate for Director based on the judgement that he is the right person to conducts audits etc. of the Company from an objective standpoint utilizing his experience and insight cultivated through his past career.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                                                      |                                                         |
|                                                                                                      | <b>Date of birth</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | <b>Special interests with the Company</b>                                            | <b>Significant concurrent positions</b>                 |
|                                                                                                      | Dec. 1, 1955                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | None                                                                                 | None                                                    |
|                                                                                                      | <b>Number of Company shares owned</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | <b>No. of years in office (until the end of the General Meeting of Shareholders)</b> |                                                         |
|                                                                                                      | 0 shares                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | —                                                                                    |                                                         |

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| Candidate<br>No. 2<br><br>Yoshio<br>Fujima<br><br><Reappointment><br><br><Outside> | <b>Career summary</b><br>Nov. 1974    Joined Chuo Audit corporation<br>Sep. 1990    Partner of Chuo Shinko Audit Corporation<br>Aug. 1996    Representative Partner of Chuo Audit Corporation<br>Nov. 2007    Advisor of Clifix Certified Public Tax Accountants' Corporation (present)<br>Jun. 2011    Outside Audit & Supervisory Board Member of JIEC<br>May 2012    Outside Audit & Supervisory Board Member of Neos Corporation<br>Feb. 2016    Supervisory Director of Marimo Regional Revitalization REIT, Inc. (present)<br>Jun. 2016    Outside Director of JIEC (Audit and Supervisory Committee member) (present) |                                                                                                                                         |                                              |
|                                                                                    | <b>Position in the Company</b><br>Outside Director (Audit and Supervisory Committee Member)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                                                         | <b>Responsibility in the Company</b><br>None |
|                                                                                    | <b>Reason for appointment (Outside)</b><br>The Company believes that Mr. Yoshio Fujima will utilize his professional point of view as a certified public accountant and high insight into management in our Audit and Supervisory System.<br>We elect Mr. Yoshio Fujima as a candidate for Outside Director based on the decision that he is not an interested party of our affiliates, major shareholders, major business partners, etc. and sufficient independence is secured since there is no risk of conflict with the interests of general shareholders.                                                              |                                                                                                                                         |                                              |
|                                                                                    | <b>Date of birth</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <b>Special interests with the Company</b>                                                                                               | <b>Significant concurrent positions</b>      |
|                                                                                    | Jan. 8, 1948                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | None                                                                                                                                    | None                                         |
|                                                                                    | <b>Number of Company shares owned</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | <b>No. of years in office (until the end of the General Meeting of Shareholders)</b>                                                    |                                              |
|                                                                                    | 0 shares                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Outside Audit & Supervisory Board Member as 5 years<br>Outside Director as 2 years<br>Audit and Supervisory Committee member as 2 years |                                              |

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| Candidate<br>No. 3<br><br>Hiroyuki<br>Mitani<br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><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(Notes)

1. Mr. Yoshio Fujima and Mr. Hiroyuki Mitani are candidates for Outside Director.
2. The Company has designated Mr. Yoshio Fujima and Mr. Hiroyuki Mitani as independent officers pursuant to the provisions of the Tokyo Stock Exchange Regulations and notified it to the same exchange.
3. Mr. Yoshio Fujima and Mr. Hiroyuki Mitani have never been executives or officers of the Company or its subsidiaries.
4. Mr. Yoshio Fujima and Mr. Hiroyuki Mitani are not parent companies of the Company, etc., and have never been parent companies of the Company, etc., in the past 5 years.

5. Mr. Yoshio Fujima and Mr. Hiroyuki Mitani are not executives or officers of the Company's specified associated company and have never been executives or officers of the Company's specified associated company in the past 5 years.
6. Mr. Yoshio Fujima and Mr. Hiroyuki Mitani do not have any plan to receive large amounts of money or other property from the Company or specified associated company of the Company and have never been received such in the past two years.
7. Neither Mr. Yoshio Fujima nor Mr. Hiroyuki Mitani is a spouse, a relative within the third degree, or any other equivalent of a business executor or an officer of the Parent Company, the Company, or any entity that has a special relationship with the Company
8. The Company has concluded a liability limitation contract pursuant to Article 423, Paragraph 1 of the Companies Act with Mr. Yoshio Fujima at the assumption of office of the Outside Audit & Supervisory Board Member and Mr. Hiroyuki Mitani at the assumption of office of the Outside Director. In addition, the amount of their individual liability under such agreements is the minimum amount stipulated by law or ordinance.

If the proposal for their election is approved, the Company will enter into agreements with Mr. Yoshio Fujima and Mr. Hiroyuki Mitani, regarding the limitation of liability in accordance with Article 423, Paragraph 1 of the Companies Act, the amount of which is the minimum amount stipulated by law or ordinance.

**Proposal 3:** Election of one (1) Director who is a Substitute Audit and Supervisory Committee member

To prepare for the case where the number of Directors serving as Audit and Supervisory Committee members falls below the number required by laws and regulations, the Company proposes the election of one Substitute Directors Serving as an Audit and Supervisory Committee Member.

This proposal has been approved in advance by the Audit and Supervisory Committee.

The candidate for Substitute Director Serving as an Audit and Supervisory Committee Member is as follows.

|                                                                                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                           |                                                         |
|---------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------|---------------------------------------------------------|
| <p><b>Candidate</b></p> <p><b>Yoshinori Ikawa</b></p> <p>&lt; New appointment &gt;</p> <p>&lt;Outside&gt;</p> | <p><b>Career summary</b></p> <p>Apr. 1983    Joined Sumisho Computer Service Corporation</p> <p>Mar. 1992    Seconded to Sumisho Computer Service (USA), Inc.</p> <p>Jul. 1995    Assistant to Manager, Public Relations Department of Sumisho Computer Systems Corporation</p> <p>Apr. 2001    Manager, System First Section of Sumisho Computer Systems Corporation</p> <p>Oct. 2003    Deputy Manager, e-Package Sales Department of Sumisho Computer Systems Corporation</p> <p>Oct. 2004    Manager, e-Package Sales Department of Sumisho Computer Systems Corporation</p> <p>Apr. 2006    Sales Manager, ERP Solutions Business Department, ERP Solutions Business Division, e-Package Unit of Sumisho Computer Systems Corporation</p> <p>Nov. 2008    Assistant General Manager, ERP Solutions Business Department, Global Solutions Business Unit of Sumisho Computer Systems Corporation</p> <p>Apr. 2009    Executive Officer, General Manager, ERP Solutions Business Department, Global Solutions Business Unit of Sumisho Computer Systems Corporation</p> <p>Apr. 2012    Managing Director of SUMISHO COMPUTER SYSTEMS (EUROPE) LTD.</p> <p>Apr. 2014    Executive Officer and General Manager, ERP Solutions Business Department II, Solutions Business Division of SCSK Corporation</p> <p>Apr. 2015    Executive Officer, Deputy General Manager, Business Promotion Group, Solutions Business Division of SCSK Corporation</p> <p>Apr. 2017    Advisor of VERISERVE Corporation</p> <p>Jun. 2017    Director (Audit and Supervisory Committee member) of VERISERVE Corporation (present)</p> |                                           |                                                         |
|                                                                                                               | <p><b>Position in the Company</b></p> <p>None</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                           | <p><b>Responsibility in the Company</b></p> <p>None</p> |
|                                                                                                               | <p><b>Reason for appointment (Outside)</b></p> <p>After engaging in work in human resources and accounting departments in the IT Service Industry, Mr. Yoshinori Ikawa worked in the U.S.A. After returning to Japan, he has been engaging in work in the solutions business department for a long time. We believe that he will supervise and provide effective advice on the Company's overall business based on his extensive professional knowledge.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                           |                                                         |
|                                                                                                               | <b>Date of birth</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | <b>Special interests with the Company</b> | <b>Significant concurrent positions</b>                 |
|                                                                                                               | Feb. 25, 1960                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | None                                      | VERISERVE Corporation                                   |
|                                                                                                               | <b>Number of Company shares owned</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                           | Director(Audit and Supervisory Committee member)        |
|                                                                                                               | 0 shares                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                           |                                                         |

(Notes)

1. Mr. Yoshinori Ikawa is a candidate for Outside Director who is a Substitute Audit and Supervisory Committee member.
2. Mr. Yoshinori Ikawa has never been executives or officers of the Company or its subsidiaries.

3. Mr. Yoshinori Ikawa is not a parent company of the Company, etc., and has never been a parent company of the Company, etc., in the past 5 years.
4. Mr. Yoshinori Ikawa is not an executive or officer of SCSK Corporation, the Company's specified associated company, or has never been an executive or officer of the Company's specified associated company in the past 5 years.
5. Mr. Yoshinori Ikawa does not have any plan to receive large amounts of money or other property from the Company or specified associated company of the Company and has never been received such in the past two years.
6. Mr. Yoshinori Ikawa is not a spouse, a relative within the third degree, or any other equivalent of a business executor or an officer of the Parent Company, the Company, or any entity that has a special relationship with the Company.
7. If Mr. Yoshinori Ikawa assumes the office of the Outside Director as an Audit and Supervisory Committee member, the Company will enter into an agreement with Yoshinori Ikawa, regarding the limitation of liability in accordance with Article 423, Paragraph 1 of the Companies Act, the amount of which is the minimum amount stipulated by law or ordinance.

End.



## Guidance for Shareholders on How to Exercise Voting Rights Either in Writing or by Electronic Means (the Internet)

### I. Exercising Voting Rights in Writing

Please indicate your approval or disapproval of each proposal on the enclosed voting form (*Japanese only*) and return it to reach our Registrar of Shareholders no later than 5:30 p.m. on Wednesday, June 20, 2018.

### II. Exercising Voting Rights Electronically

#### 1. Exercising voting rights via the Internet (*Japanese only*)

- (1) To exercise your voting rights via the Internet, you must use the following voting service website designated by the Company. Please note that you are also able to access and use this voting service website via a mobile phone.

Voting service website: <https://www.web54.net>

Note:

The website can be accessed from mobile phones that are equipped with a barcode reader by scanning the QR code® on the right with the mobile phone. Please see your mobile phone's user manual for further details. (The QR code is the registered trademark of Denso Wave Incorporated.)



- (2) To exercise your voting rights via the Internet, please indicate whether you approve or disapprove of each proposal by using the code and password for the exercise of voting rights indicated on the enclosed voting form, and by following the instructions shown on the screen.
- (3) Provider access fees, telecommunications fees and any other fee for usage of the website to exercise your voting rights shall be borne by the shareholders.
- (4) To exercise your voting rights via the Internet, you will need to have the following systems:
- Internet access
  - Voting via personal computer: Microsoft® Internet Explorer 6.0 or higher as your Internet browser software, and appropriate hardware to use such browser software.
  - Voting via mobile phone: A mobile phone with 128-bit SSL encryption. (To ensure the security of your data transmission, the voting website for mobile phones can be accessed only from mobile phones with 128-bit SSL encryption capability. Please note that this voting service is not available for mobile phones that do not support 128-bit SSL encryption. Please also note that while voting via mobile phones with full browser functionality is supported in principle, we cannot guarantee compatibility with all available mobile phone models.)

(Microsoft and Internet Explorer are trademarks or registered trademarks of Microsoft Corporation, registered in the United States, Japan and other countries.)

#### 2. Time limit for exercising voting rights electronically

Although it is acceptable to exercise voting rights electronically until 5:30 p.m. on Wednesday June 20, please exercise your voting rights as early as possible to assist us with compiling the results of the voting.

### III. Treatment of Voting Rights Exercised Repeatedly

1. If you exercise your voting rights both in writing and electronically, we will only accept the exercise of your voting rights electronically as valid.
2. If you exercise your voting rights more than once electronically, we will only accept the last exercise of your voting rights as valid.

### IV. Handling of the code and password

1. This password is an important means to verify that you are entitled to vote. Please keep it secure.
2. If you fail to enter the correct password for more than the allowed number of attempts, access to the website will be blocked. In this event, please follow on screen guidance for further processing.
3. The code and password issued on this occasion will only be valid for this meeting.

Please call the following number if you have any questions relating to this guidance.

For information about the operation of personal computers and mobile phones in the usage of the website to exercise your voting rights:

Transfer Agent Web Support, Sumitomo Mitsui Trust Bank, Limited

Dedicated line (Tel.) 0120-652-031 (9:00 a.m. to 9:00 p.m.)

For other inquiries

For shareholder who have an account with a securities company

Please contact your securities company.

For shareholders who do not have an account with a securities company (Shareholders who have special accounts)

Please contact the Transfer Agent Business Center, Sumitomo Mitsui Trust Bank, Limited

(Tel.) 0120-782-031 (9:00 a.m. to 5:00 p.m. excluding weekends and Japanese public holidays)