

## Corporate Governance Report

Last Update: July 2, 2018  
NIHON KOHDEN CORPORATION

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Securities Code: 6849

<https://www.nihonkohden.com/>

The corporate governance of NIHON KOHDEN CORPORATION is described below.

### I. Basic Views on Corporate Governance, Capital Structure, Corporate Profile and Other Basic Information

#### 1. Basic Views

Nihon Kohden's corporate philosophy is "we contribute to the world by fighting disease and improving health with advanced technology, and create a fulfilling life for our employees" as a medical electronics manufacturer.

To realize its corporate philosophy, the Company aims at achieving sustained growth and establishing reliance as a company that is highly evaluated by the customers, shareholders, clients and society in all aspects including products, service, technology, financial strength, quality of employees, and other points.

In order to realize this management basic policy and increase corporate value over the mid-to long-term, the Company recognizes that enhancing corporate governance, by establishing a management structure aiming at improving the soundness, transparency and efficiency of management, is an important management issue.

#### [Reasons for Non-compliance with the Principles of the Corporate Governance Code] Updated

The Company complies with all principles of the Corporate Governance Code. The Company will update the Corporate Governance Report by December 2018, based on the revision of the Corporate Governance Code in June 2018.

[Principle 2.5 Whistleblowing][Supplementary Principle 2-5-1 Establish a point of contact that is independent of the management]

The Company has already established an internal compliance hotline and a hotline for consultations about harassment. The Company will establish an external point of contact in FY2017.

#### [Disclosure Based on the Principles of the Corporate Governance Code] Updated

[Principle 1.4 Cross-Shareholdings]

Policy with respect to cross-shareholdings:

Nihon Kohden group holds shares of companies when the Group determines the development of relations with them from a strategic perspective on R&D, sales, procurement of raw materials and financing will contribute to increasing its corporate value over the mid- to long-term. The Board examines the objective and the economic rationale of cross-shareholdings on an annual basis. The Company holds 13 shares of companies at the end of June 2018, as the Company sold 6 shares of companies from FY2017.

Standards with respect to voting rights:

While respecting the management policies and strategies of investees, the Company reviews agendas,

dialogues with investees if necessary, and exercises voting rights based on the judgment criteria of whether improvement of investee's corporate value in the mid- to long-term can be expected and the Company will not suffer a disadvantage as a shareholder.

[Principle 1.7 Related Party Transactions]

The company establishes the following procedures with respect to related party transactions, in order to ensure that such transactions do not harm the interests of the Company or the common interests of its shareholders.

- When the Company engages in transactions with its directors or corporations whose representatives are its directors (excluding its wholly owned subsidiaries), the Company shall obtain approval of the Board in accordance with the Board of Directors Rules as well as complying with laws.
- The Company monitors related party transactions regularly by requiring directors and operating officers to submit the written confirmation regarding related party transactions.

[Principle 3.1 Full Disclosure]

i) Corporate Philosophy, business strategies and business plans

Under the corporate philosophy of “we contribute to the world by fighting disease and improving health with advanced technology, and create a fulfilling life for our employees,” Nihon Kohden has established and aimed at realizing a long-term vision for 2020, The CHANGE 2020 – The Global Leader of Medical Solutions. The Company will steadily promote its three-year mid-term business plan, TRANSFORM 2020, which is the last stage of its long-term vision and covering from FY2017 to FY2019, in order to sustained growth and enhance corporate value.

Please check the Company website for more information: <https://www.nihonkohden.com/>

ii) Basic views and guidelines on corporate governance

Please check 1. Basic Views in this report.

iii) Board policies and procedures in determining the remuneration of directors

Please check [Director Remuneration] Disclosure of Policy on Determining Remuneration Amounts and Calculation Methods in this report.

iv) Board policies and procedures in the nomination of directors candidates

Policy

Director nomination is considered based on the following matters: the Board is well balanced in knowledge, experience as a whole; the Board can make appropriate and quick decisions; and individual directors have excellent character and insight, and high ethical standards. Nomination policy of directors (excluding Audit & Supervisory Committee members) is stipulated in Corporate Governance Guideline and of Audit & Supervisory Committee members is stipulated in Auditing Standards Conducted by Audit & Supervisory Committee.

Procedure

-In accordance with the policy above, nominations of directors are proposed by Nomination and Remuneration Committee, which is a voluntary advisory committee under the Board, and are approved by the Board.

v) Explanations with respect to the individual appointments and nominations

The Company has disclosed the reasons for the individual appointments and careers of directors in the Convocation Notice.

Please check the Company website for more information:

<https://www.nihonkohden.com/ir/stock/meeting.html>

[Supplementary Principles 4-1-1 Scope of the matters delegated to the management]

The Board resolves the matters pursuant to the Companies Act and makes a decision on the execution of important business for the Nihon Kohden group as well as supervising directors' performance of their duties in accordance with Board of Directors Rules and Standards for Procedures for Requesting Deliberations and Making Decisions. Content of the matters delegated to the Management Council, president and operating officers are clearly specified in Standards for Procedures for Requesting Deliberations and Making Decisions.

[Principle 4-8 Effective Use of Independent Directors]

The Company appoints four independent outside directors and one-third of the board of directors is independent outside directors.

[Principle 4-9 Independence Standards and Qualification for Independent Directors]

The Company appoints four independent outside directors in order to enhance transparency and soundness of the management. The Company appoints outside directors who meet the independence criteria set by Tokyo stock exchange, have wealth of knowledge and experience in their fields, and can provide advice and supervise the management from their objective and neutral position.

[Supplementary Principles 4-11-1 Balance, diversity, and size of the Board as a whole]

The Board consists of directors from diverse backgrounds in expertise and experience. The Company keeps an appropriate number of directors, no more than 17 in accordance with Articles of Incorporation, so that the Board can operate efficiently and effectively, taking into consideration company size and business characteristics.

The Company enhances transparency and soundness of the management by appointing several independent outside directors.

[Supplementary Principles 4-11-2 Concurrent positions]

The Company discloses where candidates of directors hold concurrent positions each year in the Convocation Notice and the Annual Securities Report. Mr. Kawamura, the Company's outside director serving as an Audit & Supervisory Committee member, is holding concurrent position as an outside director serving as an Audit & Supervisory Committee member of Daitogyorui Co., Ltd. The Company confirmed that Mr. Kawamura will be able to spend enough time and effort to play his role and fulfill his responsibilities as the Company's director.

[Supplementary Principles 4-11-3 Board Evaluation]

The Company analyzed and evaluated the effectiveness of the Board for FY2017 to clarify issues and improvement of the Board and further improve the function of the Board. The Company concluded that overall effectiveness of the Board was ensured based on the results below.

The method of the Board evaluation:

The Company conducted self-evaluations of all directors including an Audit & Supervisory Committee members in an anonymous survey related to (1) the size and constitution of the Board, (2) the operation of the Board, (3) the supporting system for outside directors, (4) the decision making process of the Board, and (5) the communication with shareholders and stakeholders. The Board discussed about the results of evaluation and issues for further improvements.

The results of the Board evaluation:

In terms of the size, constitution and operations of the Board, it was confirmed that the structures necessary to enable appropriate performance of the Board's supervisory function have been established. It was also concluded that the Board operates effectively with an open atmosphere around the boardroom table allowing inside and outside directors to engage in lively discussions. In FY2017, based on the FY2016 evaluation results, the Company adjusted the number of matters on the agenda and meeting time in order to ensure the time necessary for discussion. The Company also enhanced its supervisory function by establishing rules for monitoring the execution of matters resolved by the Board. On the other hand, the Board Members shared the following concern: the range of matters which require a resolution by the Board or a report to the Board needs to be reviewed, as both the number of meetings and meeting time increased along with the increasing number of matters brought up for discussion at the Board.

Measures to improve the effectiveness of the Board:

The Company will continue existing improvement initiatives and review the range of matters on the agenda of the Board in accordance with the FY2017 evaluation results to further accelerate decision-making. The Company will continue to improve overall effectiveness of the Board aiming at sustained growth of corporate value and for an enhancement of corporate governance.

[Supplementary Principles 4-14-2 Training policy for directors (including Audit & Supervisory Committee members)]

The Company provides directors with training opportunities for acquiring necessary knowledge and skills as

well as understanding the roles and responsibilities. Training opportunities are provided when they are appointed and thereafter at the Company's expenses. In-house training and facility tour for acquiring necessary knowledge on the Company's business are included.

[Principle 5-1 Policy for Constructive Dialogue with Shareholders]

Information Disclosure Policy:

The Company has established the Information Disclosure Policy in order to maintain appropriate, timely and fair information disclosure and has operated the information disclosure structure in accordance with the Information Disclosure Rules.

Please check V. Other in this report and the Company website for more information:

<https://www.nihonkohden.com/ir/policy.html>

Organizational structures of IR:

The Company has appointed president, director in charge of Corporate Strategy Department, and general manager of Corporate Strategy Department as persons in charge of information disclosure in accordance with the Information Disclosure Rules in order to ensure the consistency and transparency of the information disclosure. Corporate Strategy Department, which bears responsibility for IR activities, endeavors to realize constructive dialogue with shareholders and enhance information disclosure by collecting necessary information in cooperation with relevant departments such as finance, sales operations, and R&D.

Measures to promote opportunities for dialogue:

Dialogue with individual investors

The Company holds meetings for individual investors, which speakers are general manager of corporate strategy department or a person in charge of IR, and participates in IR Festa in order to give investors a more in-depth understanding of our operations and strategies. There were 9 meetings in FY2017. The Company endeavors to enhance information disclosure by explaining company overview, financial results, and company history on its website for individual investors. In terms of dialogue with individual shareholders, the Company conducts a shareholder survey every year and uses feedback from shareholders as a reference for our future IR activities. In March 2018, the Company conducted a tour of the Advanced Technology Center for shareholders. The Company endeavors to provide an easy-to-understand presentation by using a projector in the Annual Shareholders Meeting and showcases its products to attending shareholders at the booth near the venue.

Dialogue with institutional investors

President, general manager of Corporate Strategy Department, and persons in charge of IR have meetings with institutional investors in Japan and overseas by making periodic visits to investors, accepting visits as requested, and by phone. The Company holds briefings to explain financial results to institutional investors and analysts, which speaker is president, in the 2nd quarter and 4th quarter as well as holding conference calls, which speaker is general manager of Corporate Strategy Department, in the 1st quarter and 3rd quarter. Furthermore, a small meeting with officers in charge of domestic and IT solutions businesses was held in March 2018 aiming at realizing constructive dialogue.

Relay investor feedback to management:

Corporate Strategy Department, which bears responsibility for IR activities, relays the views of shareholders and investors through dialogue to the management and relevant departments for sharing and using information.

Control insider information:

The Company has adopted a quiet period in which it will not respond to comments or questions in order to prevent information leaks of financial information and to ensure fairness in its information disclosure practices in accordance with the Information Disclosure Policy. Measures to control insider information when engaging in dialogue are provided in the Information Disclosure Rules and thoroughly notified to the management and employees.

## 2. Capital Structure

Foreign Shareholding Ratio	More than 30%
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### [Status of Major Shareholders] Updated

Name / Company Name	Number of Shares Owned	Percentage (%)
State Street Bank and Trust Company 505223	9,832,960	11.54%
The Master Trust Bank of Japan, Ltd. (trust account)	4,320,200	5.07%
Saitama Resona Bank, Ltd.	4,193,750	4.92%
Japan Trustee Service Bank, Ltd. (trust account)	3,326,000	3.90%
Fujitsu Ltd.	1,857,758	2.18%
Japan Trustee Service Bank, Ltd. (trust account 9)	1,645,700	1.93%
RBC IST 15 PCT LENDING ACCOUNT – CLIENT ACCOUNT	1,641,600	1.92%
State Street Bank and Trust Company 505103	1,636,241	1.92%
Japan Trustee Service Bank, Ltd. (trust account 5)	1,596,900	1.87%
GOVERNMENT OF NORWAY	1,500,500	1.76%

Controlling Shareholder (except for Parent Company)	–
Parent Company	None

### Supplementary Explanation Updated

[Status of Major Shareholders] Above is as of March 31, 2018. The Company holds 4,574 thousands shares of treasury stock in addition to those listed above. Reports of Possession of Large Volume with respect to the Company's shares were submitted as follows. However, they are not included in [Status of Major Shareholders] above because the number of actual shares that they hold as of March 31, 2018 cannot be confirmed.

1. Company Name: Sumitomo Mitsui Trust Bank, Limited and two others. (as of October 14, 2016)  
Number of Shares Held : 4,578 thousand shares, Shareholding Ratio : 5.10%
2. Company Name: FIL Investments (Japan) Limited (as of September 15, 2017)  
Number of Shares Held : 3,986 thousand shares, Shareholding Ratio : 4.44%
3. Company Name: Mawer Investment Management Ltd. (as of November 1, 2017)  
Number of Shares Held : 3,699 thousand shares, Shareholding Ratio : 4.12%
4. Sprucegrove Investment Management Ltd. (as of November 17, 2018)  
Number of Shares Held : 4,537 thousand shares, Shareholding Ratio : 5.06%
5. Company Name: Massachusetts Financial Services Company and other. (as of March 15, 2018)  
Number of Shares Held : 11,982 thousand shares, Shareholding Ratio : 13.35%

The Company cancelled 1 million shares of treasury stocks on May 21, 2018.

## 3. Corporate Attributes

Listed Stock Market and Market Section	Tokyo Stock Exchange, First Section
Fiscal Year-End	March
Type of Business	Electric Appliances
Number of Employees (consolidated) as of the	More than 1,000

End of the Previous Fiscal Year	
Sales (consolidated) as of the End of the Previous Fiscal Year	From ¥100 billion to less than ¥1 trillion
Number of Consolidated Subsidiaries as of the End of the Previous Fiscal Year	From 10 to less than 50

#### 4. Policy on Measures to Protect Minority Shareholders in Conducting Transactions with Controlling Shareholder

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#### 5. Other Special Circumstances which may have Material Impact on Corporate Governance

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## II. Business Management Organization and Other Corporate Governance Systems regarding Decision-making, Execution of Business, and Oversight in Management

### 1. Organizational Composition and Operation

Organization Form	Company with an audit and supervisory committee
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#### [Directors]

Maximum Number of Directors Stipulated in Articles of Incorporation	17
Term of Office Stipulated in Articles of Incorporation	1 year
Chairperson of the Board Updated	President
Number of Directors Updated	12
Number of Outside Directors	4
Number of Independent Directors	4

#### Outside Directors' Relationship with the Company (1)

Name	Attribute	Relationship with the Company*										
		a	b	c	d	e	f	g	h	i	j	k
Masaya Yamauchi	Lawyer											
Minoru Obara	Scholar								○		○	
Masahiro Kawamura	CPA											
Shigeru Kawatsuhara	From another company											

\* Categories for "Relationship with the Company"

\* "○" when the director presently falls or has recently fallen under the category;

"△" when the director fell under the category in the past

\* "●" when a close relative of the director presently falls or has recently fallen under the category;

"▲" when a close relative of the director fell under the category in the past

- a. Executive of the Company or its subsidiaries
- b. Non-executive director or executive of a parent company of the Company
- c. Executive of a fellow subsidiary company of the Company
- d. A party whose major client or supplier is the Company or an executive thereof
- e. Major client or supplier of the listed company or an executive thereof
- f. Consultant, accountant or legal professional who receives a large amount of monetary consideration or other property from the Company besides compensation as a director/*kansayaku*
- g. Major shareholder of the Company (or an executive of the said major shareholder if the shareholder is a legal entity)
- h. Executive of a client or supplier company of the Company (which does not correspond to any of d, e, or f) (the director himself/herself only)
- i. Executive of a company, between which and the Company outside directors/*kansayaku* are mutually appointed (the director himself/herself only)
- j. Executive of a company or organization that receives a donation from the Company (the director himself/herself only)
- k. Others

#### Outside Directors' Relationship with the Company (2)

Name	Membership of Supervisory Committee	Designation as Independent Director	Supplementary Explanation of the Relationship	Reasons of Appointment
Masaya Yamauchi		○	—	Mr. Masaya Yamauchi is closely acquainted with corporate legal affairs as a lawyer. The Company has appointed him as an outside director anticipating his objective and neutral advice, and his management supervision from an independent standpoint by applying his expertise and experience he has accumulated to date. The Company judged that there's no conflict of interest between general shareholders and him, so that the Company has designated him as an independent director.
Minoru Obara		○	Mr. Minoru Obara serves as the Professor Emeritus of Keio University, and there have been transaction between the Company and Keio University, and the Company made donations to Keio University. Disclosure is omitted because the Company considers that the size and nature of these transactions and donations are unlikely to	Mr. Minoru Obara is a university professor specialized in electronics engineering and medical treatment. The Company has appointed him as an outside director anticipating his objective and neutral advice, and his management supervision from an independent standpoint by applying his expertise and experience he has accumulated to date. The Company judged that

Name	Membership of Supervisory Committee	Designation as Independent Director	Supplementary Explanation of the Relationship	Reasons of Appointment
			affect the judgment of shareholders and investors. The Company sets immateriality standards relating to attribute information that the amount of business transactions (h) accounts for less than 1 percent of the Company's consolidated revenue for the current fiscal year and donation (j) amounts less than ¥10 million for the current fiscal year.	there's no conflict of interest between general shareholders and him, so that the Company has designated him as an independent director.
Masahiro Kawamura	○	○	—	Mr. Masahiro Kawamura has abundant knowledge and broad experience of finance and accounting as a Certified Public Accountant. The Company has appointed him as an outside director serving as an Audit & Supervisory Committee member anticipating his management audit and supervision from an independent standpoint by applying his expertise and experience he has accumulated to date. The Company judged that there's no conflict of interest between general shareholders and him, so that the Company has designated him as an independent director.
Shigeru Kawatsuhara	○	○	—	Mr. Shigeru Kawatsuhara has abundant knowledge and broad experience as a management of a company. The Company has appointed him as an outside director serving as an Audit & Supervisory Committee member anticipating his management audit and supervision from an independent standpoint by applying his expertise and experience he has accumulated to date. The Company judged that there's no conflict of interest



Name	Membership of Supervisory Committee	Designation as Independent Director	Supplementary Explanation of the Relationship	Reasons of Appointment
				between general shareholders and him, so that the Company has designated him as an independent director.

### [Supervisory Committee]

#### Committee's Composition and Attributes of Chairperson

	All Committee Members	Full-time Members	Inside Directors	Outside Directors	Chairperson
Supervisory Committee	3	1	1	2	Inside Director

#### Appointment of Directors and/or Staff to Support the Supervisory Committee

Appointed

#### Matters Related to the Independence of Such Directors and/or Staff from Executive Directors

Full-time employees in Audit & Supervisory Committee Secretariat assist with Audit & Supervisory Committee's duties. Based on its basic policy of internal control, personnel changes of Audit & Supervisory Committee Secretariat shall require the consent of Audit & Supervisory Committee. Audit & Supervisory Committee Secretariat is independent from the directors' (excluding Audit & Supervisory Committee members) line of command when they work under the instruction of Audit & Supervisory Committee.

#### Cooperation among Supervisory Committee, Accounting Auditors and Internal Audit Departments

Updated

- Cooperation between Audit & Supervisory Committee & Accounting Auditor  
Audit & Supervisory Committee cooperates closely with Accounting Auditor by receiving explanation of auditing plan and quarter audit results, exchanging opinions, and attending accounting audits for main offices and subsidiaries conducted by the Accounting Auditor.

- Cooperation between Audit & Supervisory Committee and Internal Auditing Department  
Audit & Supervisory Committee meets regularly with Internal Auditing Department (8 members), an organization under the direct supervision of the president for exchanging information and enhancing cooperation. Internal Auditing Department conducts regular internal audits of the Company and its subsidiaries regarding compliance, and effectiveness and appropriateness of business executions. Internal Auditing Department cooperates with Audit & Supervisory Committee members to enhance monitoring function on accounting and business executions. Internal Auditing Department reports the internal audit results to President and Audit & Supervisory Committee each time the internal audit is conducted. Internal audit results and progress of improvements are reported to directors and operating officers at the Board of Directors Meetings every quarter.

### [Voluntary Establishment of Nomination/Remuneration Committee]

#### Voluntary Establishment of Committee(s) Corresponding to Nomination Committee or Remuneration Committee

Established

Committee's Name, Composition, and Attributes of Chairperson
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	Committee Corresponding to Nomination Committee	Committee Corresponding to Remuneration Committee
Committee's Name	Nomination and Remuneration Committee	Nomination and Remuneration Committee
All Committee Members	5	5
Full-time Members	0	0
Inside Directors	2	2
Outside Directors	3	3
Outside Experts	0	0
Other	0	0
Chairperson	Outside Director	Outside Director

Supplementary Explanation	Updated
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The Company established Nomination and Remuneration Committee voluntarily which has equivalent function to Nomination Committee and Remuneration Committee. Majority of the committee members and the committee chair are appointed from outside directors. Currently, committee members consist of 5 members: Mr. Masahiro Kawamura who is the committee chair, Mr. Hirokazu Ogino, Mr. Takashi Tamura, Mr. Masaya Yamauchi and Mr. Shigeru Kawatsuhara. The Nomination and Remuneration Committee proposes the candidates and the remuneration of directors and the Board makes a resolution accordingly.

#### [Independent Directors]

Number of Independent Directors	4
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Matters relating to Independent Directors
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The Company registers all outside directors who meet the independence criteria as independent directors. The Company appoints outside directors who meet the independence criteria set by Tokyo stock exchange, have wealth of knowledge and experience in their fields, and can provide advice and supervise the management from their objective and neutral position.

#### [Incentives]

Incentive Policies for Directors	Other
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Supplementary Explanation
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A certain percentage of monthly compensation of directors (excluding Audit & Supervisory Committee members and outside directors) is allotted to purchasing shares of the Company for reflecting mid- to long-term business results. Directors shall hold the shares during the period served as directors.

Recipients of Stock Options	None
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Supplementary Explanation
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## [Director Remuneration]

Disclosure of Individual Directors' Remuneration	No Individual Disclosure
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Supplementary Explanation	Updated
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The Company discloses the total amount of the directors' remuneration in the Convocation Notice and the Annual Securities Report.

The amount paid to 10 directors excluding directors serving as an Audit & Supervisory Committee Members and Outside Directors was 275 million yen.

The amount paid to 1 director serving as an Audit & Supervisory Committee Member excluding Outside Directors was 21 million yen.

The amount paid to 4 Outside Directors was 37 million yen.

- The amount above does not include 35 million yen which is the portion of the Directors' salary as employees of the company.

- The 65<sup>th</sup> general shareholders meeting held on June 28, 2016 approved the following: i) with respect to the amount of remuneration to directors of the Company excluding directors serving as an Audit & Supervisory Committee members, total amount shall be within the limit of 400 million yen (including the amount of remuneration to outside directors which shall be within the limit of 30 million yen), ii) with respect to the amount of remuneration to Audit & Supervisory Committee members, total amount shall be within the limit of 80 million yen.

Policy on Determining Remuneration Amounts and Calculation Methods	Established
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## Disclosure of Policy on Determining Remuneration Amounts and Calculation Methods

The Company has established the policy on determining the amount or calculation method of director remuneration which would further link with performance and shareholder value as well as aiming at the transparency of management and ensuring growth and profitability in mid- to long-term.

Remuneration of directors (excluding Audit & Supervisory Committee members and outside directors) consists of monthly compensations and bonuses. Monthly compensations are determined based on the size of role and range of responsibilities of each position. Bonuses are determined taking into consideration their contribution and the Company's business performance every fiscal year. A certain percentage of monthly compensation is allotted to purchasing shares of the Company for reflecting mid- to long-term business results. Directors shall hold the shares during the period served as directors. Remuneration of outside directors excluding Audit & Supervisory Committee members consists of monthly compensations.

Remuneration of directors excluding Audit & Supervisory Committee members are reviewed at Nomination and Remuneration Committee, which is a voluntary advisory committee under the Board, and are proposed to the Board.

Remuneration of Audit & Supervisory Committee members consists of monthly compensations only and is determined after the consultation at Audit & Supervisory Committee.

## [Supporting System for Outside Directors]

Corporate Strategy Department and Audit & Supervisory Committee Secretariat are in charge of supporting outside directors by assisting their duties and communicating with. The Company provides periodic information such as monthly business reports of departments and group companies to outside directors. When the Company holds the meeting of the Board or the Management Council, Corporate Strategy Department delivers related materials to them and explains agenda items of the meetings to them in advance.

## 2. Matters on Functions of Business Execution, Auditing, Oversight, Nomination and Remuneration

### Decisions (Overview of Current Corporate Governance System)

Updated

#### i) Overview of Current System

The Board of Directors :

The Board consists of 9 directors excluding Audit & Supervisory Committee members (including 2 outside directors) and 3 Audit & Supervisory Committee members (including 2 outside directors). The Board have monthly meeting in order to resolve the matters pursuant to the Companies Act and make a decision on the execution of important business for the Nihon Kohden group as well as supervise directors' performance of their duties.

Audit & Supervisory Committee :

Audit & Supervisory Committee consists of 3 directors, including 2 outside directors and 1 full-time member. Each Audit & Supervisory Committee member attends the important meetings such as the Management Council. Each Audit & Supervisory Committee member audits the performance of the directors' duties through the investigation of business execution and assets of the Company and its subsidiaries. Those activities shall be in accordance with the audit policy and the audit plan for the term which is decided at Audit & Supervisory Committee. Audit & Supervisory Committee cooperates with accounting auditor and Internal Auditing Department as described in the [Supervisory Committee] section in this report. The full-time member of the Audit & Supervisory Committee has many years of experience in finance and accounting departments and possesses a considerable degree of knowledge about finance and accounting.

Management Council:

Meetings of the Management Council, which consists of all directors and operating officers, are held three times a month in order to undertake the management activities based on the policy approved by the Board as well as aiming at prompt decision making and flexible business operation. The company has introduced an operating officer system that provides a clear segregation between managerial decision making and supervisory functions on the one hand and the execution of operations on the other.

Nomination and Remuneration Committee:

The Company has established Nomination and Remuneration Committee, which is a voluntary advisory committee under the Board, to ensure transparency and objectivity of the management. Majority of the committee members and the committee chair are appointed from outside directors.

The Company registered four outside directors as independent directors, who has no conflict of interest between general shareholders and them, to Tokyo Stock Exchange. Outside directors attend the important meetings such as the Management Council. They provide opinions from objective and neutral standpoint if necessary and supervise the Company's management.

#### ii) Measures to strengthen the function of Audit & Supervisory Committee

Please check [Supervisory Committee] above in this report

#### iii) Accounting auditor

The Company has appointed BDO Toyo & Co. as an accounting auditor. Engagement partners of the firm are Mr. Nakano and Mr. Shimizutani. An appropriate number of certified public accountants in the firm assist the auditing of the Company.

## 3. Reasons for Adoption of Current Corporate Governance System

The Company has adopted a company with Audit & Supervisory Committee structure to achieve followings: enhancement of supervisory function through possession of voting rights at the meeting of the Board by Audit & Supervisory Committee members, improvement of soundness and transparency of the management by increasing ratio of outside directors, and acceleration of the management decision-making by having options to delegate the authorities for the business execution. The Company takes measures such as introduction of an operating officer system as well as cooperation among Audit & Supervisory Committee, Internal Auditing Department and accounting auditor. The Company believes the management monitoring functions work sufficiently.

### III. Implementation of Measures for Shareholders and Other Stakeholders

#### 1. Measures to Vitalize the General Shareholder Meetings and Smooth Exercise of Voting Rights

Updated

	Supplementary Explanations
Early Notification of General Shareholder Meeting	The Company strives to send notices as early as possible by streamlining related work. The Company sent Convocation Notice regarding the 67th Ordinary General Meeting of Shareholders 4 days earlier than the statutory due date. The Company disclosed Convocation Notice electronically on Timely Disclosure Network (TDnet) operated by Tokyo Stock Exchange and the Company website on May 29, 2018.
Scheduling AGMs Avoiding the Peak Day	The 67th Ordinary General Meeting of Shareholders was held on June 27, 2018.
Allowing Electronic Exercise of Voting Rights	The Company adopted electronic exercise of voting rights since the 65th Ordinary General Meeting of Shareholders held on June 28, 2016.
Participation in Electronic Voting Platform	The Company adopted electronic voting platform since the 65th Ordinary General Meeting of Shareholders held on June 28, 2016.
Providing Convocation Notice in English	The Convocation Notice in English (summary) has been posted on Timely Disclosure Network (TDnet) and the Company website.
Other	The Convocation Notice and extraordinary reports (the results of the exercise of the voting rights on the items for resolution) have been posted on the Company website.

#### 2. IR Activities

Updated

	Supplementary Explanations	Explanations by representative directors
Preparation and Publication of Disclosure Policy	Disclosure policy has been established and disclosed on the Company website: <a href="https://www.nihonkohden.com/ir/policy.html">https://www.nihonkohden.com/ir/policy.html</a>	
Regular Investor Briefings for Individual Investors	The Company holds company briefings organized by securities companies and explains its management strategy and business operations. The meeting presentation materials and summary of Q&A have been posted on the Company website for enhancing information disclosure.	No
Regular Investor Briefings for Analysts and Institutional Investors	The Company holds briefings to explain financial results to institutional investors and analysts, which speaker is president, in the 2nd quarter and 4th quarter. The Company also organizes conference calls in the 1st quarter and 3rd quarter, which speaker is general manager of Corporate Strategy Department.	Yes
Regular Investor Briefings for Overseas Investors	The Company visits overseas shareholders and institutional investors to explain the financial results and its management strategy.	Yes
Posting of IR Materials on Website	The Company website ( <a href="https://www.nihonkohden.co.jp/">https://www.nihonkohden.co.jp/</a> ) carries a host of information, including earnings releases, timely disclosure materials, the Annual Securities Reports, presentation materials of financial results, Convocation Notice, reports for shareholders, overview of corporate governance, English Annual Reports and Integrated Report. English translation of summary of quarterly financial results, presentations of earnings calls, corporate governance report, results of exercise of voting rights at Shareholders Meeting and other materials are also available on the website.	

	Supplementary Explanations	Explanations by representative directors
Establishment of Department and/or Manager in Charge of IR	Corporate Strategy Department is in charge of IR. General manager of corporate Strategy Department has been appointed as person in charge of information disclosure.	

### 3. Measures to Ensure Due Respect for Stakeholders Updated

	Supplementary Explanations
Stipulation of Internal Rules for Respecting the Position of Stakeholders	It is stated in Nihon Kohden Charter of Conduct, which codifies the basic criteria for business conduct, and Nihon Kohden Code of Ethics and Conduct, which stipulates the way of conduct to be observed from the point of view of compliance with laws.
Implementation of Environmental Activities, CSR Activities etc.	Nihon Kohden's corporate philosophy is "we contribute to the world by fighting disease and improving health with advanced technology, and create a fulfilling life for our employees" as a medical electronics manufacturer. Nihon Kohden's CSR activities are based on realizing its philosophy and the implementation of Nihon Kohden Charter of Conduct. CSR Activities have been posted on the Company website and described in Integrated Report.
Development of Policies on Information Provision to Stakeholders	It is stated in Nihon Kohden Charter of Conduct, which codifies the basic criteria for business conduct, and Nihon Kohden Code of Ethics and Conduct, which stipulates the way of conduct to be observed from the point of view of compliance with laws.
Other	<p>The Company promotes diversity activities for developing a corporate culture which accepts diversity, encouraging women's career development, and supporting the work-life balance.</p> <p>A section in charge of diversity development in the Human Resources Department is supporting the development of diversity. In order to encourage women's career development, we are providing a mentor program, trainee program which provides short-term experience of work in other departments, and exchange meetings for female employees. These initiatives will provide opportunities to support female managers, build female employee networks and raise awareness of female participation for the next generation.</p> <p>As a result of encouraging women's career development in related seminars and training courses, the ratio of female managers was 6.7% in parent company as of April 2018. The Company will proactively promote efforts to appoint female executives, although there is currently no female executive. The Company will promote to recruit female and aim at achieving the target ratio of newly recruited female, 25% in April 2021.</p> <p>The Company has developed an environment where employees can balance work with childcare and it obtained the right to use the next-generation certification mark by Minister of Health, Labour and Welfare called Kurumin in recognition of its efforts to support employees' childcare needs. The Company continues to focus on work-life balance initiatives that help realize a workplace environment where employees can fully leverage their skills and talents.</p> <p>The Company is promoting the establishment of a workplace environment that is easy for employees to work in, such as a part-time and shift work system for employees who have members in need of nursing care or children up to the sixth grade of elementary school. The work return rate after childcare leave is an approximately 100%. The Company introduced a work at home system in 2018 for employees who are pregnant, or responsible for providing childcare or nursing care, and who can be expected to improve their work efficiency and productivity through working at home.</p>

## IV. Matters Related to the Internal Control System

### 1. Basic Views on Internal Control System and the Progress of System Development

The Company shall work to improve the internal control system in accordance with the following basic policy for establishment of internal control system.

1. System to Ensure Compliance by Directors and Employees of the Company group with Laws and the Articles of Incorporation in the Execution of Their Duties

In order to ensure fair and appropriate corporate activities, the Company has thoroughly notified Nihon Kohden Charter of Conduct, which codifies the basic criteria for business conduct, and Nihon Kohden Code of Ethics and Conduct, which stipulates the way of conduct to be observed from the point of view of compliance with laws, to directors and employees by training and promotion activities.

Compliance committee and compliance officers at departments and group companies promote the implementation of compliance.

The Company has established an internal compliance hotline for reporting and consultation in order to find and cure unfair practices as early as possible.

The Company stands against antisocial forces that threaten the order and safety of civil society, and have no relationship with them.

2. System for Storing and Managing Information Related to the Execution of Duties by Directors

Information related to the execution of duties by directors are stored and managed appropriately during the storage period set for each information in accordance with Standards for Procedures for Requesting Deliberations and Making Decisions. Documents are stored and made available for inspection depending on recording media.

3. Risk Management of Possible Losses

The Company has established the risk management system for managing risks associated with overall operations of the Company group in accordance with Risk Management Rules in order to ensure the sound and appropriate business operations. The Company shall work to improve the effectiveness of the system.

The risk management department implements group-wide risk management, assigning responsibility for each risk associated with operational execution to specific departments.

In the event of an emergency, such as a natural disaster, emergency response measures shall be implemented with regard to internal rules such as BCP.

4. System to Ensure Efficient Business Execution by Directors

Meetings of the Management Council, which consists of all directors and operating officers, are held three times a month aiming at prompt decision making and flexible business operation.

The Company has introduced an operating officer system that provides a clear segregation between managerial decision making and supervisory functions on the one hand and the execution of operations on the other.

The Company will endeavor to ensure the effective business execution by establishing internal rules to clarify the allocation of duties, authority, responsibility and execution procedures of each director, operating officer and council.

5. System to Ensure Proper Business Execution of the Company Group

The Company has established the management system to ensure the proper business execution of the Company group in accordance with the internal rules, assigning responsibility for the appropriate management of each group company to specific departments, receiving the periodic report regarding the business performance and other important matters from each group company, and requiring group companies to obtain prior approval from the Company before conducting important matters.

Internal Auditing Department is in charge of auditing the Company and group companies.

The Company has established the internal control system to ensure the reliability of financial statements under the Financial Instruments and Exchange Act and will assess and improve the system continuously.

6. Matters concerning directors and employees assisting Audit & Supervisory Committee, the independence of such directors and employees from other directors, excluding Audit & Supervisory Committee members, and ensuring the effectiveness of instructions from Audit & Supervisory Committee to such



directors and employees.

Audit & Supervisory Committee Secretariat assists with Audit & Supervisory Committee's duties when Audit & Supervisory Committee requests or instructs.

Personnel changes of Audit & Supervisory Committee Secretariat shall require prior consent of Audit & Supervisory Committee.

Audit & Supervisory Committee Secretariat is independent from the directors', excluding Audit & Supervisory Committee members, line of command when they work under the instruction of Audit & Supervisory Committee.

**7. System for Reporting to Audit & Supervisory Committee by Directors, excluding Audit & Supervisory Committee members, and Employees of the Company Group**

Directors, excluding Audit & Supervisory Committee members, and employees of the Company group shall promptly report to Audit & Supervisory Committee concerning matters that may cause serious damage to the Company group, material violations of laws and the Articles of Incorporation, unfair practices as well as results of internal audit.

Audit & Supervisory Committee may request reports of directors, excluding Audit & Supervisory Committee members, and employees of the Company group as necessary.

Directors, excluding Audit & Supervisory Committee members, or employees who report to Audit & Supervisory Committee will not be subjected to disadvantageous treatment because of such report.

Audit & Supervisory Committee audits the performance of the directors', excluding Audit & Supervisory Committee members, duties by attending the important meetings such as the Management Council.

**8. System to Ensure Effective Audit by Audit & Supervisory Committee**

Representative directors have periodic meetings with Audit & Supervisory Committee and exchange opinions regarding challenges that the Company should deal with, the audit environment of Audit & Supervisory Committee, and other important audit issues.

Audit & Supervisory Committee shall maintain close contact and share information with accounting auditor and Internal Auditing Department in order to ensure effective audit of the Company and group companies.

The Company will promptly reimburse expenses invoiced by Audit & Supervisory Committee members that are deemed necessary for the execution of their duties in accordance with Auditing Standards Conducted by Audit & Supervisory Committee.

## **2. Basic Views on Eliminating Anti-Social Forces**

**i) Basic Views on Eliminating Anti-Social Forces**

The Company stands against antisocial forces that threaten the order and safety of civil society, and have no relationship with them as described in basic policy for establishment of internal control system.

**ii) Status of Eliminating Any Relationships with Anti-Social Forces**

The Company stands against antisocial forces that threaten the order and safety of civil society, and have no relationship with them. This is stipulated in Nihon Kohden Charter of Conduct and thoroughly notified to the management and employees. General Affairs Department is in charge of handling of anti-social forces and assigns a person responsible for preventing undue claims and collecting relevant information from police and companies in community. The Company has also built a system to take prompt action in cooperation with police, attorneys and other outside expert organizations if such cases occur.



## V. Other

### 1. Adoption of Anti-Takeover Measures

Adoption of Anti-Takeover Measures	Adopted
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#### Supplementary Explanation

##### i) Basic Principles on Control of the Company

The Company believes that persons involved in financial and operational decision-making processes should demonstrate an adequate understanding of the Company's corporate philosophy, the diversity of sources of corporate value, and the importance of maintaining the trust and confidence of the many stakeholders who constitute the foundations of the Company, and should also have the ability and capacity to enhance the corporate value of the Company and in turn the common interests of the shareholders over the medium to long term.

The Company believes that its shareholders should make the final decision as to whether to accept a Large-scale Purchase. The Company does not necessarily reject Large-scale Purchases if they would contribute to the corporate value and the common interests of the shareholders. However, the Company cannot rule out the possibility of an inappropriate Large-scale Purchase that may harm corporate value and benefits for all shareholders. Some examples are those with a purpose that would apparently harms corporate value and common interests of the shareholders; those with the potential to practically coerce shareholders to sell shares; or those that do not provide sufficient disclosure of information on the proposal given to and sufficient time allowed for the Board of Directors and shareholders to review the proposal.

A person who proposes a Large-scale Purchase or equivalent undertaking that would not contribute to the corporate value of the Company or the common interests of the shareholders shall be deemed unsuitable for involvement in the financial and operational decisions of the Company. A necessary and appropriate response shall be applied to the actions of such persons in order to preserve the corporate value and common interests of the shareholders.

##### ii) Policy toward Large-scale Purchases of the Company's Shares

The Company resolved at the Board of Directors Meeting held on May 10, 2016 to partially revise and renew the policy toward Large-scale Purchases of the Company's shares (hereinafter referred to as the "Basic Rule") and obtained approval at the 65th Ordinary General Meeting of Shareholders held on June 28, 2016.

Based on the perspective of protecting and increasing corporate value and benefits for all shareholders, the purpose of the Basic Rule is, (a) to clarify the procedures that should be taken by a Large-scale Purchaser, (b) to ensure necessary and sufficient information and time that allow shareholders to make appropriate judgment, and (c) to ensure opportunity to the Company to negotiate with the Large-scale Purchaser and offer shareholders alternative plans.

The Large-scale Purchaser, intending to conduct a purchase that would result in the holding ratio amounting to 20% or more of the Company's shares, is required to submit a proposal of Large-scale Purchase which includes necessary and sufficient information and a written statement containing a pledge to comply with the Basic Rule in accordance with the Basic Rule. The Independent Committee, that consists of outside directors and independent outside advisors, shall review and examine the contents of the Statement of Intent of Purchase and alternative plans submitted by the Board of Directors. The Committee shall submit an opinion as regards to whether Defense Measures should be triggered to the Board of Directors. The Independent Committee may, if it is uncertain whether the Large-scale Purchase will fall into the specific categories, recommend the implementation of Defense Measures subject to the approval of a General Meeting of Shareholders in advance (hereinafter referred to as the "Shareholders' Meeting"). When The Board of Directors adjudges that the Large-scale Purchase falls into the specific categories such as i) if the Large-scale Purchaser Group does not comply with the Basic Rule; ii) Cases in which it is clear that the relevant Large-scale Purchase damages common interests of shareholders of the Company, it makes the decision as to whether Defense Measures in the form of gratis allotment of stock acquisition rights should be triggered, fully respecting the opinion of the Independent Committee (where a Shareholders' Meeting is held, in which case the decision of the Board of Directors shall be based on the resolution adopted at the Meeting). The Company shall provide information in a timely and appropriate manner regarding the Statement of Intent of Purchase as well as opinions of the Board of Directors, recommendations provided by the Independent Committee, and trigger of Defense Measures. Effective term of the Basic Rule is 3 years from the introduction.

## 2. Other Matters Concerning to Corporate Governance System **Updated**

The status of the company system for the timely disclosure of corporate information of the Company is as follows:

### i) Basic stance on information disclosure

The Company Group stands committed to broadly engaging its shareholders as well as society as a whole. In this regard, the company discloses corporate information in a responsible and fair manner and adheres to highly transparent management practices as outlined in the Nihon Kohden Charter of Conduct. In accordance with this commitment and as stated in its Information Disclosure Policy, information related to the Nihon Kohden Group is disclosed in a timely, responsible, fair and clear manner in order to deepen the understanding and trust of all stakeholders, including customers, shareholders and local communities, and to attain a reasonable valuation from financial markets.

### ii) Internal system for timely disclosure

1) The Company conducts timely disclosure in accordance with the "Rules on Timely Disclosure of Corporate Information by Issuer of Listed Securities and the Like" set out by the Tokyo Stock Exchange and its "Information Disclosure Rules." The Company has established Information Disclosure Committee as well as rules and systems for timely disclosure, which it properly oversees and manages.

2) General manager of Corporate Strategy Department has been appointed as person in charge of information disclosure. Corporate Strategy Department controls material information when a decision or event that affects investment judgments occurs. Accounting department controls financial information. Both departments have always cooperated to control related information.

3) Timely disclosure information is released by person in charge of information disclosure after it is approved by the Board or the Management Council or confirmed by president.

The Board convenes once a month to fulfill its managerial decision making and supervisory functions. The Management Council is held three times a month to decide important issues relating to business executions based on the policy approved by the Board. An extraordinary meeting is held as needed in the Board Meeting or Management Council.

4) Information is released to the public through the Timely Disclosure Network (TDnet) operated by the Tokyo Stock Exchange. Information made public through TDnet is also posted on the Company website promptly and distributed to the press club as necessary.

### Information Disclosure Policy

#### i) Basic Policy

The Company Group stands committed to broadly engaging its shareholders as well as society as a whole. In this regard, the company discloses corporate information in a responsible and fair manner and adheres to highly transparent management practices as outlined in the Nihon Kohden Charter of Conduct. In accordance with this commitment, information related to the Nihon Kohden Group is disclosed in a timely, responsible, fair and clear manner in order to deepen the understanding and trust of all stakeholders, including customers, shareholders and local communities, and to attain a reasonable valuation from financial markets.

#### ii) Information Disclosure

The Company discloses information in compliance with Japan's Companies Act, Financial Instruments and Exchange Act, other related laws, and the disclosure rules of the Tokyo Stock Exchange. Information that is beneficial to fostering greater understanding of Nihon Kohden, but which is not subject to these laws and rules, is also proactively and fairly disclosed to every extent possible. Material information which is subject to fair disclosure rules is managed appropriately, and is not disclosed selectively to certain securities market professionals.

#### iii) Internal Framework

The Company has established an Information Disclosure Committee as well as rules and systems for timely disclosure, which it properly oversees and manages.

#### iv) Information Disclosure Methods

Information which is subject to timely disclosure rules is released to the public through the Timely Disclosure

Network (TDnet) operated by the Tokyo Stock Exchange. Information made public through TDnet is also promptly posted on the Company website. Information that is deemed important but which is not subject to timely disclosure rules is also disclosed in a timely, responsible and fair manner through press releases issued to media outlets and publications on the Company website. If Nihon Kohden determines that our director or employee has unintentionally disclosed material, nonpublic information to a securities market professional, such information is promptly disclosed on the Nihon Kohden corporate website (If such information is deemed to be subject to timely disclosure rules, public disclosure will be made through TDnet). If Nihon Kohden determines that it is not appropriate to disclose such information, we may take action such as withholding public disclosure on condition that the party who received such information agrees to bear obligations of confidentiality and non-trading of the Company's shares until such information can be publicly disclosed.

v) Forward-Looking Statements

Information provided by the Company may contain future outlooks and strategies, such as earnings forecasts appearing in financial statements released in accordance with timely disclosure rules. Actual performance may differ from initial forecasts because this information contains uncertainties and risks related to economic trends, industry trends and exchange rates, among other factors.

vi) Quiet Period

The Company has adopted a quiet period in which it will not respond to comments or questions from the day after the closure of its accounting period to the date it presents its financial statements in order to prevent information leaks of financial information (including both annual and quarterly) and to ensure fairness in its information disclosure practices. However, in the event that the Company's earnings forecast is found to greatly deviate from initial projections during this quiet period, the company will disclose such information in compliance with timely disclosure rules.

