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Stock Exchange Code 4530 April 28, 2020

## To Shareholders with Voting Rights:

Kazuhide Nakatomi President & CEO Hisamitsu Pharmaceutical Co., Inc. 408 Tashiro Daikan-machi, Tosu, Saga

# NOTICE OF CONVOCATION OF THE 118TH ANNUAL GENERAL MEETING OF SHAREHOLDERS

We would like to express our appreciation for your continued support and patronage.

You are cordially invited to attend the 118th Annual General Meeting of Shareholders of Hisamitsu Pharmaceutical Co., Inc. (the "Company"). The meeting will be held for the purposes as described below.

If you are unable to attend the meeting, you may exercise your voting rights in writing or via electromagnetic means, including the Internet. In this case, please review the attached Reference Documents for the General Meeting of Shareholders and exercise your voting rights.

1. Date and Time:	Thursday, May 21, 2020 at 10:00 a.m. Japan time
2. Place:	Head office of the Company located at 408 Tashiro Daikan-machi, Tosu, Saga, Japan
3. Meeting Agenda:	
Matters to be reported:	<ol> <li>The Business Report, Consolidated Financial Statements and Non- consolidated Financial Statements for the Company's 118th Fiscal Year (March 1, 2019 - February 29, 2020)</li> <li>Results of audits by the Independent Auditor and the Board of Corporate Auditors of the Consolidated Financial Statements for the Company's 118th Fiscal Year</li> </ol>
Proposals to be resolved:	
Proposal 1:	Appropriation of Surplus
Proposal 2:	Election of 12 Directors
Proposal 3:	Election of 3 Corporate Auditors
(The details of	the meeting agenda and other matters are stated in the following pages.)

# **Reference Documents for the General Meeting of Shareholders**

## Proposal 1: Appropriation of Surplus

The Company regards the appropriate return of profits to shareholders as one of the most important management issues.

With respect to dividends of surplus at the end of the fiscal year under review, upon comprehensively examining factors such as the performance for the fiscal year, dividend payout ratios and various management measures for the future in addition to taking into account the stable distribution of dividends to shareholders, the Company proposes to pay a dividend of \$41.5 per share as follows. Accordingly, the annual dividend including an interim dividend of \$41.5 will be \$83 per share, an increase from the annual dividend of \$42.5 per share for the previous fiscal year.

To cover the loss of the retained earnings brought forward caused by the cancellation of treasury shares, the Company proposes to reverse part of the general reserve as follows in accordance with the provisions of Article 452 of the Companies Act.

- 1. Matters concerning dividends of surplus
- (1) Allotment of dividend properties to shareholders and the total amount thereof
   ¥41.5 per share of the Company's common stock
   Total payment of dividends: ¥3,390,215,469
- (2) Effective date of dividends of surplus Friday, May 22, 2020

#### 2. Matters concerning appropriation of surplus

- (1) Surplus item to be decreased and the amount thereof General reserve ¥22,000,000,000
- (2) Surplus item to be increased and the amount thereof Retained earnings brought forward ¥22,000,000,000

# Proposal 2: Election of 12 Directors

The terms of office of all 12 Directors will expire at the conclusion of this General Meeting of Shareholders. Accordingly, the election of 12 Directors is proposed. The candidates for Directors are as follows:

No.	Name (Date of birth)	Р	Past experience, positions, responsibilities and significant concurrent positions		Special interests in the Company
1	Hirotaka Nakatomi (February 6, 1937) [Reappointment]	February 1966 April 1975 May 1979 May 1981 May 2006 May 2015 May 2019	Joined the Company Director Managing Director President President & Executive Officer Chairman & CEO Chairman (to present)	177,732	None
	[Reason for nomination as candidate] Mr. Hirotaka Nakatomi has long been in charge of management of the Company as a Representative Director, and leveraged hi extensive experience and deep insight into all aspects of management. We believe he is suitable for continuing to serve as a Director of the Company, and nominate him as a candidate for Director.				
2	Kazuhide Nakatomi (June 30, 1972) [Reappointment]	April 1999 February 2007 May 2007 May 2009 May 2011 May 2014 May 2015 May 2019	Joined the Company Head of Corporate Strategy Planning Director & Executive Officer Managing Director & Executive Officer Senior Managing Director & Executive Officer Vice President & Executive Officer President & COO President & CEO (to present)	237,942	None
	Director of the Compar	ni has extensive op ny in 2007. He als	perational experience in the corporate strategy planning di o has built track records as a corporate manager since he prve as a Director of the Company, and nominate him as a	became Presiden	t in 2015. We

No.	Name (Date of birth)	and significant concurrent positions		Number of shares of the	Special interests in the		
	(			Company held	Company		
		April 1977	Joined the Company				
		May 1999	Director				
	Kousuke Sugiyama	February 2010	Director & Executive Officer				
	(April 28, 1952)	July 2012	Managing Director & Executive Officer	13,000	None		
		May 2014	Senior Managing Director & Executive Officer	15,000	INOILE		
3	[Reappointment]	2	[In charge of Human Resources, BU, Hisamitsu				
3			Springs, Quality Assurance & Pharmacovigilance and				
			Internal Audit] (to present)				
	[Reason for nomination as candidate]						
	Mr. Kousuke Sugiyama has extensive operational experience in the human resources division, and has been managing and						
	supervising management in general, including human resources, since he took office as Director of the Company in 1999. We						
	believe he is suitable fo	or continuing to se	erve as a Director of the Company, and nominate him as a	candidate for Di	rector.		
		April 1978	Joined the Company				
		April 2007	Executive Officer				
	Toshiaki Tsuruda	May 2011	Director & Executive Officer				
	(May 10, 1955)	5	[Head of Production Division, Vice Chairman of	7,100	None		
			Noven Pharmaceuticals, Inc., Director of Yutoku	7,100	INOILE		
4	[Reappointment]		Pharmaceutical Ind. Co., Ltd. (part-time) and Corporate				
4			Auditor of Maruto Sangyo Co., Ltd. (part-time)] (to				
•							
•			present)				
	[Reason for nomination						
			present) rational experience in the production division, and has bee	n managing and	supervising		
-	Mr. Toshiaki Tsuruda l	has extensive oper					

No.	Name (Date of birth)	]	Past experience, positions, responsibilities and significant concurrent positions	Number of shares of the Company held	Special interests in the Company		
5	Shinichiro Takao (January 23, 1955) [Reappointment]	April 1978 May 2007 May 2013	Joined the Company Executive Officer Director & Executive Officer [Head of BU Division, General Manager of Finance and Accounting, IR, CSR, President of Hisamitsu U.S., Inc. and Director of Yutoku Pharmaceutical Ind. Co., Ltd. (part-time)] (to present)	3,300	None		
	[Reason for nomination as candidate] Mr. Shinichiro Takao has extensive operational experience in the corporate strategy planning and finance and accounting divisions, and has been extensively managing and supervising back-office divisions, including finance and accounting, general affairs and information systems, since he took office as Director of the Company in 2013. We believe he is suitable for continuing to serve as a Director of the Company, and nominate him as a candidate for Director.						
6	Kyu Saito (June 10, 1963) [Reappointment]	April 1987 April 2009 May 2013	Joined the Company Executive Officer Director & Executive Officer [Head of International Division, Chairman of Hisamitsu America, Inc., President of Hisamitsu Pharmaceutical Technology Consulting (Beijing) Co., Ltd., President of Hisamitsu Pharmaceutical (China) Co., LTD., President of Hisamitsu Pharmaceutical (Hong Kong) Co., Ltd., Chairman of Hisamitsu Italia S.r.l., and Director of P.T. Hisamitsu Pharma Indonesia] (to present)	4,600	None		
	[Reason for nomination as candidate] Mr. Kyu Saito has extensive operational experience in the sales and corporate strategy planning divisions, and has been nanaging and supervising the overseas sales division since he took office as Director of the Company in 2013. We believe he is suitable for continuing to serve as a Director of the Company, and nominate him as a candidate for Director.						

No.	Name (Date of birth)	I	Past experience, positions, responsibilities and significant concurrent positions	Number of shares of the Company held	Special interests in the Company
7	Nobuo Tsutsumi (March 11, 1964) [Reappointment]	April 1988 March 2010 May 2014	Joined the Company Executive Officer Director & Executive Officer [General Manager of Legal and Compliance] (to present)	3,400	None
	affairs and compliance	as extensive oper based on his high	ational experience in the legal division, and has been man n expertise since he took office as Director of the Company ector of the Company, and nominate him as a candidate for	y in 2014. We be	
8	Shinichi Murayama (October 16, 1967) [Reappointment]	March 1991 March 2012 May 2014	Joined the Company Executive Officer Director & Executive Officer [Executive Secretary of Chairman's Office and Outside Corporate Auditor of SANOFI-HISAMITSU K.K. (part-time)] (to present)	4 000	None
	managing and supervis	a has extensive o ing management	perational experience in the sales and corporate strategy pl in general as Executive Secretary of Chairman's Office sin is suitable for continuing to serve as a Director of the Con	nce he took offic	e as Director

No.	Name (Date of birth)	Pa	ast experience, positions, responsibilities and significant concurrent positions	Number of shares of the Company held	Special interests in the Company	
9	Isao Ichikawa (January 10, 1928) [Reappointment] [Outside Director] [Independent Officer]	June 1986 June 1989 June 1993 October 2001 April 2004 May 2004 January 2008 May 2015	Senior Managing Officer and Representative Director of The Mitsubishi Bank, Ltd. Senior Executive Vice President and Representative Director of NIKON CORPORATION Vice Chairman of the Board and Representative Director of NIKON CORPORATION Financial Advisor to Keio University Director of the National University Corporation Tokyo Gakugei University Outside Corporate Auditor of the Company Member of the Tokyo Metropolitan Public Interest Corporation Council Outside Director of the Company (to present)	2,000	None	
	[Reason for nomination as candidate] Mr. Isao Ichikawa has extensive experience and insight into overall management acquired as a representative director of a listed company. We nominate him as a candidate for Director in order for him to provide precise advice on the Company's management and since there is no problem with his independence in relationship with the Company. We believe he is suitable for continuing to serve as an Outside Director of the Company.					
10	Teijiro Furukawa (September 11, 1934) [Reappointment] [Outside Director] [Independent Officer]	January 1960 June 1986 June 1989 June 1993 February 1995 September 2003 July 2005 April 2015 May 2015	Joined the Ministry of Health and Welfare Principal Counsellor of Cabinet Secretariat Director General of Children and Families Bureau, Ministry of Health and Welfare Vice-Minister of Health and Welfare Deputy Chief Cabinet Secretary Resigned from the position of Deputy Chief Cabinet Secretary Executive President of Imperial Gift Foundation Boshi-Aiiku-Kai Executive Chairman of Imperial Gift Foundation Boshi-Aiiku-Kai (to present) Outside Director of the Company (to present)	500	None	
	[Reason for nomination as candidate] Mr. Teijiro Furukawa held key positions in the Ministry of Health and Welfare and has deep insight with regard to the Company's particular business. We nominate him as a candidate for Director in order for him to provide precise advice on the Company's management and since there is no problem with his independence in relationship with the Company. We believe he is suitable for continuing to serve as an Outside Director of the Company.					

No.	Name	I	Past experience, positions, responsibilities and significant concurrent positions		Special interests in the
110.	(Date of birth)				
11	(Date of birth) Yuichiro Anzai (August 29, 1946) [New Appointment] [Outside Director] [Independent Officer]	April 1988 October 1993 May 2001 May 2009 April 2010 June 2011 October 2011 April 2012 February 2018 April 2018	and significant concurrent positions Professor of Faculty of Science and Technology, Keio University Professor of Graduate School of Science and Technology, Keio University Dean of Faculty of Science and Technology, Keio University Dean of Graduate School of Science and Technology, Keio University President of Keio University (Chair of the Board of Trustees of Keio University and the university president of Keio University) Advisor for Academic Affairs to Keio University (to present) Director of the Nakatomi Foundation (to present) Chairman of Japanese Association of University Physical Education and Sports (to present) President of Japan Society for the Promotion of Science Professor Emeritus of Keio University (to present) Senior Advisor to Japan Society for the Promotion of Science (JSPS)/Director of Research Center for Science Systems, JSPS (to present)		Company

there is no problem with his independence in relationship with the Company. We believe he is suitable for serving as an Outside Director of the Company.

No.	Name (Date of birth)		Past experience, positions, responsibilities and significant concurrent positions	Number of shares of the	Special interests in the
			8 1	Company held	Company
12	Tetsugo Matsuo (January 1, 1972) [New Appointment] [Outside Director] [Independent Officer]	April 2001 June 2005 June 2006 June 2010 June 2012 June 2013 May 2016	Joined Matsuo Construction Co., Ltd. Managing Director of Matsuo Construction Co., Ltd. President of Matsuo Construction Co., Ltd. (to present) Outside Director of Saga Television Station Co., Ltd. (to present) Outside Director of FM Saga Co., Ltd. (to present) Outside Director of Saga Ube Concrete Kogyo Co., Ltd. (to present) Chairman of Saga General Construction Association (to present)	0	None
	[Passon for nomination	June 2019	Outside Director of West Japan Construction Surety Co., Ltd. (to present)		

[Reason for nomination as candidate]

Mr. Tetsugo Matsuo has extensive experience and insight into overall management acquired as a representative director of a construction company. We nominate him as a candidate for Director in order for him to provide precise advice on the Company's management and since there is no problem with his independence in relationship with the Company. We believe he is suitable for serving as an Outside Director of the Company.

(Notes)

- 1. Messrs. Isao Ichikawa, Teijiro Furukawa, Yuichiro Anzai and Tetsugo Matsuo are candidates for Outside Directors.
- 2. Messrs. Isao Ichikawa and Teijiro Furukawa, candidates for Outside Directors, satisfy the requirements of independent officers stipulated by Tokyo Stock Exchange, Inc., Nagoya Stock Exchange, Inc. and Fukuoka Stock Exchange, respectively, and the Company has notified these stock exchanges of them as independent officers. It has also notified the stock exchanges that if this proposal to appoint Messrs. Yuichiro Anzai and Tetsugo Matsuo as Directors is approved, they will be independent officers.
- 3. At the conclusion of this General Meeting of Shareholders, Messrs. Isao Ichikawa and Teijiro Furukawa will have served for five years as Outside Directors of the Company.
- 4. The Company has entered into agreements with Messrs. Isao Ichikawa and Teijiro Furukawa in accordance with Article 427, Paragraph 1 of the Companies Act, to limit the liability for damages set forth in Article 423, Paragraph 1 of the same act to the amount stipulated by laws and regulations. If this proposal is approved, the Company plans to continue the said agreements with them. In addition, if this proposal to appoint Messrs. Yuichiro Anzai and Tetsugo Matsuo as Directors is approved, the Company will enter into the same agreements with them.

# Proposal 3: Election of 3 Corporate Auditors

The term of office of Messrs. Nobuyuki Nakatomi, Munehiko Hirano and Keinosuke Ono, 3 of the total 4 Corporate Auditors, will expire at the conclusion of this General Meeting of Shareholders. Accordingly, the election of three Corporate Auditors is proposed.

The Board of Corporate Auditors has given its consent to this proposal.

## The candidates for Corporate Auditor are as follows:

No.	Name (Date of birth)		experience, positions, responsibilities nd significant concurrent positions	Number of shares of the Company held	Special interests in the Company
	Nobuyuki Nakatomi (September 7, 1940) [Reappointment]	September 1988 April 1990 May 1999 May 2008	Joined Cable Television Kurume Co., Ltd. President of Cable Television Kurume Co., Ltd. Director of the Company Corporate Auditor of the Company (to present)	334,600	None
	[Reason for nomination as of Mr. Nobuyuki Nakatomi has extensive experience of mana he has been auditing the Com for continuing to serve as a C	ector. Based on th	he experience,		
2	Munehiko Hirano (September 20, 1947) [Reappointment]	April 1974 April 1997 February 2005 May 2006	Joined the Company Head of Pharmaceutical Formulation Laboratories, Research and Development Headquarters of the Company General Manager in charge of Pharmaceutical Formulation Technology, Research and Development Headquarters of the Company Corporate Auditor of the Company (to present)	2,300	None
		tensive operational pany since he tool	l experience in the research and development divis k office as Corporate Auditor of the Company in 20 of the Company.		

No.	Name (Date of birth)		experience, positions, responsibilities and significant concurrent positions	Number of shares of the Company held	Special interests in the Company
3	Keinosuke Ono (October 30, 1940) [Reappointment] [Outside Corporate Auditor] [Independent Officer]	April 1984 June 1997 October 1997 May 2001 March 2005 April 2005 April 2007 June 2007 April 2010 June 2011 April 2015	Professor of Graduate School of Business Administration, Keio University Dean of Graduate School of Business Administration, Keio University Dean of Keio Business School Outside Corporate Auditor of the Company (to present) Professor Emeritus of Keio University (to present) Dean of College of Business Administration and Information Science, Chubu University Executive Superintendent of Chubu University Outside Director of YKK CORPORATION (to present) Vice President of Chubu University Director of Chubu University Director of Chubu University Executional Corporation (to present)	2,000	None

Mr. Keinosuke Ono, who has long served as a professor of a university's graduate school of business administration, has a wide range of knowledge and experience. We nominate him as a candidate for Corporate Auditor in order for him to provide precise advice on the Company's management and since there is no problem with his independence in relationship with the Company. We believe he is suitable for continuing to serve as an Outside Corporate Auditor of the Company.

(Notes)

1. Mr. Keinosuke Ono is a candidate for Outside Corporate Auditor.

- 2. Mr. Keinosuke Ono, candidate for Outside Corporate Auditor, satisfies the requirements of independent officers stipulated by Tokyo Stock Exchange, Inc., Nagoya Stock Exchange, Inc. and Fukuoka Stock Exchange, respectively, and the Company has notified these stock exchanges of him as an independent officer. At the conclusion of this General Meeting of Shareholders, he will have served for 19 years as an Outside Corporate Auditor of the Company.
- 3. The Company has entered into an agreement with Mr. Keinosuke Ono in accordance with Article 427, Paragraph 1 of the Companies Act, to limit the liability for damages set forth in Article 423, Paragraph 1 of the same act to the amount stipulated by laws and regulations. If this proposal is approved, the Company plans to continue the said agreement with him.